CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:31 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins, and Matthew Fore. Commissioner Brian Hoffmann attended by telephone conference call. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Kari Mooney, Technicians Tom Sanville and Otis Kiehl.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment: none made.

NEW BUSINESS / APPOINTMENTS:
1. **Approval of draft minutes January 20, 2020** - Motion by Hoffmann, second by Stoelb, to approve the draft minutes, all members voted aye, motion carried.
2. **Maintenance related issues as presented by Tom Sanville –** Tom Sanville discussed the progress of jetting and cleaning being done by Great Lakes.
3. **Reports:**
   a. **Sanitary Administrator –** Administrator Reported on meter readings consistent with a potential issue. Board discussed how to proceed. Board decided to follow recommendations of sending a second letter and copying appropriate departments. (i.e. County/DNR.)
   b. **Treasurer -** Sanitary District No. 1 balance sheet, cash balances, and activity in written reports. Reported that billing payments are coming in as expected.
   c. **Secretary –** No report
   d. **Commissioners –** No report

   Sanitary District No. 1 Disbursements - Motion by DesJardins, second by Hoffmann, to approve disbursements for 01/20/2020, check numbers 2817-2824 for $19785.87, all members voted aye, motion carried.

   ADJOURN - Motion by Fore, second by Stoelb, to adjourn at 5:45 p.m., all members voted aye, motion carried

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary Administrator