

TOWN OF WILSON  
SHEBOYGAN COUNTY, WISCONSIN  
APPROVED MINUTES OF MARCH 16, 2015

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** Chair Gartman called the meeting to order at 6:25 p.m. Posting in accordance with open meeting law was confirmed and the meeting was declared an open meeting

**ROLL CALL:** Roll call was taken with the following members present: Town Board Chair David Gartman, Supervisor Dale Sommer, Supervisor David Senkbeil, Supervisor Dan Rostollan, and Supervisor Nancy DesJardins. **Also in attendance:** Town Interim Clerk Georgene Lubach, Treasurer Laurie Pankratz and Maintenance/Road Supervisor Rick Meyer.

**PLEDGE OF ALLEGIANCE:** was declared.

**PUBLIC COMMENT SESSION:**

Rebecca Persick introduced herself as a Candidate for the Circuit Court of Sheboygan County. Currently she is the Circuit Court Commissioner; Rebecca shared her qualifications and experience.

Phil Mersberger, 9759 Middle Road, Oostburg, WI; Phil was not in attendance but forwarded a letter to the Clerk to be read. A number of Town of Wilson residents advertise and rent homes daily, weekly or longer. Looking at R1 zoning this is not a permitted use. Commercial Business trying to operate outside the R-1 statue should be sent a Cease and Desist letter, just as the Town would do to any other business in the Town that was operating outside of Town of Wilson Statutes.

**APPOINTMENTS / NEW & OLD BUSINESS:**

Approval of draft minutes of March 2, 2015 Town Board Meeting - Motion by Senkbeil, to approve the March 2, 2015 minutes as printed, second by DesJardins. On roll call vote all members present voted aye.

Amend Riverdale Golf Course "Class B" Liquor License; 5006/5008 S. 12<sup>th</sup> Street, removal of 5006 S. 12<sup>th</sup> Street – Present was Brent Meyer, 1929 Schinker Creek Road representing Riverdale Country Club; Motion by Senkbeil to remove the description 5006 S. 12<sup>th</sup> Street from the present "Class B" Intoxicating Liquor License contingent upon W.S.C. Riverdale LLC being granted an Above Quota "Class B" Intoxicating Liquor License, second by DesJardins. On roll call vote all members present voted aye, motion carried.

Issuance of Liquor License for period March 16, 2015 – June 30, 2015: Darren Jon Weimann Agent, 302 Wahgouly Road, Sheboygan, WI 53081, W.S.C. Riverdale LLC dba Weimann's Supper Club, 5006 South 12<sup>th</sup> Street, Sheboygan, WI; Class "B" Beer License and "Class B" Liquor License; Filed 2/27/2015 - Present from W.S.C. Riverdale LLC dba Weimann's Supper Club was Darren Weimann, 302 Wahougly Road. Motion by Sommer to approve an Above Quota "Class B" Intoxicating Liquor License for W.S.C. Riverdale LLC, second by Senkbeil. On roll call vote all members present voted aye, motion carried.

Dave Pantzlaff of Ayres Associates via telephone; Wilson Lima Road Bridge, bid prevailing wage – Discussion concerning the County or awarding a private contractor to do the paving. Motion by Rostollan to reaffirm the acceptance of the bid from Radtke Construction as originally presented with the addition that we would have a change order allowing us to pay for the cost of the materials and avoid sales tax associated with this and subject to Radtke delivering and installing the materials, second by Sommer. On roll call vote all members present voted aye, motion carried.

Chuck Nahn of Nahn & Associates via telephone; 2014 Stormwater Permit Annual Report – Chuck went over the completed NR216 Stormwater Report he presented. Motion by Sommer to approve the Annual NR216 Stormwater Permit for 2014 as printed by Chuck Nahn and Associates and ready for Town Chairman to sign, second by Senkbeil. On roll call vote all members present voted aye, motion carried.

**Joe Bronoski of Abacus Engineers, S.13<sup>th</sup> St., and Woodview drainage design update** – Joe explained the plans were accepted by the city; a rough draft maintenance long term agreement is in the process and all agreed this will solve a lot of the problems. All the work will be done in the Town's right-of-way, budget numbers approximately \$120,000 – \$140,000, the Town's portion to be 50-60%. The intersection Sunnyside and 13<sup>th</sup> St. will need to be rebuilt due to utilities. Installation of Sumps was discussion with a basket installed inside of it. Joe will have the final plans to go out for bid this Friday.

