

AGENDA

SANITARY DISTRICT NO. 2 COMMISSIONER MEETING

Town of Wilson Office

5935 South Business Drive, Sheboygan

Monday, January 18, 2010 – 5:30 P.M.

CALL TO ORDER & DECLARATION OF OPEN MEETING

Agenda for this meeting is posted at the Town of Wilson Office, Town of Wilson Firehouse, Town of Wilson Maintenance Site, Town of Wilson website, the Sheboygan Press newsroom was provided a copy and the meeting is declared an open meeting.

PUBLIC COMMENT SESSION:

The Board reserves the first few minutes for public comment on any topic that relates to Town of Wilson government. If you are speaking about something that is not on the agenda, law prohibits the Board from taking action tonight.

APPROVAL OF DRAFT MINUTES:

REPORTS:

1. Treasurer
2. Clerk
3. Field Worker Report

NEW BUSINESS:

4. Otis Kiehl – question of District's legal easement of properties in District #2 (bi-yearly check of air releases)
5. Commercial Meters:
 - a. Rate of Rental Fee
 - b. Liability of District vs Commercial Owner
6. Discussion of meeting with AECOM on January 5, 2010, attended by David Gartman
7. Office Procedures on opening mail
8. Maintenance Related Issues

DISBURSEMENTS:

9. Disbursement for Sanitary District #2

CORRESPONDENCE:

AGENDA ITEMS FOR SUBSEQUENT MEETINGS:

:Western Interceptor

:Deer Park

:Town Board & District #2 Joint Meetings

ADJOURN

Persons with disabilities who may require assistance to attend this meeting should contact the Town Clerk at 208-2390 at least 24 hours prior to the meeting.

*** NOTICE ***

IF ALL OF THE BUSINESS FOR SANITARY DISTRICT NO. 2 IS NOT CONCLUDED BY 6:00 P.M., THE COMMISSIONERS WILL RECESS THIS MEETING AND RECONVENE IT UPON COMPLETION OF THE 6:00 P.M. TOWN BOARD MEETING.

APPROVED MINUTES

SANITARY DISTRICT #2 COMMISSIONERS MEETING

January 18, 2010 at 5:30 P.M.

TOWN OF WILSON OFFICE

5935 SO. BUSINESS DRIVE, SHEBOYGAN, WI

CALL TO ORDER & DECLARATION OF OPEN MEETING

Agenda for this meeting is posted at the Town of Wilson Office, Town of Wilson Firehouse, Town of Wilson Maintenance Site, Town of Wilson website, the Sheboygan Press newsroom was provided a copy and the meeting is declared an open meeting.

Meeting called to order by David Gartman, Chairperson/Commissioner at 5:30 P.M.

PUBLIC COMMENT SESSION:

The Commissioners reserve the first few minutes for public comment on any topic that relates to The Sanitary District government. If you are speaking about something that is not on the agenda, law prohibits the Commissioners from taking action tonight.

:Rick Meyer asked to speak in regards to portable generator

1. Reported that Tom Sanville has concerns and would like to discuss proposal for Town Hall and generator
2. Meyer was asked to get quote for new generator and compare quotes and to make sure Sanville is involved

Put on next Town of Wilson and both Sanitary agendas

IN ATTENDANCE: Chairperson/Commissioner David Gartman, Commissioners: Dale Sommer & David Senkbeil, Clerk Cheryl Rostollan and Coordinator Janet Vinson (Absent, Treasurer Laurie Pankratz)

Also in attendance: Rick Meyer, Jim Kummer

APPROVAL OF DRAFT MINUTES OF:

:Minutes for December 21, 2009

- a. (1a) – should say “needs to be documented and approved by Aldrich”

Motion by Dale Sommer to approve December 21, 2009 minutes with correction. Seconded by David Senkbeil. No discussion. Motion carried.

REPORTS:

1. Treasurer's Report by Laurie Pankratz:
 - a. Summary reports presented
2. Clerk's Report by Cheryl Rostollan:
 - a. None presented
 - b. Chairperson advised to keep close watch on legal
3. Field Workers Report : None

NEW BUSINESS:

4. Otis Kiehl – question of Districts legal easement of properties in District #2 (bi-yearly check of air releases)

Approved Minutes: Sanitary District #2 (January 18, 2010)

- a. Sommer asked to work with Otis Kiehl & Tom Sanville to issue
- b. Suggestion made to have notification given to owners at least two days before going on properties
- c. Commissioners asked Rostollan & Vinson to look into getting badge/ID's made for Field Workers, Commissioners, Maintenance, Constables

Future Agenda Item: Easements with Aldrich

5. Commercial Meters: Deferred to next agenda

6. Discussion of meeting with AECOM on January 5, 2010 attended by David Gartman
 - a. Discussion to ask Atty St. Peter on which way to go with Kapur Concept and if a bigger service would be needed for future development: Does Kapur plan reflect sewer concept design for service in District #2 sewer service to match our 20 year Smart Growth Plan?

Motion by David Senkbell for Sanitary Commissioners to insist on having Kapur Concept for Deer Park Subdivision. Seconded by David Gartman

Discussion: Key point is depth and size (diameter) of pipe and to negotiate with in Deer Park Developers Agreement along with Pump Station.

Motion Carried.

7. Office Procedure on opening mail
 - a. To leave as is, but not to open any mail addressed to someone personally unless that person requests that mail be opened

8. Maintenance Related Items: None

DISBURSEMENTS:

9. Disbursement for Sanitary District #2

Motion by Dale Sommer to approve Sanitary District #2 disbursements as presented. Seconded by David Senkbell. No discussion. Motion carried.

TOPICS FOR SUBSEQUENT MEETINGS:

- :Special Meeting Tuesday, January 19, 2010
- :Portable Generator
- :Commercial Meters
- :Easements
- :Kapur Concept
- :Deer Park
- :Western Interceptor

ADJOURN:

Motion by Dale Sommer to adjourn Sanitary District #2 meeting. Seconded by David Senkbell.

No discussion. Motion carried.

Meeting Adjourned at 5:55 P.M.

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Submitted by Janet Vinson