

**SANITARY DISTRICT NO. 2 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF April 19th, 2021**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.2 Commissioners Meeting to order at 5:47 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Matthew Fore, Tom Stoelb and Brian Hoffmann present, Commissioner Nancy DesJardins was experiencing technical difficulties and joined the meeting in progress. Also in attendance: Secretary Julie Wicker, Treasurer Kari Mooney, Technicians Tom Sanville, Otis Kiehl and Sanitary Administrator Karen Bollwahn.

NEW BUSINESS / APPOINTMENTS:

1. Approval of draft minutes for March 15th, 2021 - Motion by Stoelb, second by Hoffmann, to approve the draft minutes for March 15th, 2021, All Commissioners present voted aye. Motion carried.

2. **Maintenance related issues as presented by Otis Kiehl and Tom Sanville** – Otis Kiehl reported that the air release valve was full of water at the Crossroads Church. He had turned it off last year because it was leaking. He recommended notifying the owners that it needs replacement or repair. Since the property recently was sold he would like to be sure the new owners are aware of the problem for their own protection. Bollwahn offered to write a letter to them explaining the issue and sharing Kiehl's contact information if they have questions. (Commissioner Des Jardins joined the meeting.) Sanville reported that an intrinsically safe, explosion proof relay went out, and it was changed. Another problem surfaced with an alternating relay. Both parts were in stock and have been replaced. Commissioner Hoffmann inquired on the cost of the relays. Sanville stated the intrinsically safe relay was approximately \$250-\$300, the alternating relay is approximately \$150 and basic extra stock relays are around \$15 dollars each and we should stock about 6 of them since we have been going through quite a few if them. It is Sanville recommendation that SD2 pay for these stock items for Lakeshore. President Ehmann asked if there were any other questions. No questions were presented.

3. **Reports:**
 - a. **Sanitary Administrator** – No report.
 - b. **Treasurer** –Treasurer Mooney reported that payment has been received from Kohler's annual billing totaling \$19,670.
 - c. **Secretary** – No Report
 - d. **Commissioners** – No Report

4. Sanitary District No. 2 Disbursements - Motion by Stoelb, second by Hoffmann, to approve disbursement checks dated 04/19/2021, check numbers 2135-2141 for \$5133.31 all members voted aye, motion carried.

5. ADJOURN - Motion by Fore, second by Stoelb to adjourn at 5:56 p.m. Meeting Adjourned.

Minutes Respectfully Submitted by: Julie Wicker, Sanitary Secretary