



TOWN OF WILSON
5935 SOUTH BUSINESS
SHEBOYGAN, WI 53081
www.towntowilson.com

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TOWN OF WILSON OFFICE

5935 South Business Drive, Sheboygan

Phone: (920) 208-2390

Fax: (920)208-2450

*** EFFECTIVE JUNE 1, 2011 ***

TOWN OFFICE HOURS:

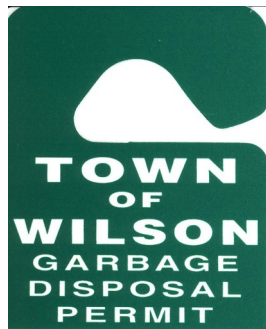
Mon. & Fri. 8:30 am—12:30 pm
Tues., Wed., Thurs. 8:30 am until
12:30 pm & 1:00 pm until 4:30 pm



SANITARY DISTRICT

OFFICE HOURS:

Mon. & Fri. 8:30 am—12:30 pm
& Wed. 1:00 pm—4:30 pm



1448

TOWN OF WILSON RECYCLING and SOLID WASTE TRANSFER STATION

The Town of Wilson will begin issuing **Identification Tags** for access to the transfer station; "The Dump". Unfortunately the use of our facility has been benefiting neighboring municipalities, to prevent this activity the town will issue **one (1) permit to each Town of Wilson address.**

The permit (pictured to the left) is a plastic I.D. Tag with hook for ease of placement on vehicle windshield rear view mirror. This tag must be visible in vehicle for entrance to the Transfer Station, **No Exceptions.** Our waste disposal services are funded through our tax dollars and to help keep costs under control we need to verify **ONLY** Town of Wilson residents use this site.

Permits are available NOW and can be picked up at the Town Office or Transfer Station at the Following Times:

TOWN OFFICE:

Mon. and Fri. — 8:30 am until 12:30
Tues., Wed. or Thurs.—8:30 until 12:30
and 1:00 pm until 4:30

OR

AT THE TRANSFER STATION

Saturdays—8:00 a.m. until 4:00 p.m

We appreciate your patience and understanding as we transition to this new procedure.

The town is allowing a grace period of one month to obtain your permit.

After this time no entry will be allowed without the display of your permit.

If you are unable to obtain yours in this time frame please notify the office.

*** JOB OPENING ***

Clerical Assistant Needed in Sanitary District Office

The Town of Wilson Sanitary District No. 1 Commissioners are taking applications for a part-time position to execute tasks in the sanitary district office such as run quarterly billing, input accounts payable, work with commissioners, staff and residents. The ideal candidate will be detail-oriented and have skills and experience in Microsoft Office, municipal invoicing, accounting and working with the public.

Applications will be taken through **Wednesday, June 15, 2011.** Please provide your resume and cover letter to the Town Clerk or Town Treasurer and address it to the Sanitary District No. 1 Commissioners, 5935 South Business Drive, Sheboygan, WI 53081.

NEW TOWN OFFICE HOURS & NEW SANITARY DISTRICT OFFICE HOURS

In an effort to create additional time for getting tasks completed without incurring additional costs, the Town Board and Town Sanitary District Commissioners have adjusted the hours that the clerk, treasurer and office staff are available for questions and assistance. **Effective June 1, 2011**, the Town of Wilson Office will be open Monday and Friday, from 8:30 am until 12:30 pm and on Tuesday, Wednesday and Thursday, from 8:30 am until 12:30 pm and 1:00 pm until 4:30 p.m.

The Sanitary District office hours will be Monday and Friday, from 8:30 am until 12:30 pm and Wednesday from 1:00 pm until 4:30 p.m.

HAZARDOUS WASTE COLLECTION

Clean Sweep Collection Sites:
July 9 & Nov 12
8:00—11:00 am

Located: Sheboygan County, Plymouth Shed N6111 CTH OJ, Plymouth

Material Accepted:

- ◆ Flammable liquids
- ◆ Oil-base paints
- ◆ Solvents
- ◆ Varnishes
- ◆ Thinners
- ◆ Reactive
- ◆ Fluorescent bulbs
- ◆ Households batteries
- ◆ Acids & bases\
- ◆ Old Gasoline
- ◆ Pesticides & herbicides
- ◆ Cleaners
- ◆ Aerosols
- ◆ Poisons
- ◆ Antifreeze
- ◆ CPU Computers \$15
- ◆ Monitor \$15
- ◆ Printer \$15
- ◆ TV's \$15—\$25
- ◆ Dehumidifiers \$45

For More Info Call Veolia. 1-800-255-5092

FIRE SAFETY NEWS

THANKS TO ALL WHO ATTENDED AND SUPPORTED OUR FALL OPEN HOUSE WE HAD A GREAT TURNOUT !!!

Safety Tips:

- a. Please remember to regularly check all of your smoke and carbon monoxide detector batteries and make sure the detectors are operating properly.
 - The new Lithium 10 year smoke detectors are a recommended detector.
 - Nighthawk manufactures a good quality carbon monoxide detector.
- c. Chimney use;
 - Make sure to have your chimney professionally cleaned and inspected yearly.
 - Don't burn "green" wood if possible.
 - Clean out all ashes regularly.
 - Do not put ashes in the garbage, have a designated metal can outside in a safe location to dispose of them.
 - Never leave a fireplace unattended
- d. Space heater use;
 - Never leave heaters unattended.
 - Use only in an open clear room, free of clutter.
 - Older heaters normally fail more, so if you do use these types of heaters stay with a current, updated model.
- e. A fire extinguisher is worthless if it can't be found.
- f. Never leave a burning candle unattended. Extinguish all candles when you leave the room or go to bed.
- g. E.D.I.T.H. (Exit Drills In The Home) ... know your exit...know your plan!



