

# AGENDA

## SANITARY DISTRICT NO.1 COMMISSIONER MEETING

Town of Wilson Office  
5935 South Business Drive, Sheboygan, WI 53081  
Monday, April 5, 2010 at 5:30 P.M.

## CALL TO ORDER & DECLARATION OF OPEN MEETING

Agenda for this meeting is posted at the Town of Wilson Office, Town of Wilson Firehouse, Town of Wilson Maintenance Site, Town of Wilson website, the Sheboygan Press newsroom was provided a copy and the meeting is declared an open meeting.

## PUBLIC COMMENT SESSION:

The Board reserves the first few minutes for public comment on any topic that relates to Town of Wilson government. If you are speaking about something that is not on the agenda, law prohibits the Board from taking action tonight.

## APPROVAL OF DRAFT MINUTES:

1. March 15, 2010

## REPORTS:

2. Treasurer
3. Clerk
4. Field Worker

## NEW BUSINESS:

5. Interest paid on Parcel #59030-461250 & #59030-461190. Possible motion to approve refund
6. Discussion and possible action in regards to interest rate (late charges) on Sanitary Bills
7. Discussion on annual 2010 Safety Class thru Alpha Terra (begin discussing dates)

## DISBURSEMENTS:

8. Disbursements for Sanitary District #1

## OLD BUSINESS:

9. Possible motion to approve Plumbing Permits now be paid to Town of Wilson
10. Annual Meeting date approval

## CORRESPONDENCE:

:Letter from Alpha Terra regarding Periodic Safety Requirements

## AGENDA ITEMS FOR SUBSEQUENT MEETINGS:

:Commercial Meter Rates

ADJOURN

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\*\*\* NOTICE \*\*\*

IF ALL OF THE BUSINESS FOR SANITARY DISTRICT NO. 1 IS NOT CONCLUDED BY 6:00 P.M., THE COMMISSIONERS WILL RECESS THIS MEETING AND RECONVENE IT UPON COMPLETION OF THE 6:00 P.M. TOWN BOARD MEETING.

# APPROVED MINUTES

## SANITARY DISTRICT #1 COMMISSIONERS MEETING

April 5, 2010 at 5:30 P.M.  
TOWN OF WILSON OFFICE  
5935 SO. BUSINESS DRIVE, SHEBOYGAN, WI

### CALL TO ORDER & DECLARATION OF OPEN MEETING

Agenda for this meeting is posted at the Town of Wilson Office, Town of Wilson Firehouse, Town of Wilson Maintenance Site, Town of Wilson website, the Sheboygan Press newsroom was provided a copy and the meeting is declared an open meeting.

Meeting called to order by Chairperson/Commissioner David Gartman at 5:30 P.M.

### PUBLIC COMMENT SESSION: None

The Commissioners reserve the first few minutes for public comment on any topic that relates to The Sanitary District government. If you are speaking about something that is not on the agenda, law prohibits the Commissioners from taking action tonight.

IN ATTENDANCE: Chairperson/Commissioner David Gartman, Commissioners Dale Sommer and David Senkbeil, Clerk Cheryl Rostollan, Treasurer Laurie Pankratz, Coordinator Janet Vinson  
(note no audience)

### APPROVAL OF DRAFT MINUTES OF:

1. March 15,, 2010  
Change wordage on #7 New Business from "account" to "accountant"

**Motion by David Gartman to approve minutes as presented with noted correction. Seconded by David Senkbeil. No discussion. Motion carried.**

### REPORTS:

2. Treasurer's Report by Laurie Pankratz:
  - a. Presented cash summary report as of March 31, 2010
  - b. Advised Commissioner that CD with Community Bank matured on April 3, 2010 and asked approval to start another CD maturing August 2010.  
**Approval by David Gartman to get the new CD**
3. Clerk Report by Cheryl Rostollan: Nothing
4. Fields Report:
  - a. Tom Sanville advised that they are now happy with the new mix valve and would like to go ahead and order for other lift stations. Vinson reminded the Commissioners that they had approved purchasing one for each lift station but Sanville had wanted to test on KK first. Commissioners agreed and Vinson to advise Sanville to go ahead and order for mix valves for each additional lift station.

### NEW BUSINESS:

5. Interest paid on Parcel #59030-461250 & 59030-461190. Possible action to approve refund:

a. Pankratz advised the Commissioners that the Town of Wilson has reimbursed the Sanitary District for these two parcels, due to time frame and that it would now need to be refunded thru Sanitary District #1.

**Motion by Dale Sommer that on Parcel #59030-461250 and Parcel #59030-461190 owned by Glenn Grisolono (at that time) be refunded the amount of \$842.03 for interest paid. Seconded by David Senkbeil. No discussion. Motion carried.**

**Note: David Gartman requests that all paperwork be in the minute book for future reference.**

6. Discussion and possible action in regards to interest rate to Sanitary Bills:

**Motion by Dale Sommer to change interest rate on late bills to 1.5% per month equaling 4.5% per quarter for a total of 18% annually to begin with July 1, 2010 bills. Seconded by David Senkbeil. No discussion. Motion carried.**

7. Discussion on annual 2010 Safety Class thru Alpha Terra:

a. Gartman requests that if any employee that goes to the meeting and would be losing wages from another job, they must turn in a request for reimbursement after attending the class.

b. Rick Meyer and Janet Vinson asked to work on scheduling class(es).

**DISBURSEMENTS:**

8 Disbursements for Sanitary District #1

**Motion by David Senkbeil to approve disbursements for Sanitary District #1 as presented. Seconded by Dale Sommer. No Discussion. Motion carried.**

**OLD BUSINESS:**

9. Possible motion to approve Plumbing Permits now to be paid to Town of Wilson:

**Motion by David Senkbeil to cease applying Plumbing Permits in Sanitary District #1 and now apply in Town of Wilson. Seconded by Dale Sommer. Discussion: David Gartman advised the reason for this is majority of Town in not in the District. No further discussion. Motion carried.**

10. Annual Meeting date approval:

**Motion made by David Gartman that annual be held on May 5, 2010 at 7:00 P.M. Seconded by David Senkbeil. No discussion. Motion carried.**

**TOPICS FOR SUBSEQUENT MEETINGS:**

: Commercial Meter Update

**ADJOURN:**

**Motion by Dale Sommer to adjourn Sanitary District #1 meeting. Seconded by David Senkbeil. No discussion. Motion carried.**

**Meeting adjourned at 5:54 P.M.**

Submitted by Janet Vinson