

TOWN OF WILSON
SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF DECEMBER 19, 2016 TOWN BOARD MEETING

ALL TO ORDER: Chair Ehmann called the Town of Wilson Board Meeting to order at 6:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

ROLL CALL: Roll call was taken with the following members present: Town Board Chairman John Ehmann, Supervisor Dan Rostollan, Supervisor Brian Hoffmann, Supervisor Nancy DesJardins and Supervisor Tom Stoelb. **Also in attendance:** Town Clerk Georgene Lubach, Treasurer Julie Evans and Maintenance/ Road Supervisor Rick Meyer.

PLEDGE OF ALLEGIANCE: Was recited.

PUBLIC COMMENT:

- Tom Kultgen, 5858 Garden Grove Drive – Representing Parks and Forestry shared a donation was received in the amount of \$3,000 from Stephanie Obrochta to be used for toddler play equipment at Fireman's Park. Total donation will be \$6,000 to cover cost and installation of 4 pieces which will be picked up the first week in April. The board will need to approve where the equipment will be placed in the park.

APPOINTMENTS / NEW & OLD BUSINESS:

1. Approval of the draft minutes, December 5, 2016 – Motion by DesJardins second by Rostollan to approve the draft minutes of the December 5, 2016 Town Board Meeting, all members present voted aye, motion carried.
2. Approval of the Fire Department Charges for Emergency Services, I43 Incident; Ronald Murphy, 2236 W. Kimberly Ave, Milwaukee, WI - Motion by Rostollan second by DesJardins to approve charges submitted by BRFD for the incident on November 7, 2016 by Ronald Murphy, 2236 W. Kimberly Ave, Milwaukee, WI for Emergency Services, all members present voted aye, motion carried.
3. Discussion and renewal of Town of Wilson First Responders Contract – Motion by Rostollan second by DesJardins to approve the 2017 Town of Wilson First Responders Contract with the correction on page 4, "2016" to read "2017" all members present voted aye, motion carried.
4. Discussion of Chapter 32 Erosion Control and Chapter 33 Stormwater Management Ordinances – Motion by Rostollan second by Stoelb to contract with Chuck Nahn to evaluate the Ordinances, Chapter 4 Fill Permit, Chapter 32 & 33 Erosion Control, Stormwater Management, develop a checklist, fee schedule, flow chart and applications and inquire if the Town can defer to the County Ordinance, all members present voted aye, motion carried.
 - a. Develop a checklist required for submittals and whatever additional changes are necessary
 - b. Develop a fee schedule and whatever additional changes are necessary
 - c. Develop a flow chart and whatever additional changes are necessary
 - d. Update application for permits and whatever additional changes are necessary
5. Select date to hold a special meeting to discuss matters related to the Municipal Fire Department – Topic moved to next Town Board meeting.
6. New Operator License Application, July 1, 2016 - June 30, 2017 – Motion by Hoffmann second by Rostollan to approve the new Operator License for Mariann Harris, all members present voted aye, motion carried.
7. CUP Renewal updates, discussion and possible motion – Motion by Rostollan second by Stoelb to find the CUP for Transpo, Mini Storage, 7441 Middle Road in compliance with no further action necessary, all members present voted aye, motion carried.

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Motion by Rostollan second by Hoffmann to find the CUP for RR Excavating, 7344 Frontage Road in compliance with no further action necessary, all members present voted aye, motion carried.

Motion by Rostollan second by Hoffmann to find the CUP for Reformation Presbyterian Church, 3629 CTH V in compliance with no further action necessary, all members present voted aye, motion carried.

Motion by Rostollan second by Hoffmann to find the CUP for Sheboygan Arts Foundation Inc., 5634 – 5642 Evergreen Drive in compliance with no further action necessary, all members present voted aye, motion carried.

Motion by Rostollan second by Stoelb to find the CUP for Ziegelbauer, Jerome, 7123 Sauk Trail Road in compliance with no further action necessary, all members present voted aye, motion carried.

Motion by Chair second by Rostollan to find the CUP for Detrana, Phil, 134 Timberlake Road in compliance with no further action necessary, all members present voted aye, motion carried.

8. **Select date for the first meeting in January due to January 2nd observed as New Year's Day – Motion** by Hoffmann second by Rostollan to move Monday, January 2nd, 2017 Town Board Meeting to Tuesday, January 3, 2017 due to the New Year's Day Holiday, all members present voted aye, motion carried.
9. **Public Comment:** Chair Ehmann called for Public Comment and hearing none Public Comment was closed.
10. **Reports:**
 - a. **Maintenance** - Meyer reported he and Supervisor Hoffmann attended the County's first annual Operational Planning Meeting. Sheboygan County Highway Dept. discussed the new roads shared revenue program. Meyer reported the well cap at BRFD repair has been completed and no snowfall complaints were received at the office during the last snowfall.
 - b. **Treasurer** - Balance sheet, cash balances, activity reports and financial information was shared.
 - c. **Clerk** - Correspondence was covered
 - d. **Town Board** – Discussion of the referendum to be placed on the next agenda
11. **Disbursement Reports: Black River Fire Department, Town of Wilson First Responders, Town of Wilson** - No Checks on Hold; Motion by Rostollan second by Hoffmann to approve disbursements dated 12/19/2016 check numbers 19220 – 19253. Black River Fire Dept. for \$1,539.33 check numbers 19220-19227, Town of Wilson First Responders for \$10,916.24 check numbers 19228 – 19230, Town of Wilson for \$33,287.45 check numbers 19231 - 19253, total disbursements of \$45,743.02 all members present voted aye motion carried
12. **Adjourn:** Motion by Rostollan second Stoelb by to adjourn at 8:30 p.m., all members present voted aye motion carried.

Minutes Respectfully Submitted by: Georgene Lubach, Clerk