

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF JUNE 20, 2016**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:35 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President Ehmann, Commissioners Nancy DesJardins, Tom Stoelb and Daniel Rostollan. Commissioner Brian Hoffmann excused absence. Also in attendance, Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran, Technician Tom Sanville and Otis Kiehl.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes; June 06, 2016** - Motion by Stoelb second by DesJardins to approve the June 06, 2016 meeting draft minutes. All members present voted aye, Hoffmann not present, motion carried.
2. **Randal Rautmann, Rautmann homes requesting permission to tie three laterals to two manholes for parcel nos. 59030466085, 59030466086, 59030466087** – Rautmann requested due to sandy soil and 14” depth sewer line to connect three laterals to the two manholes in the right-of-way, preventing damage to the road. Sanitary District Plumbing inspector Larry Hilbelink shared this will decrease chance of leakage with no difference in manner of flow to sewer line and suggested one connection to serve two lots and the line to run parallel to the ditch. Sanville requested documentation of the project with SD1 maps. Motion by DesJardins, second by Stoelb to allow Randal Rautmann, Rautmann Homes to tie three laterals to two manholes for parcel nos. 59030466085, 59030466086, 59030466087, motion by DesJardins to accept a friendly amendment to have connection ride parallel to the road and that the location of connections be documented with SD1, all members present voted aye, Hoffmann not present, motion carried.
3. **Bill and Deborah Gagin, representing the Butzen property estate (account 459150): Discussion concerning deferred assessment** – Tran provided background. Bill and Deborah Gagin inquire on interest to the property. President Ehmann suggests further consultation on matter with Sanitary District legal counsel and reconvening topic at next meeting. Tran and Rostollan to coordinate with legal counsel and estate.
4. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl** – Sanville reported current status of calibration reports is good, per the City to recheck next summer.
5. **Fehr Graham proposal for safety program with Town Maintenance Department** – Motion by Rostollan, second by Stoelb to approve Fehr Graham annual safety program for SD1 personnel and to share cost as determined by participation, all members present voted aye, Hoffmann not present, motion carried.
6. **Reports:**
 - a. **Clerical Assistant** – No report.
 - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances and activity reports were presented.
 - c. **Secretary** – Lubach reported purchase of new printer for Sanitary Office, old machine to be placed on auction.
 - d. **Commissioners** – No report.
7. **Sanitary District No. 1 Disbursements** – Motion by DesJardins, second by Rostollan to approve Sanitary District No. 1 disbursements for 6/20/16, check numbers 2096-2106 for \$25,513.50, all members present voted aye, Hoffmann not present, motion carried.

ADJOURN: Motion by Stoelb, second by Rostollan to adjourn at 6:15 p.m., all members present voted aye, Hoffmann not present, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant
Georgene Lubach, Secretary