

## Minutes FOR TOWN OF WILSON, July 6, 2021

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** Chairman Ehmann called the Town of Wilson Board Meeting to order. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws.

**PRESENT:** Chairman Ehmann, Supervisors Nancy DesJardins, Brian Hoffmann, Tom Stoelb and Matt Fore. Also, in attendance: Clerk Julie Wicker, Treasurer Kari Mooney, and Maintenance Supervisor Rick Meyer.

**Pledge of Allegiance:** Was cited.

**Public comment.** None

### APPOINTMENTS / NEW & OLD BUSINESS:

1. **Approval of the draft minutes, June 21, 2021.** Motion by Stoelb second by Fore to approve the June 21st, 2021, minutes, all members voted aye, motion carried.
2. **Consideration to approve the Plan Commission recommendation on the sign approval for Caan's Floral, Kris Shepard owner, 4422 S. 12<sup>th</sup> Street, Sheboygan WI 53081.** Motion by Fore second by Stoelb to approve the sign approval for Caan's Floral, Kris Shepard owner, 4422 S. 12<sup>th</sup> St., Sheboygan, Wi 53081. All members voted aye; motion carried.
3. **Update and discussion on Sunset Road drainage project.** The Town's engineer, Scott Schramm joined the call and explained that he believes that the City did not grade or change drainage patterns on the field by the property. The City did grade the swale/ditch along Sunset Road from Roger's property north to a wetland pocket. There are no culverts along Sunset that drain the road ditches. Schramm suggest to Meyer that the County Highway construct the improvements such as grade ditch, install culvert and patch asphalt. This improvement will benefit the future development of the City property. Pictures of this property and the slope of the land was presented by Schramm. The board had decided that communication needs to start with the city to see if an agreement can be ratified for the cost of this project. Chairman Ehmann will bring this topic back when he receives an answer from the city.
4. **Update and discussion to the Emergency Response Plan for the Town of Wilson.** The board will be going to a hybrid Sanitary and Town meetings when the IT equipment comes in. The Town office will be taking more precautions with protection when the office opens to the public desk/counter shields will be purchased. As for now the Town has decided that the doors will remain locked until all safety protection is in placed for the employees. The date that the office is looking to open is September 1<sup>st</sup>.
5. **Discussion on Maintenance Manager position.** A discussion was held about Meyer's position upon his retirement next April that the Town would like to combine the supervisor of the maintenance and the sanitary employees. The board members will be working on combining a job description which would tie these together.
6. **New and Renewal Operator License Applications for period July 1, 2021 – June 30, 2022.** Motion by Fore second by Stoelb to approve Christopher Hirt, all members voted aye, motion carried.
7. **CUP 2-year compliance review, discussion, and possible motion –** Motion by Supervisor Hoffmann second by Stoelb to certify that Larry Schoemmer is in compliance with their conditional use permit and that no further action is needed at this time, all member voted aye, motion carried. Motion by Supervisor Hoffmann second by Fore to certify that Peter Molitor is in compliance with their conditional use permit and that no further action is needed at this time, all member voted aye. Motion carried. Motion by Supervisor Hoffmann second by Stoelb to certify that Community Alliance Church is in compliance with their conditional use permit and that not further action is needed at this time, all member voted aye, motion carried. Supervisor Hoffmann told that board members that Tim Hetzel, 4529 Moenning Road will not long need a conditional use permit at his address. The board acknowledged this information.

8. **Public Comment:** None

9. **Reports:**

a. **Rick Meyer - Maintenance Meyer** – Meyer had no comments, computer issues.

b. **Kari Mooney – Treasurer** – Balance sheet, cash balances, activity, annual department report, First Dept, activity reports and financial information was shared.

c. **Sheriff Report** – Report in your packets

d. **Julie Wicker – Clerk** – Wicker received a call regarding the speed limit on CO Rd. A being 55 and that this speed limit should be lower. Travelers trying to get out of Crossroads Community Church are finding it very difficult to get out with the speed limit being so high. Several members of the parish have almost been hit doing so. The problem is from Deertrace Shopping Mall – Kohler and continues to the roundabout.

e. **Supervisors Reports** - Chairman Ehmann suggested that the board that they needed to come up with the inventory items that are needed for the code enforcement officer. Another application had been received in the office and forwarded to the members.

10. **Disbursement Reports: Town of Wilson - Motion by Hoffmann second by DesJardins to approve the Town of Wilson check numbers 22688-22701 in the amount of \$22,992.50, all members voted aye, motion carried. Motion by DesJardins, second by Hoffmann to approve the Town's payroll dated July 14, 2021, in the amount \$6,985.12, all members voted aye, motion carried.**

**Adjourn Motion by Stoelb second by Hoffmann to adjourn at 8:16 pm, all member voted aye, motion carried.**

**Minutes by Julie Wicker**