

**SANITARY DISTRICT NO. 2 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY  
APPROVED MINUTES OF JULY 06, 2016**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President Ehmann called the Sanitary District No. 2 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

**PRESENT:** Roll call was taken with the following members present: President John Ehmann, Commissioners Daniel Rostollan, Nancy DesJardins, and Tom Stoelb. Commissioner Brian Hoffman arrived at 5:31pm. Also in attendance, Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran, Technicians Tom Sanville and Otis Kiehl.

**PUBLIC COMMENT SESSION:** President Ehmann called for Public Comment hearing none Public Comment was closed.

**NEW BUSINESS / APPOINTMENTS:**

1. Approval of draft minutes; June 20, 2016 - Motion by DesJardins, second by Stoelb to approve the June 20, 2016 draft minutes. All members present voted aye, Rostollan abstained, Hoffmann not present, motion carried.
2. Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl – Kiehl reported on a broken valve requesting approval for purchase. Motion by Stoelb, seconded by DesJardins to approve purchase of valve from Motion Industries for \$445.65 plus freight, all members present voted aye, motion carried.
3. Motion to approve the 2016 CMOM Report – Clerical Assistant Tran presented final draft 2016 CMOM report for SD2 for adoption by Commissioners. DesJardins noted correction to make supervisor emails consistent throughout the report. Motion by DesJardins, second by Rostollan to approve 2016 CMOM Report for Sanitary District No. 2 subject to email correction, all members present voted aye, motion carried.
4. **Reports:**
  - a. **Clerical Assistant** – No report.
  - b. **Treasurer** – Sanitary District No. 2 balance sheet, cash balances and activity reports were presented.
  - c. **Secretary** – No report.
  - d. **Commissioners** – No report.
5. Sanitary District No. 2 Disbursements – Motion by DesJardins, second by Rostollan to approve Sanitary District No. 2 July 6, 2016 disbursements – check numbers 1818 to 1820 for \$4,017.05, all members present voted aye, motion carried.

**ADJOURN:** Motion by Rostollan, second by Hoffmann to adjourn at 5:42 p.m., all members present voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant  
Georgene Lubach, Secretary