**DRAFT MINUTES: TOWN OF WILSON PLANNING COMMISSION MEETING**

**Town of Wilson:** **5935 South Business Drive, Sheboygan, WI**

**Meeting Date**: **Monday, July 8, 2019**

**Meeting Time**: **6:30 p.m.**

**CALL TO ORDER & DECLARATION OF OPEN MEETING** by John Ehmann with members Fritz Goebel, Rich Ternes, Guy Jones, Emily Stewart, David Schleicher, and Mandy Tran present. Roger Miller excused.

**NEW BUSINESS:**

1. Approval of Draft Minutes; June 10, 2019 – Motion by Ternes,, second by Goebel, to approve the June 10, 2019 Draft Minutes, Schleicher abstained, unanimously carried.

1. Fill Permit application from Adam and Julie Wesener, 402 W. Evergreen Drive, to place fill on parcel 59030451340 located on W. Evergreen Drive, Sheboygan, WI – Landowner informed the town they were not ready to proceed with the application. Therefore no action was taken and the matter was deferred to a future meeting.

1. Discussion on the Subdivision Monument Placement Waiver Request Form for Lake Aire Addition 5 – The intention was to discuss and potentially make improvements to the process by which this application was previously approved. Deferred to a future meeting.
2. Discussion of the construction of the building being installed behind The Handbar – The intention was to discuss and potentially make improvements to the process by which this application was previously approved. Deferred to a future meeting.
3. Review and discuss several draft “checklists” for administration of application for Certified Survey Maps (CSMs), Subdivision Platting and Planning, Changing of Zoning, and Ordinance Changes and Amendments – The intention was to discuss and potentially improve the approval process for these applications. A short discussion took place. Jones recommended the use of flowcharts. The topic was deferred to a future meeting.

**OLD BUSINESS:**

**CORRESPONDENCE**

1. Approved Plan Commission Minutes – No discussion.
2. Approved Town Board Minutes – No discussion.
3. Correspondence – No discussion.

**ADJOURN:** Motion by Schleicher, second by Goebel to adjourn the meeting at 6:50 p.m., all present voted aye, motion carried.

Minutes Respectfully Submitted by John Ehmann, Plan Commission Member