

SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
MINUTES OF January 4th, 2021

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

**PRESENT:** President John Ehmann, Commissioners Nancy DesJardins, Matthew Fore and Brian Hoffmann present. Commissioner Tom Stoelb was excused. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Kari Mooney, Technicians Tom Sanville and Otis Kiehl, Maintenance Supervisor Rick Meyer.

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes for December 21st, 2020** - Motion by Hoffmann, second by DesJardins, to approve the draft minutes for December 21st, 2020, All Commissioners present voted aye. Motion carried. The minutes reflect that an unnamed individual entered the meeting under the pseudonym Anom. Clerk Wicker used zoom tools to request that the individual identify themselves. Des Jardins pointed out that in any open meeting we have sign in sheets that the public are required to sign if they want access to the meeting. It was agreed upon that the same rules apply to Zoom meetings. Chairman Ehmann suggested the Clerk ask one more time for Anom to identify themselves and to inform them if they choose not to identify themselves they will be removed from the meeting.
2. **Discussion and possible action on cellphone reimbursement for Sanitary District Operators**— Town Clerk Julie Wicker took the floor to explain why the topic is on the agenda. The goal is to treat all operators uniformly. Commissioner Fore mentioned that standard protocol at many companies is either reimbursement of a set dollar figure monthly OR a company issued phone. Motion by Fore, second by Hoffmann for the sake of discussion to reimburse Sanitary District Operators who do not have a Town issued cellphone \$40 per month. President Ehmann called for any further discussion. More discussion took place comparing the cost of cellphone plans, the potential removal of personal phone numbers from publications of staff not yet ready for independent troubleshooting and emergency calls. Amended Motion by Brian Hoffmann Second by Fore to reimburse Sanitary District operators that are advertised on the website and capable of independent response for \$15 per pay period or \$30 per month for the use of their personal cellphones. Ehmann called for further discussion, and stated that he would vote no to increasing the reimbursement. Commissioner DesJardins also would vote no. Amended Motion by Fore and second by DesJardins to reimburse Sanitary District Operators who do not have a Town issued cellphone and are advertised on the Town Website for emergency calls at the rate of \$10 per pay period. President Ehmann, Commissioner Fore, Commissioner DesJardins voted Aye, Commissioner Hoffmann Voted Nay on the grounds of he feels that it monetarily falls short. Motion Carried. After several attempts Anom had not yet identified themselves and had not responded to the Clerk's requests. Anom was removed from the zoom meeting.
3. **Maintenance related issues as presented by Otis Kiehl and Tom Sanville** – Kiehl had no report. Sanville mentioned that he had nothing for Sanitary District 1, but did have some information he wanted to make the commissioners aware of regarding a quote for an SD2 pump refacing and would use the time during this meeting just so they could be aware. Kiehl and Sanville briefly discussed whether we needed a spare pump or if the loaner program is efficient enough. Sanville mentioned that loaners are free, and generally provide next day service. Kiehl agreed that is a more cost-effective way to go.
4. **Reports:**
  - a. **Sanitary Administrator** – Bollwahn reported that 4<sup>th</sup> Quarter billing is completed for 2020. She is waiting on 2 quarterly payments from the City of Sheboygan. The City had inadvertently missed payment of Quarter 2. Bollwahn is working with Steve Jossart to remedy the problem and it should be resolved this week.

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- b. **Treasurer** –Treasurer Mooney reported that one check for \$19,000 was paid for by the Town of Wilson when it was a Sanitary District 1 bill, therefore those adjustments will be coming. Ehmann asked about the operating revenue in the budget, and Treasurer Mooney said that 4<sup>th</sup> quarter has not been taken into account yet.
- c. **Secretary** – No Report
- d. **Commissioners** – Commissioner DesJardins requested adding to an agenda repealing the room tax. DesJardins feels it is not beneficial to the Town and our only hotel is in financial trouble and not paying anyway. President Ehmann recommended adding the topic to the late February meeting. Commissioner DesJardins also requested we add to an agenda the Mill tax and have a discussion to consider reinstating the mill tax. President Ehmann suggested we add that to a discussion in March and invite Engineer Scott Schramm to the meeting to lead us in that discussion.
- e. **Sanitary District No. 1 Disbursements** - Motion by Hoffmann, second by Fore, to approve disbursements for 01/04/2021, check numbers 3039-3041 for \$20,908.40 all members voted aye, motion carried.
- f. **ADJOURN** - Motion by Fore, second by Hoffmann to adjourn at 6:16 p.m. Meeting Adjourned.

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary Administrator