

SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF October 19th, 2020

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Nancy DesJardins, Tom Stoelb, Matthew Fore present and Brian Hoffmann had joined the meeting but needed to step away for a health issue momentarily. It will be noted in the minutes when he returned. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Kari Mooney, Technicians Tom Sanville and Otis Kiehl, Engineer Scott Schramm and Ross Werner from Werner construction.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes for October 5th, 2020** - Motion by Stoelb, second by DesJardins, to approve the draft minutes for October 5th, 2020, All Commissioners voted aye. Motion carried.
2. **Stonebrook Subdivision** – President Ehmann gave a brief update on where the MOU with the City of Sheboygan stands. Ehmann mentioned that Werner has given residents an update and an opportunity to express any concerns. After a conference call with the City it was determined that the initial MOU had some elements that the City was uncomfortable with. (Commissioner Hoffmann rejoined the meeting at this point.) Namely, deadline dates for updating equipment, and some outdated verbiage that included other communities that needn't be in this MOU. Ehmann said that changes were made omitting the other communities and extended the deadlines for updating equipment in order to address this MOU in a timely fashion and let the developer go ahead with applying for DNR permits. After several attempts to contact the City we have not heard back if they approve the MOU or not. The developer, Werner must wait for the MOU to be finalized before they can get permits issued from the DNR, so it was suggested by Ehmann that Ross Werner have the developer reach out to the City of Sheboygan to see if there is anything the Town of Wilson can do, or a way we can keep things moving. As far as the Town is concerned, the City of Sheboygan is the hold up. Ehmann opened discussion to questions or comments. There were none.
3. **Maintenance related issues as presented by Tom Sanville** – Otis Kiehl had no report. Tom Sanville also had no report.
4. **Reports:**
 - a. **Sanitary Administrator** – Billing cycle is going as expected. No further report. Nancy inquired about Bollwahn's search for CPR classes for the Sanitary District. Some discussion ensued about who may be interested in attending, DesJardins and Bollwahn with coordinate for setting CPR classes up.
 - b. **Treasurer** –Paperwork for the Treasurer's reports are in Commissioners packets. Billing is trickling in as expected. No unforeseen changes.
 - c. **Secretary** – No report
- d. **Commissioners** – No Report
- e. **Sanitary District No. 1 Disbursements** - Motion by DesJardins, second by Stoelb, to approve disbursements for 10/19/2020, check numbers 2992-3002 for \$26970.35 all members voted aye, motion carried.
- f. **Sanitary District No. 1 Payroll Disbursements** - Motion by Hoffmann, second by DesJardins, to approve payroll direct deposit disbursements for 10/21/2020, for \$1635.15 all members voted aye, motion carried.
- g. **ADJOURN** - Motion by Fore, second by Stoelb to adjourn at 5:45 p.m. Meeting Adjourned.