TOWN OF WILSON  
SHEBOYGAN COUNTY, WISCONSIN  
APPROVED MINUTES OF MARCH 16, 2015

Town's Legal Counsel will participate by phone:

- a. **Update on Kinship Companions Kennel CUP** – Presently this is in litigation with Casey Kaiser of Kasdorf, Lewis & Swietlik, S.C. they have the lead on this.
- b. **Room Tax Ordinance Chapter 17**
- c. **Room Tax Agreement with Sheboygan County Chamber of Commerce, discussion possible approval** - The Chamber of Commerce Agreement is a one year agreement, set up to automatically renew itself. Each calendar quarter the Town will pay 70% to the Chamber, the last days of February, May, August and November. Ending two months before the quarter allowing 30 days for the Hotels to forward the tax and 30 days for the Town to forward to the Chamber. Motion by Senkbeil to enter into the Tourism Promotion and Development Agreement with the Sheboygan County Chamber of Commerce, second by Rostollan. On roll call votes all members aye, with one nay -DesJardins, motion carried.
- d. **Review possible action, possible signing of Final Draft for the Appointed Clerk and Appointed Treasurer contracts** – Revisions were made to the agreements, corrected spelling of Debbie DeAmico, named Treasurer lead position on payroll and by Statutes the Clerk's is the lead person of Sanitary. Motion by Senkbeil to except these last changes and offer to the candidates for signing, second by DesJardins. On roll call votes DesJardins - aye, Rostollan – nay, Sommer – nay, Senkbeil – aye, Chair – aye, motion carried 3 -2. Legal will forward the final contracts to the two candidates. Motion by Senkbeil to have either an acceptance or denial in 10 calendar days from when they received the notification, second by DesJardins. On roll call vote all members aye, with one nay – Sommer, motion carried.
- e. **The Board intends to convene into closed session pursuant to Wis. Stats. Sec. 19.85 (1) (e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, because bargaining reasons require a closed session; and pursuant to Wis. Stat. Sec. 19.85(1)(g) for the purpose of conferring with legal counsel for the Town who is rendering oral or written advice concerning strategy in litigation in which the Town is or is likely to become involved. In closed session, the Town Board will be discussing the lawsuit filed by Wilson Land Holdings.** Town's Attorney Parmentier read the closed session notice to go into closed session, by roll call vote all members present voted aye, motion carried.

**Telephone request by Thomas Grams, 3028 Whispering Winds Drive, for issuance of replacement check for refund of property tax overpayment.** – Treasurer Pankratz explained the request from Thomas Grams, property tax refund was sent to him end of December for \$359.35 and payment is still outstanding. The end of February he phoned requesting to be placed on this Town Board agenda to request that check be voided and a new check re-issued out of the Tax Checking Account. The check has not been cleared on the bank statement. Motion by Rostollan to void check #3794 dated 12-18-2014 for the Tax Refund owing to Thomas and Patricia Grams \$359.35 and replacing it from Tax Checking Account, second by Sommer. On roll call votes all members present voted aye, motion carried.

**Discussion/Board Approval of Open Book and Board of Review Dates** – Motion by Rostollan to schedule the initial meeting of the Board of Review for the Town of Wilson on May 18, 2015 at 5:15 pm and to elect the officers. Adjourn after Open Book scheduled Tuesday, July 21 and Wednesday July 22, 2015, for August 25, 2015, second by DesJardins on roll call vote all members present voted aye, motion carried.

**Snow Plowing Report** – Rick provided year to date totals

**Discussion of Chapter 12.05 Board Procedures** – Motion by DesJardins to amend the Order of Business in Chapter 12.05 (b) move #5 Public Comment and Suggestions before Treasurers Report. Treasurers Report will read Report and remove (12) Comments and suggestions from public regarding matters for future Board Consideration on the Order of Business, second by Senkbeil, on roll call vote all members present voted aye with one abstain - Sommer, motion carried.

**Discussion of Analog Ploycom Conferencing Options for Board Meeting Room** - The Clerk obtained a Polycom conference phone to test at this meeting. The board evaluated the phone system and agreed to keep this system; Rick and Tom Sanville will install permanent wiring.

TOWN OF WILSON  
SHEBOYGAN COUNTY, WISCONSIN  
APPROVED MINUTES OF MARCH 16, 2015

**Reports:**

**Maintenance Report** – Jim's Heating installed the two humidifiers at the Town office, Techterriors will be here next week to install the Hall microphone equipment and the wood for Picnic Shelter at Schinker Creek Park will be dropped off next week.

**Constable** – Provided by both Constables

**Treasurer** -

**Clerk** – Several correspondences was discussed

**Town Board** – Topic items for the agenda was discussed

**Disbursements:**

**Checks on hold** – No Checks on hold

**Black River Fire Department** – Motion by Rostollan to approve the Black River Fire Department disbursements, check numbers 18012 -18017 for a total of \$9,063.82, second by DesJardins. On roll call vote all members present voting aye, motion carried.

**Town of Wilson First Responders** - None

**Town of Wilson** - Motion by Rostollan to approve Town of Wilson disbursements, check numbers 18018 -18043 for a total of \$37,876.68, second by Senkbeil. On roll call vote all members present voting aye, motion carried.

Motion by Rostollan to approve the February 4, 2015, payroll for a total of \$11,925.01 second by DesJardins. On roll call vote, all members present voting aye.

Motion by Rostollan to approve the February 18, 2015, payroll for a total of \$8,404.77 second by Senkbeil. On roll call vote, all members present voting aye.

**ADJOURN:** Motion by Sommer second by Rostollan to adjourn at 9:16 p.m. On voice vote, all members present voting aye, motion carried.

Respectfully Submitted; Georgene Lubach, Interim Clerk