

**SANITARY DISTRICT NO. 2 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
APPROVED MINUTES OF MAY 16, 2016**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President Ehmann called the Sanitary District No. 2 Commissioners Meeting to order at 6:12 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

**PRESENT:** President Ehmann, Commissioners Nancy DesJardins, Tom Stoelb, Brian Hoffmann and Daniel Rostollan. Also in attendance, Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran, Technician Tom Sanville.

**PUBLIC COMMENT SESSION:**

- Mike Bozikowski of Sigma-Aldrich request to have SD2 meeting before SD1 with confirmed time of meeting as SD2 meetings are more succinct and would allow SD2 customers to participate more easily. Matter will be considered by Commissioners at upcoming meeting.

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes; May 02, 2016** – Motion by DesJardins, second by Stoelb to approve the May 02, 2016 meeting draft minutes, all members present voted aye, motion carried.
2. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl** – No report.
3. **Q&A Session with Steve Peterson of SEH regarding: SD2 2016 Goals & Pricing:** topic sufficiently reviewed with Steve Peterson during May 02, 2016 SD1 Commissioner's Meeting.
4. **Motion/Resolution to approve 2015 CMAR annual report:** Motion by DesJardins, second by Hoffmann to approve 2015 CMAR Report for SD2, all present voted aye, motion carried.
5. **Reports:**
  - a. **Clerical Assistant** – No report.
  - b. **Treasurer** – Sanitary District No. 2 balance sheet, cash balances and activity reports were presented. Discussion regarding increasing the Equipment Replacement Savings account to the level reported on the 2015 CMAR 3.3 "Replacement Fund" balance. Board instructed Treasurer to transfer the funds and increase the savings and to label the savings account as Restricted on the district's Balance Sheet.
  - c. **Secretary** – No report.
  - d. **Commissioners** – No report.
6. **Sanitary District No. 2 Disbursements** – Motion by Hoffmann, second by Stoelb to approve 5/16/16 disbursements – check number 1804 to 1809 for \$5,728.18, all members present voted aye, motion carried.

**ADJOURN:** Motion by Stoelb, second by Rostollan to adjourn at 6:20 p.m., all members present voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant  
Georgene Lubach, Secretary