

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF OCTOBER 15, 2018**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President Ehmann, Commissioners Tom Stoelb, Brian Hoffmann, Matthew Fore. Supervisor Nancy DesJardins excused absence. Also in attendance: Secretary Georgene Lubach, Treasurer Kari Mooney, Sanitary Administrator Laura Kaat.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment; no public comment offered.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes October 01, 2018** – Motion by Stoelb, second by Fore to approve the draft minutes for October 01, 2018, all members voted aye, motion carried.
2. **Update on the SouthPointe Business Park project and City Sewer Study** – Ehmann provided brief update on current sewer study to be completed by spring of 2019.
3. **Consideration to reschedule the Sanitary District No. 1 Budget Hearing** – Motion by Stoelb, second by Fore to schedule the Sanitary District budget hearing for December 3rd, 2018 at 5:15 pm. All members voted aye.
4. **Maintenance related issues as presented by Tom Sanville and Otis Kiehl** – No report.
5. **Reports:**
 - a. **Sanitary Administrator** –Software transition to UBMax going well.
 - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity in written report.
 - c. **Secretary** – No report.
 - d. **Commissioners** – No Report.
6. **Sanitary District No. 1 Disbursements** – Motion by Stoelb, second by Hoffmann to approve disbursements dated 10/15/18 for \$18,548.64, all members voted aye, motion carried.
7. **ADJOURN:** Motion by Fore, second by Stoelb to adjourn at 5:41 p.m., all members voted aye, motion carried.

Minutes Respectfully Submitted by: Laura Kaat, Sanitary Administrator; Georgene Lubach, Secretary