

TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN

APPROVED MINUTES OF MARCH 16, 2015 SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING

CALL TO ORDER & DECLARATION OF OPEN MEETING: President David Gartman called the Sanitary District No. 1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President David Gartman, Commissioners Dale Sommer, David Senkbeil, Daniel Rostollan and Nancy DesJardins, Interim Clerk Georgene Lubach, Treasurer Laurie Pankratz, and Clerical Assistant Shelly Weidig. Sanitary District Pump station operators Tom Sanville and Otis Kiehl were also in attendance.

ROLL CALL

PUBLIC COMMENT SESSION:

- Carol Kolzow, 1729 Andrae Circle, spoke about the backup at her home on November 16, 2014. She stated the Sanitary District should have had an Emergency Response Plan in place at the time of the incident. She doesn't believe the sewer lines were ever maintained in her area. The full letter can be found in the Official Sanitary District Minutes Book, March 16, 2015 located in the Clerk's Records Room.
- Cathy Conrad, 1720 Andrae Circle, spoke about the Emergency Response Plan for the Sanitary District and the backup at her home on November 16, 2014. The full letter can be found in the Official Sanitary District Minutes Book, March 16, 2015 located in the Clerk's Records Room.
- Joel Conrad, 1720 Andrae Circle, spoke about the backup at his home on November 16, 2014. He believes there has been lack of maintenance in his area. The full letter can be found in the Official Sanitary District Minutes Book, March 16, 2015 located in the Clerk's Records Room.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes of March 2, 2015 Sanitary District No. 1 Commissioners Meeting:** Motion by DesJardins to approve draft minutes of March 2, 2015 Commissioners Meeting as printed; second by Senkbeil; motion carried by roll-call vote with no nay votes and no abstentions.
2. **Maintenance related issues:** New pumps are all operational and soft start has been installed on new pump at Lakeshore Pump Station.
3. **Update of land purchase, 4288 Lakeshore Drive (parcel number 59030450840):** Amendment to Offer to Purchase has been approved changing the deadlines and closing date.
 - a. **Commitment for Title Insurance by Knight/Barry:** no report.
4. **Discussion/possible motion regarding purchase of trash pump for the Sanitary District:** The Sanitary District has a 2-inch trash pump and the Black River Fire Department has a 3-inch pump. Recommendation was made for a 3-inch pump on wheels for the Sanitary District. Sommer will research trash pumps and discuss at a later meeting.
5. **Discussion on Emergency Response Plan dated September, 2014 and approved by Sanitary District Commissioners on December 15, 2014.** Motion by DesJardins to change date on Emergency Response Plan to December 15, 2014; second by Rostollan; motion carried by roll-call vote with no nay votes and no abstentions. Commissioners agreed to try to schedule Special Sanitary District No. 1 Commissioners Meeting on March 30, 2015 instead of April 6, 2015 with regards to the sewer backup on November 16, 2014.
6. **Discussion/possible motion regarding Restricted Equipment Replacement Fund – Certificate of Deposit at Oostburg State Bank maturing on March 21, 2015.** Motion by Sommer to renew Certificate of Deposit at Oostburg State Bank for 11 months; second by Rostollan; motion carried by roll-call vote with no nay votes and no abstentions.

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7. Reports:

- a. **Clerical Assistant:** no report;
- b. **Treasurer:** Laurie Pankratz provided Treasurer's Cash Summary of February 28, 2015, Treasurer's Income Receipts Report of February, 2015, and Transfers Report for February, 2015; Total cash on hand is \$1,385,702.19;
- c. **Clerk:** no report;
- d. **Commissioners:** no report;

8. **Sanitary District No. 1 Disbursements:** Motion by Rostollan to approve Sanitary District No. 1 disbursements dated March 16, 2015 totaling \$8,733.00 for checks 1834 through 1842; second by Senkbeil; motion carried by roll-call vote with no nay votes and no abstentions.

Motion by Senkbeil to approve Sanitary District No. 1 payroll disbursements dated February 4, 2015 totaling \$1,282.32 for paper check 50275 and direct checks 93 through 99; second by Rostollan; motion carried by roll-call vote with no nay votes and no abstentions.

Motion by Rostollan to approve Sanitary District No. 1 payroll disbursements dated February 18, 2015 totaling \$2,201.51 for paper check 50276 and direct checks 100 through 105 and U.S. Treasury and WDOR; second by Senkbeil; motion carried by roll-call vote with no nay votes and no abstentions.

ADJOURN:

Motion by Senkbeil to adjourn; second by Sommer; motion carried with no nay votes and no abstentions. Meeting adjourned at 6:05 p.m.

Minutes submitted by: Shelly Weidig, Clerical Assistant
Georgene Lubach, Interim Clerk