

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
MINUTES OF September 20th, 2021**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** Commissioner Matt Fore called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

**PRESENT:** President John Ehmann, Commissioners Matt Fore and Brian Hoffmann and Tom Stoelb were all present. Brian Hoffmann experienced technical difficulties joining the zoom meeting. It will be indicated in the minutes when he was able to join. Commissioner Nancy DesJardins was excused. Also in attendance: Operators Tom Sanville and Otis Kiehl, Town Engineer Scott Schramm, Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, and Treasurer Kari Mooney.

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes for September 7th, 2021 - Motion by President Ehmann second by Fore to approve the draft minutes for September 7th, 2021, all members present voted aye. Stoelb abstained, Motion carried.**
2. **Maintenance related issues as presented by Tom Sanville or Otis Kiehl – Kiehl gave a status update on the Indian Mound repairs. The manholes on Indian Mound Road are currently being epoxied. Commissioner Stoelb asked if the areas will be repaired with blacktop yet this year, and Kiehl confirmed that the blacktop repair will happen before winter.**
  - a. **Sanitary Administrator** –Bollwahn had no report.
  - b. **Treasurer** –Treasurer Mooney reported the monetary totals for cash and investments, replacement fund and checking account totals. The commissioners also received written reports in their packets.
  - c. **Secretary** – Secretary Wicker had no report.
  - d. **Commissioners** – President John Ehmann reported that he has been in contact with legal counsel on the 16<sup>th</sup> Street repairs that are necessary and asked that Bollwahn put the topic on the next agenda. Bollwahn asked for Engineer Scott Schramm to have an opportunity to address the Commissioners regarding the updated camera work provided by Great Lakes. Schramm gave an update that the recent camera work was completed. He reminded the commissioners that the intent was to determine how quickly things were deteriorating. Schramm indicated that it was difficult to compare to give an accurate assessment. He indicated that it should be added to the next agenda. (Commissioner Hoffmann was able to log on to the meeting.)
3. **Sanitary District No. 1 Disbursements - Motion by Stoelb second by Ehmann, to approve disbursement checks dated 09/20/2021, check numbers 3177-3189 for \$2269.97 all commissioners present voted aye, motion carried. Motion by Fore, second by Hoffmann to approve payroll disbursements, checks dated 09/22/2021 totaling \$2656.04. All commissioners present votes aye, motion carried.**
4. **ADJOURN - Motion by Fore, second by Hoffmann to adjourn at 5:40 p.m. Meeting Adjourned.**

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator