

SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
MINUTES OF November 16th, 2020

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:33 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

**PRESENT:** President John Ehmann, Commissioners Nancy DesJardins, Tom Stoelb, Matthew Fore and Brian Hoffmann present. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Kari Mooney, Technicians Tom Sanville and Otis Kiehl.

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes for November 2nd, 2020** - Motion by Stoelb, second by DesJardins, to approve the draft minutes for November 2nd, 2020, All Commissioners voted aye. Motion carried.
2. **Stonebrook Subdivision - Update on Status of Memorandum of Understanding (MOU)** – President Ehmann updated the commissioners on the revisions made by the City to the Stonebrook Subdivision Memorandum of Understanding, and the subsequent edits made by the Town of Wilson. President Ehmann feels confident that both parties now agree on the MOU. Commissioner Hoffmann expressed distrust of the City of Sheboygan's motives and questioned if the Commissioners should see the final version. President Ehmann assured the Commissioners that the end result is grammatical edits but is essentially the same agreement. Commissioner Stoelb requested clarification of the documents presented in the Commissioners packets. President Ehmann explained that it was not the final version but was close to the final version. Commissioner Stoelb also asked if a vote was needed. President Ehmann said a motion was previously made giving Ehmann and the authority to negotiate and finalize the MOU and this discussion was intended to keep everyone up to speed on the progress.
3. **Maintenance related issues as presented by Otis Kiehl** – Kiehl reported that the Lakeshore Pump Station experienced a broken hose on the Generator and that the issue has been resolved.
4. **Reports:**
  - a. **Sanitary Administrator** – No Report
  - b. **Treasurer** –Treasurer Mooney reported that tax-rolling was completed for unpaid sanitary accounts. Additionally, the treasurer's reports are included in the Commissioners packets.
  - c. **Secretary** – No Report
- d. **Commissioners** – No Report
- e. **Sanitary District No. 1 Disbursements** - Motion by Hoffmann, second by DesJardins, to approve disbursements for 11/16/2020, check numbers 3009-3015 for \$747.86 all members voted aye, motion carried.
- f. **Sanitary District No. 1 Payroll Disbursements** - Motion by Stoelb, second by Hoffmann, to approve payroll direct deposit disbursements for 11/18/2020, for \$1214.99 all members voted aye, motion carried.
- g. **ADJOURN** - Motion by Fore, second by Stoelb to adjourn at 5:45 p.m. Meeting Adjourned.

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary Administrator