

AGENDA

TOWN OF WILSON SANITARY DISTRICT NO. 1 COMMISSIONER MEETING

Place: Town of Wilson Office - 5935 South Business Drive, Sheboygan

Date: Monday, December 5, 2011

Time: 5:00 p.m.

CALL TO ORDER & DECLARATION OF OPEN MEETING

Agenda for this meeting is posted at the Town of Wilson Office, Town of Wilson Firehouse, Town of Wilson Maintenance Site, Town of Wilson website, the Sheboygan Press newsroom is provided a copy. An audio recording of this meeting may be taken for the purposes of clarifying minutes. If an audio recording is made, this recording will be kept in the Sanitary District office no less than 90 days after the meeting minutes are approved and adopted.

PUBLIC COMMENT SESSION:

The Commissioners reserves the first few minutes for public comment on any topic that relates to Sanitary District government. If you are speaking about something that is not on the agenda, law prohibits the Commissioners from taking action tonight. Public comments are limited to 3 minutes per person and no more than 20 minutes total.

NEW BUSINESS / APPOINTMENTS:

1. Approval of draft minutes
2. Michael Gerbitz, Donohue & Assoc., Inc. and Terry Johnson, AECOM regarding proposals for assessment of Lakeshore, Stahl Road and Wahgouly Road Lift Stations – Appointments / discussion / possible commissioner action
3. Maintenance Related Issues
4. Re-schedule January 2012 Sanitary District No. 1 Commissioner Meeting (it falls on a holiday observed by Sheboygan County)
5. Proposals for outsourcing payroll
6. Clerical Assistant Job Description / duties
7. Reports:
 - a. Lift Station Operator(s)
 - b. Clerical Assistant
 - c. Treasurer
 - d. Clerk
 - e. Commissioners
8. Sanitary District No. 1 disbursements

OLD BUSINESS:

AGENDA ITEMS FOR SUBSEQUENT MEETINGS:

.ADJOURN

Persons with disabilities who may require assistance to attend this meeting should contact the Town Clerk at 208-2390 at least 24 hours prior to the meeting.

***** NOTICE *****

IF ALL OF THE BUSINESS FOR SANITARY DISTRICT NO. 1 IS NOT CONCLUDED BY 6:00 P.M., THE COMMISSIONERS WILL RECESS THIS MEETING AND RECONVENE IT UPON COMPLETION OF THE 6:00 P.M. TOWN BOARD MEETING.

Affidavit of Posting

STATE OF WISCONSIN
Town of Wilson,
Sheboygan County

I, Cheryl Rostollan, town clerk of the Town of Wilson, Sheboygan County, Wisconsin, attest and affirm all of the following:

1. That the following action was posted pursuant to [s. 60.80](#), Wis. stats: December 5, 2011 Sanitary District #1 Commissioner Meeting Agenda
2. That the above-noted action was posted as required in the following 3 places in the Town of Wilson, Sheboygan County, Wisconsin: Town of Wilson Office, Town of Wilson Maintenance Site, Black River Fire Station
3. That the posting of this action occurred at the following times and dates:

Town Office	Town Maintenance Site	Black River Fire Station	Posted by:
Date: _____	Date: _____	Date: _____	_____
Time: _____	Time: _____	Time: _____	Notify Press: _____

That I filed this affidavit in the records of the Town Clerk for the Town of Wilson on November _____, 2011

Dated this _____ day of November, 2011.

Cheryl Rostollan, Town Clerk

Personally came before me this _____ day of November, 2011, the Town Clerk of the Town of Wilson, Sheboygan County, to me known to be the person who executed and acknowledged the foregoing instrument.

Laurie Pankratz, Notary Public, State of Wisconsin
My commission expires 5/11/2014