

AGENDA

SANITARY DISTRICT NO. 1 COMMISSIONER MEETING

Town of Wilson Office

5935 South Business Drive, Sheboygan

Monday, June 21, 2010 – 5:30 P.M.

CALL TO ORDER & DECLARATION OF OPEN MEETING

Agenda for this meeting is posted at the Town of Wilson Office, Town of Wilson Firehouse, Town of Wilson Maintenance Site, Town of Wilson website, the Sheboygan Press newsroom was provided a copy and the meeting is declared an open meeting.

PUBLIC COMMENT SESSION:

The Board reserves the first few minutes for public comment on any topic that relates to Town of Wilson government. If you are speaking about something that is not on the agenda, law prohibits the Board from taking action tonight.

APPROVAL OF DRAFT MINUTES:

REPORTS:

1. Treasurer
2. Clerk
3. Field Worker Report

NEW BUSINESS:

4. Recommendations from Wage, Salary & Benefits Commission: Review proposal/discussion/ possible Commissioners action.
 - a. Wage & Benefits for Janet Vinson
5. July 2010 Meeting Schedule (the 1st Monday of July is being observed as the 4th of July)
6. Review/discussion/possible action for French Drain at Curtiss Lift Station
7. Review/discussion/possible action for landscaping at Cty V Lift Station
8. Review/discussion/possible action for spare pump purchase
9. Review/discussion/possible action for wiring
10. Review /discussion/possible action on City addresses that flow into Sanitary District #1 (Jackson School, Industrial Park, Trail Park, etc)
11. Maintenance Related Issues

DISBURSEMENTS:

12. Disbursement for Sanitary District #1

OLD BUSINESS:

13. Commercial Meters: Review proposal/discussion/ possible Commissioners action.

AGENDA ITEMS FOR SUBSEQUENT MEETINGS:

ADJOURN

Persons with disabilities who may require assistance to attend this meeting should contact the Town Clerk at 208-2390 at least 24 hours prior to the meeting.

*** **NOTICE** ***

IF ALL OF THE BUSINESS FOR SANITARY DISTRICT NO. 1 IS NOT CONCLUDED BY 6:00 P.M., THE COMMISSIONERS WILL RECESS THIS MEETING AND RECONVENE IT UPON COMPLETION OF THE 6:00 P.M. TOWN BOARD MEETING.

APPROVED MINUTES FOR JUNE 21, 2010

CALL TO ORDER:

The Town of Wilson, 2010 Sanitary District No. Meeting was called to order by President David Gartman at 5:33 p.m. The Coordinator confirmed publication and posting were noticed in accordance with Wisconsin Statutes.

PRESENT: President David Gartman, Commissioner Dale Sommer, Commissioner David Senkbeil, Treasurer Laurie Pankratz, Clerk Cheryl Rostollan, Coordinator Janet Vinson **Also present:** Tom Sanville, Otis Kiehl and Rick Meyer

PUBLIC COMMENT SESSION:

None.

APPROVAL OF DRAFT MINUTES:

1. June 7, 2010 -
:add "annual meeting" to #2
Motion by Senkbeil to accept minutes with changes; second by Sommer; motion carried with no nay votes and no abstentions.

REPORTS:

2. Treasurer – Laurie Pankratz presented Cash, Summary, Income reports.
 - a. Transfer from money market to checking to cover payroll and payables
3. Clerk – Cheryl Rostollan presented short and long version of Financial Reports
4. Field Worker Report –
 - a. Problem noises solved at Cty V lift station,

NEW BUSINESS:

5. Discussion and possible action for wage, salary & benefits for Janet Vinson
Motion by Senkbeil to increase wage to \$14.50 per hour effective July 1, 2010; second by Sommer; motion carried with no nay votes and no abstentions.
6. Discussion and possible action for scheduling of July 2010 meeting
Motion by Senkbeil to schedule July 5, 2010 meeting to July 6, 2010; second by Sommer; motion carried with no nay votes and no abstentions.
7. Discussion and possible action for French drain at Curtiss Lift Station
 - a. Otis Kiehl and Rick Meyer both feel this is a road issue.
 - b. With heavy rains, the water flows to the lift station.
 - c. Meyer to mark and take photos of issue. Three Commissioners will drive by and look at the problem.
 - d. To further discuss on both Town and Sanitary future agendas.
8. Discussion and possible action for landscaping of Cty V Lift Station
 - a. Meyer explained that extended culverts were installed at the station but feels the area could use better grass.
 - b. Meyer advised the Commissioners that the Eagle Scouts might be willing to do the landscaping.
9. Discussion and possible action for spare pump purchase
 - a. Tom Sanville explained the issue of the pumps at Lakeshore and that Pump #3 is the spare pump
 - b. Commissioners feel that it would be a good idea to order another pump.
 - c. Sanville suggested that he would prefer to get the pump that is on order, install and review operations.
 - d. Sanville stated he would like to take Pump #2 out and disassemble and have it reviewed.
 - e. Sanville would advise the Commissioners on the operations of the new pump and then order another pump and replace Pump #1 & #2 and use them as spare pumps.
10. Discussion and possible action for wiring
 - a. Sanville explained he has contacted DeTroy Electric for wiring of pump but would prefer to look into soft start.

Motion by Gartman to approve hiring of DeTroy Electric to do work of wiring, repairs and upgrades at Lakeshore Lift Station with approval and discretion of Tom Sanville and Otis Kiehl; second by Senkbeil; motion carried with no nay votes and no abstentions.

11. Discussion and possible action on City addresses in Sanitary District #1 flow
 - a. Concern about Jackson School; expansion and if correct EHU's are being calculated
 - b. Sanville and Kiehl to review maps and addresses; new construction, industrial park, etc.
 - c. Vinson asked to contact Jackson School for date of expansion of building, number of students and teachers.
 - d. Discuss at future meetings.
12. Maintenance related issues
 - a. Vinson proposed from Fineline a secure backup for the UBPro system used in the District for billing.**Motion by Gartman to accept proposal by Fineline; second by Senkbeil; motion carried with no nay votes and no abstentions.**

DISBURSEMENTS:

13. June 21, 2010 Sanitary District No.1 disbursements – **Motion by to Gartman approve as printed; second by Sommer; motion carried with no nay votes and no abstentions.**

OLD BUSINESS:

14. Commercial Meters - Deferred

ADJOURN:

Motion to adjourn by Sommer; second by Senkbeil; motion carried with no nay votes and no abstentions.
Meeting adjourned at 6:08 p.m.

Minutes submitted by: Janet Vinson