

**SANITARY DISTRICT NO. 2 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
APPROVED MINUTES OF APRIL 04, 2016**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President Ehmann called the Sanitary District No. 2 Commissioners Meeting to order at 6:00 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

**PRESENT:** President Ehmann, Commissioners Nancy DesJardins, Tom Stoelb and Dan Rostollan. Commissioner Brian Hoffmann not present and excused. Also in attendance, Secretary Georgene Lubach, Treasurer Julie Evans, Clerical Assistant Mandy Tran, Technicians Tom Sanville and Otis Kiehl.

**PUBLIC COMMENT SESSION:** President Ehmann called for Public Comment

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes; March 21, 2016** – Motion by Stoelb, second by DesJardins to approve the March 21, 2016 meeting draft minutes, all members present voted aye, Hoffmann not present, motion carried.
2. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl** – Sanville reporting two new pumps installed and working well, two other pumps under repair. Flyght will repair bearings and seals of second repair pump for free and will keep this as a spare pump. Kiehl reporting that he will continue to pump out air release and will obtain price quote on replacement air release valves for review at upcoming meeting.
3. **Discussion on date selection for Sanitary District 2016 Annual Meeting** – Motion by Rostollan, second by Stoelb to set SD2 Annual Meeting for April 19, 2016 immediately following Sanitary District 1 Annual Meeting, all members present voted aye, Hoffmann not present, motion carried.
4. **Reports:**
  - a. **Clerical Assistant** – 2016 2<sup>nd</sup> Qtr bill processed and sent to Aldrich. Will be processing remaining SD2 quarterly bills in upcoming days.
  - b. **Treasurer** – Sanitary District No. 2 balance sheet, cash balances and activity reports were presented.
  - c. **Secretary** – No report.
  - d. **Commissioners** – No report.
5. **Sanitary District No. 2 Disbursements** – Motion by Rostollan, second by Stoelb to approve 4/04/16 disbursements – check numbers 1797-1798 for \$8,251.51, all members present voted aye, Hoffmann not present, motion carried.

**ADJOURN:** Motion by Stoelb, second by Rostollan to adjourn at 6:10 p.m., all members present voted aye, Hoffmann not present, motion carried.

Minutes Respectfully Submitted by: Mandy Tran, Clerical Assistant  
Georgene Lubach, Secretary