

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF October 18th, 2021**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Nancy DesJardins, Matt Fore, Brian Hoffmann and Tom Stoelb were all present. Also in attendance: Operators Tom Sanville and Otis Kiehl, Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, and Treasurer Kari Mooney.

NEW BUSINESS / APPOINTMENTS:

1. Approval of draft minutes for October 4th, 2021 - Motion by Stoelb second by DesJardins to approve the draft minutes for October 4th, 2021, all members voted aye. Motion carried.
2. Approval of Sanitary District 1 Purchasing and Accounts Payable Procedures (21.01) Updated Aug. 2021 – Motion by Stoelb, second by DesJardins to approve the Sanitary District 1 Purchasing and Accounts Payable policy updated August 2021, and members voted AYE, motion carried.
3. **Maintenance related issues as presented by Tom Sanville or Otis Kiehl** – Kiehl gave a status update on the Indian Mound repairs. The manholes on Indian Mound Road are still being worked on by Great Lakes. Sanville gave a report on the invoice he received for the 2022 cleaning schedule. Costs have gone up, and this item will be discussed on a future agenda.
 - a. **Sanitary Administrator** –Bollwahn had no report.
 - b. **Treasurer** –Treasurer Mooney reported the monetary totals for cash and investments, replacement fund and checking account totals. The commissioners also received written reports in their packets. Treasurer Mooney also reported that she made a transfer of money into the checking account.
 - c. **Secretary** – Secretary Wicker had no report.
 - d. **Commissioners** – No report from Commissioners DesJardins, Hoffmann, Fore and Stoelb. President Ehmann reported that the City of Sheboygan has indicated they will be spending some of their ARPA money on their sewers. Hoffmann mentioned that he had spoken to the Mayor of Sheboygan who indicated that he had no knowledge of the 16th Street damage and City response to said damage. The Mayor also mentioned that the common council was also not aware of it. Mayor Sorenson had indicated a willingness to meet with the Town along with his people, and that he wants to be a good neighbor to the Town. President Ehmann and Commissioner Hoffmann discussed meeting with the Mayor and Council along with the Town of Wilson attorney.
4. Sanitary District No. 1 Disbursements - Motion by DesJardins second by Stoelb, to approve disbursement checks dated 10/18/2021, check numbers 3197-3210 for \$21012.90 all commissioners present voted aye, motion carried. Motion by Stoelb, second by DesJardins to approve payroll disbursements, checks dated 10/20/2021 totaling \$1840.49. All commissioners present voted aye, motion carried.
5. **ADJOURN** - Motion by Fore, second by Stoelb to adjourn at 5:41 p.m. Meeting Adjourned.

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator