

TOWN OF WILSON  
SHEBOYGAN COUNTY, WISCONSIN  
DRAFT MINUTES OF MAY 6, 2019

**ROLL CALL:** Roll call was taken with the following members present: Chair John Ehmann, Supervisor Tom Stoelb and Supervisor Nancy DesJardins. Supervisor Brian Hoffmann. **Also, in attendance:** Town Clerk Julie Wicker, Treasurer Kari Mooney and Maintenance/Road Supervisor Rick Meyer. Supervisor Matt Fore and Tom Stoelb excused absence.

**PLEDGE OF ALLEGIANCE:** Was recited.

**PUBLIC COMMENT:** Jerry Bertsch– thanked the board for placing the speed limit signs up on Rammer Pond and Stahl Road. The community has been very thankful for this.

Jack Leonhardt thanked Wendy Werner and Vytas Kerpe for meeting on the 4<sup>th</sup> of May for the Sex Offender Board. Ms. Werner will be the secretary, Mr. Kerpe the vice chair, and Mr. Leonhardt will be the chair for the committee.

**APPOINTMENTS / NEW & OLD BUSINESS:**

1. **Approval of the draft minutes, April 18, 2019 - Motion by DesJardins second by Hoffmann to approve the April 18, 2019 Town Board Minutes, all members voted aye, motion carried**
2. **Presentation by Jack Dornik from Scott Construction on the use of Chip Seal** – Mr. Dornik spoke about the chip seal product from Scott Construction. Evergreen Drive and Indian Mound Road are included area in this proposal. The Board will be taking a tour with Rick Meyer this Saturday to see the condition of these roads and others in the Town.
3. **Indian Mound Road and Evergreen Drive Chip Seal proposals** – Rick Meyer spoke about the proposals from the two different companies. Scott Construction would give the District a discount of \$3,000 if the Board would choose the chip seal project for both roads together. Chair Ehmann asked if the Board could speak about the remaining money that is in the budget and then determine if the Town had the funds to proceed.
4. **County Highway Department Road Paving and Maintenance Estimates presented by Rick Meyer** – Rick Meyer explained to the Board the estimates that have been received for the paving and Maintenance of the road that need repair. The repair of blacktop/paving is for Edgewater Road and Evergreen Drive. The Board will also be looking at these roads during the Saturday Road tour with Rick Meyer.
5. **Approval of Sheboygan County Stewardship Grant application to be used for Invasive Species presented by Greg Hopkins, Chairman for Park & Forestry Commission** Greg Hopkins told the Board members about the grant. The grant would be a matching Town grant, but the Park & Forestry would be able to fundraise for their half. The Company that would spray the chemical called triclophr and this company will be placing signs up to let our community know when not to enter the 15-acre Henry Mueller Family Conservancy. As when it will be safe to re-enter the area. Motion by DesJardins second by Hoffmann to approve proposal Greg Hopkins to progress the Stewardship grant, all members voted aye, motion carried.
6. **Discussion on use of Scott Schramm, Strategic Municipal Services for the Towns Engineers Work** Motion by DesJardins seconded by Hoffmann to approve Scott Schramm to provide engineers work for the Town of Wilson, all members voted aye, motion carried.
7. **Approval of Subdivision Application from Gregg Wagner for Green Acres Addition 5, R-1 Zoning. Planning Commission approved application on Monday, April 8<sup>th</sup>, 2019. Motion by DesJardins second by Hoffmann to approve Gregg Wagner application to move forward with Green Acres with Addition No. 5 preliminary plan of plat, all members voted aye, motion carried.**
8. **CUP renewal updates, discussion and possible motion.** No renewals currently.
9. **Reappointment of Gary Leonhardt to the Fire Advisory committee - Motion by Hoffmann second by DesJardins to approve Gary Leonhardt to the Fire Advisory committee, all members voted aye, motion carried.**
10. **Public Comment** - Chair Ehmann called for Public Comment hearing none Public Comment was closed.

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11. **Reports:**

- a. **Maintenance** - Rick Meyer spoke about road maintenance on Hwy V from Hwy 43 to Hwy 57. Long range plan would be useful to put together for future. Mr. Meyer is looking for summer help to help in the maintenance department from May to August – 40 hours per week.
- b. **Treasurer** -Balance sheet, cash balances, activity, annual department reports, Fire Dept. activity reports and financial information was shared.
- c. **Clerk** – Julie Wicker spoke about a new cell phone plan for Rick Meyer.
- d. **Town Board** – Nancy DesJardins spoke about the April 25 Fire Partner meeting that she attended. They talked about their 20-year extended plan and covered the equipment/ apparatus that they are looking at retiring.

12. **Disbursement Reports: Town of Wilson First Responders, Town of Wilson – No checks on Hold.** Town of Wilson Payroll dated 4/10/19 for the amount \$15,694.01: Motion by DesJardins second by Hoffmann to approve payroll for 4/10/19 for \$15,694.01, all member voted aye motion carried. Town of Wilson Payroll dated 4/24/19 for the amount \$11,963.57: Motion by Hoffmann second by DesJardins to approve payroll for 4/24/19 for \$11,963.57, all member voted aye motion carried. Motion by DesJardins second by Hoffmann to approve disbursements dated 5/6/2019 Town of Wilson check numbers 20986 – 21013 for \$55,324.97 for total disbursements \$55,324.97 all members voted aye motion carried

13. **The Town Board intends to convene into closed session pursuant to Wis. Stat. 9.85(1)(c) for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the Town Board has jurisdiction or exercises responsibility. During the closed session, the Board will discuss performance and compensation related to the Clerk, Treasurer, Sanitary Administrator and Administrative Assistant positions. The Board reserves the right to reconvene into open session following the closed session.** Motion by Hoffman second by DesJardins to move into closed sessions, on roll call voted all members voted aye, motion carried.  
Motion by DesJardins second by Hoffmann to approve the hourly rate increase for the Administrative Assistance to \$15.00 per hour. Having reviewed the office procedures and protocol the Board has appointed the position of Clerk to be head of the Town office. All other office position will report directly to the clerk, all members voted aye motion carried.
14. **ADJOURN-** Motion by DesJardins second by Hoffmann to adjourn at 8:48 pm., all members voted aye motion carried.