

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
MINUTES OF JANUARY 06, 2020**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:33 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

**PRESENT:** President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins, and Matthew Fore. Commissioner Brian Hoffmann attended by telephone conference call. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Kari Mooney, Technician Tom Sanville.

**PUBLIC COMMENT SESSION:** President Ehmann called for Public Comment: none made.

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes December 16, 2019** - Motion by Fore, second by Stoelb, to approve the draft minutes, all members voted aye, motion carried.
2. **Discussion and possible action regarding bids related to the annual cleaning and televising of the sanitary sewer project.** Motion by Fore, second by Stoelb, to approve a bid from Great Lakes to clean and televise the sanitary sewer system, all members voted aye, motion carried.
3. **Maintenance related issues as presented by Tom Sanville** – Tom Sanville discussed two leaks that was discovered by Great Lakes that have been sealed at Panther Avenue, and South 8<sup>th</sup> street.
4. **Reports:**
  - a. **Sanitary Administrator** – Update on status of quarterly billing
  - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances, and activity in written reports.
  - c. **Secretary** – No report
  - d. **Commissioners** – No report

**Sanitary District No. 1 Disbursements** - Motion by DesJardins, second by Stoelb, to approve disbursements for 01/06/2020, check numbers 2811-2816 for \$1797.07, all members voted aye, motion carried. Motion by Stoelb, second by DesJardins, to approve direct deposit payroll disbursements dated 12/31/19 for \$547.70, all members voted aye, motion carried.
5. **ADJOURN** - Motion by Fore, second by Stoelb, to adjourn at 5:46 p.m., all members voted aye, motion carried

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary Administrator