

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF JULY 06, 2016**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:43 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Daniel Rostollan, Nancy DesJardins, Tom Stoelb, and Brian Hoffmann. Also in attendance, Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran, Technicians Tom Sanville and Otis Kiehl.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment, hearing non, Public Comment was closed.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes; June 20, 2016** – Motion by DesJardins second by Rostollan to approve Sanitary District No. 1 minutes for June 20, 2016 with correction to paragraph 2 wherein motion was made by DesJardins to accept a friendly amendment, replacing language regarding motion to amend by President Ehmann. All members present voted aye, Rostollan abstained, motion carried.
2. **Bill and Deborah Gagin representing Butzen estate property parcel 59030459150** – By telephone Sanitary Attorney John St. Peter reviewed the matter of Butzen estate property parcel 59030459150. Bill and Deborah Gagin, presenting their concerns over interest accrual on the property, stating the land will remain undeveloped and asking for forgiveness or deferred interest.
3. **The Commission intends to convene into closed session pursuant to Wis. Stat. § 19.85(1)(e) for deliberating or negotiating the purchasing of public properties; the investing of public funds, or conducting other specific public business because competitive and bargaining reasons require a closed session; and pursuant to Wis. Stat. § 19.85(1)(g) to confer with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved. The subject matter of the closed session concerns deferred special assessments against real estate located within the District.** Motion by Rostollan second by Stoelb to move into closed session by roll call all members present voted aye, motion carried.
4. **Possible action on Butzen property deferred special assessment** – The Commission reconvening into open session. Motion by Rostollan, second by DesJardins, to waive accrued interest against the Butzen property, parcel 59030459150, provided payment of the entire principal in the amount of \$9843.34 is made in full within 30 days of this date, failure of which will reserve all right in SD1 to take legal action, by roll call vote Rostollan - aye, Hoffmann - aye, DesJardins – aye, Stoelb – aye, President Ehmann – aye, motion carried.
5. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl** – Kiehl reports maintenance problem with pump at Lakeshore pump station which was corrected and currently being watched.
6. **Motion to approve the 2016 CMOM Report** – Clerical Assistant Tran presented final draft 2016 CMOM report for SD1 for adoption by Commissioners. DesJardins noted correction to make supervisor emails consistent throughout the report. Motion by Stoelb, second by DesJardins to approve 2016 CMOM Report for Sanitary District No. 1 subject to email correction, all members present voted aye, motion carried.
 - a. **Clerical Assistant** – No report.
 - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity reports were presented.
 - c. **Secretary** – No report.
 - d. **Commissioners** – No report.
7. **Sanitary District No. 1 Disbursements** - Motion by Rostollan, second by DesJardins to approve 7/6/16 SD1 disbursements, checks # 2107-2110 FOR \$21,570.29, all members present voted aye, motion carried.
Motion by Rostollan, second by DesJardins to approve 6/8/16 SD1 payroll disbursements, checks # 262-264,

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50309 for \$1,573.53, all members present voted aye, motion carried. Motion by Rostollan, second by DesJardins to approve 6/22/16 SD1 payroll disbursements, checks # 265-268, 50310 for \$2,463.88, all members present voted aye, motion carried.

ADJOURN: Motion by Stoelb, second by Hoffmann to adjourn at 6:35pm, all members present voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant
Georgene Lubach, Secretary

UNOFFICIAL