

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF OCTOBER 16, 2017**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Brian Hoffmann, Tom Stoelb, and Nancy DesJardins. Daniel Rostollan arrived at 5:36pm. Also in attendance: Treasurer Julie Evans, Clerical Assistant Mandy Tran, and Technicians Tom Sanville and Otis Kiehl.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes; October 02, 2017, Commissioner Meeting Minutes - Motion by Stoelb, second by Hoffmann to approve the October 02, 2017 draft meeting minutes, all members voted aye, DesJardins abstained, motion carried.**
2. **Schedule date for 2018 Sanitary District No.1 Budget Hearing – Motion by DesJardins, second by Stoelb to approve scheduling the 2018 Sanitary District No. 1 Budget Hearing for Monday, December 04, 2017 to start at 5:15pm at the Town of Wilson Conference Room, all members voted aye, motion carried.**
3. **Scott Schramm of SMS; review annexation procedures for entry onto Sanitary District No.1 from Jack White located at 1715 CTH V –** Scott Schramm presenting Jack Wilhite's petition for annexation of property located at 1715 CTH V into the Sanitary District No. 1, reviewed project and annexation procedures.
4. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl –** Kiehl reported private lateral plug at 321 Timberlake, solved by owner.
5. **Reports:**
 - a. **Clerical Assistant** – Tran reported status of applicants for part-time sanitary technician position.
 - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity in written report.
 - c. **Secretary** – No report.
 - d. **Commissioners** – Stoelb reported on lack of prior notice by contractors to affected residences on Indian Mound Road Sewer Improvement Project, Stoelb will contact contractors.
6. **Sanitary District No. 1 Disbursements – Motion by Rostollan, second by Hoffmann to approve disbursements for 10/16//17, check numbers 2376-2386 for \$30,067.03, all members voted aye, motion carried.**
Motion by Rostollan, second by Hoffmann to approve payroll disbursements for 9/27/17, check number 50343 for \$3145.06, all members voted aye, motion carried.
Motion by Hoffmann, second by Stoelb to approve payroll disbursements for 10/11/17, check numbers 50344 for \$1716.25, all members voted aye, motion carried.

ADJOURN: Motion by Rostollan, second by Hoffmann to adjourn at 6:17 p.m., all members voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant; Georgene Lubach, Secretary