

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF NOVEMBER 06, 2017**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Brian Hoffmann, Tom Stoelb, Nancy DesJardins and Daniel Rostollan. Also in attendance: Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran, and Technician Tom Sanville.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes; October 16, 2017, Commissioner Meeting Minutes - Motion by DesJardins, second by Hoffmann to approve the October 16, 2017 draft meeting minutes, all members voted aye, motion carried.**
2. **Steve Peterson of S.E.H. reporting on Indian Mound Road Sewer Improvement Project –** Peterson reported on current status and estimated completion date of project.
3. **Review and possible action on quotes for soffit and siding repair at Lakeshore Station –** Topic moved to next meeting.
4. **Review and possible approval of 2018 cleaning and videoing of SD No.1 sewer –** Topic was postponed for future meeting pending additional research.
5. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl –** Sanville reported on completion of annual maintenance and on the current status of OK Corridor Manhole Adjustment Project.
6. **Reports:**
 - a. **Clerical Assistant –** Tran reported on records request regarding Indian Mound Sewer Improvement Project engineer plans. A letter was prepared, signed and sent answering the request. Tran further reported on status of applicants for part-time sanitary technician position.
 - b. **Treasurer -** Sanitary District No. 1 balance sheet, cash balances and activity in written report.
 - c. **Secretary –** No report.
 - d. **Commissioners –** Stoelb reported on timely clean work on the Indian Mound Road Sewer Improvement Project.
7. **Sanitary District No. 1 Disbursements – Motion by Rostollan, second by Hoffmann to approve disbursements for 11/6/17, check numbers 2387-2394 for \$21,014.34, all members voted aye, motion carried.**

ADJOURN: Motion by Stoelb, second by Rostollan to adjourn at 6:03 p.m., all members voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant; Georgene Lubach, Secretary