

**SANITARY DISTRICT NO. 2 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF MAY 02, 2016**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No. 2 Commissioners Meeting to order at 5:53 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President Ehmann, Commissioners Nancy DesJardins, Tom Stoelb and Brian Hoffmann. Commissioner Daniel Rostollan, delayed arrival at 6:08pm. Also in attendance, Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran, Technicians Otis Kiehl and Tom Sanville.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes; April 04, 2016** – Motion by Hoffmann, second by DesJardins to approve the April 18, 2016 meeting draft minutes, all members present voted aye, Rostollan not present, motion carried.
2. **Bryan Grunewald of Schenck; Financial and Audit Report for fiscal year 2015** - Grunewald presented 2015 financial audit report with summary of status. SD2 currently on track. Hoffmann inquires whether SD2 should increase or decrease rates for long term maintenance and growth. Grunewald states that rate change would depend on current system status, balance of risks versus reserve, and future goals. Grunewald suggests against decreasing rates at this time. President comments current review by SEH of SD2 long term capital plan. Hoffmann states he does not want SD2 to run short nor for it to overcharge.
3. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl** – Sanville reported Brett Edgerly, Kohler Public Works Director, called last week regarding SD2 line at Aldrich was damaged from horizontal boring. They are paying for the whole repair. Brett will meet with Sanville at SD office to go over maps to make sure they are on the same page. Kiehl reports the valves have arrived and charged within budget, including shipping charge.
4. **Select date for Sanitary District No. 2 Meeting due to July 4th on a Monday** – Motion by DesJardins, second by Stoelb to move the SD2 Commissioner's meeting from July 4, 2016 to July 6, 2016 immediately following SD1 Commissioner's meeting, all members present voted aye, motion carried.
5. **Reports:**
 - a. **Clerical Assistant** – Tran reports she aims to have 2015 CMAR report ready for review at next meeting.
 - b. **Treasurer** – Sanitary District No. 2 balance sheet, cash balances and activity reports were presented.
 - c. **Secretary** – No report.
 - d. **Commissioners** – Rostollan apologizes to the board for delayed arrival due to delayed court proceeding.
6. **Sanitary District No. 2 Disbursements** – Motion by Stoelb, second by Hoffmann to approve 5/02/16 disbursements – check number 1803 for \$2,101.58, all members present voted aye, motion carried.

ADJOURN: Motion by Stoelb, second by Hoffmann to adjourn at 6:13 p.m., all members present voted aye, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant
Georgene Lubach, Secretary