If you would like more information about Black River Fire Department or are interested in becoming a volunteer, please contact Kory at 452-4900 or email us at twbrfd@charter.net

Respectfully submitted by Kory Wendlandt, President on behalf of all the members of the Black River Fire Department

FIRE SAFETY IS OUR GOAL... WHAT'S YOURS?

ANIMALS

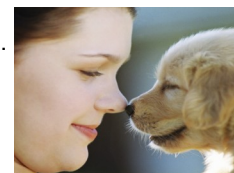
Town Ordinance Chapter 62 applies to animal owners in the Town of Wilson. **It is illegal to allow your dog or cat to run at large within the Town.**

Your cat or dog is allowed to be off your premises if it is restrained by a substantial leash or chain.

Also, any person having control of any animal shall clean up the feces of such

animal immediately ...

scoop the poop!



JUNE 8, 2011

SANITARY DISTRICTS 1 & 2 ANNUAL MEETINGS

On Wednesday June 8th, 2011, at 6:30 p.m., Sanitary District No. 1 will hold its annual meeting at the Town of Wilson Office. The Sanitary District No. 1 meeting will be directly followed by the annual meeting of Sanitary District No. 2. The financial statements for 2010 will be presented and the Sanitary District Commissioners will be available for questions.

Please join us for this meeting.

TOWN OF WILSON FIRST RESPONDERS

*** IF YOU NEED HELP! ***

The Town of Wilson First Responders are on call 24 hours a day, 365 days a year. We all carry pagers, radios, and necessary medical equipment in our personal vehicles, and will be at your side to assist you in your time of need within the first few minutes of your call. We want to take this opportunity to remind you how to call for help.

IF YOU NEED HELP WITH A MEDICAL PROBLEM OR INJURY:

1. Use your home or cell phone to dial 9-1-1. You will be talking to Sheboygan County Sheriff's Dispatch. DO NOT HESITATE TO CALL IF YOU ARE NOT SURE WHETHER YOU NEED HELP OR NOT.
2. Give the following information if you are able:
 - Name, age, sex, address or location of yourself or the patient
 - Pertinent information of INJURY (such as a fall) or ILLNESS (such as a breathing problem). If a medical problem, is this a new problem, or has it happened before?
 - The current condition: Is the person breathing and alert, able to speak and answer questions? Is there bleeding or other unusual physical signs or symptoms?
 - The best way to get to you, for example: "Come in the front door it is unlocked" or "we are in the backyard."
 - Answer any additional questions the dispatcher may ask.
3. While you wait, if you or family and friends are able and not needed to directly care for the patient:
 - Put lights on, including front door or porch light.
 - Unlock the front door or specified entrance.
 - Gather up current medications.
 - Secure pets.
 - Clear the driveway for the ambulance.
 - If someone else is available, not needed to help the patient, have them wait outside in the driveway to direct the First Responders and ambulance.
 - **IF YOU ARE THE PATIENT DO NOT DO ANY OF THESE THINGS THAT WILL MAKE YOUR CONDITION OR SITUATION WORSE.**

Your First Responders will arrive in just a few minutes, and the ambulance will be just minutes behind us. If you are north of Hwy V, your ambulance will be Orange Cross. If you are south of Hwy V, your ambulance will be Oostburg Ambulance.

If you have a "Lifeline" or other automatic medical alert system, keep your information updated.

As always, the Town of Wilson First Responders thanks you for this opportunity to serve our town's residents and guests. Remember we are ready, willing, and waiting to help you!

Submitted by:

Nancy DesJardins, Service Director

Town of Wilson First Responders 920-457-1230



NOTES FROM THE TREASURER

Submitted by Laurie Pankratz



DOG LICENSES

By State Statute (174.05), the owner of a dog (that is kept in the Town of Wilson) which dog is more than 5 months of age on January 1 of any year, or 5 months of age within the license year, shall annually, or on or before the date the dog becomes 5 months of age, pay the dog license tax and obtain a license (at the Town of Wilson office). The

owner acquiring a new dog greater than 5 months of age must obtain a license within 30 days of acquiring ownership.

2011 dog licenses are available from the Town Treasurer’s office. The license is valid January 1 through December 31. The dog license tax is \$7 for a neutered male dog or a spayed female dog, and \$14 for a dog not neutered or not spayed, or ½ of these amounts if the dog became 5 months of age after July 1 of the license year. A copy of the **current Certificate of Rabies Vaccination indicating if the dog is neutered or spayed** must be presented. A \$25 late fee will be assessed for each licensable dog that is not licensed by March 31st of each current year or within 30 days of acquiring ownership of a licensable dog.

In-Person Monday 8:30 am – 12:30 pm, or arrange a time by e-mailing treasurer@townwilson.com or telephoning 208-2390 ext. 302.

Mail or Drop Box To request a license by mail or by the drop box located to the left of the Town office main entrance door, enclose a payment check made to the Town of Wilson-Treasurer, a copy of the current Certificate of Rabies Vaccination indicating if the dog is neutered or spayed, and a self-addressed stamped envelope. The license will be mailed to you.

Please notify the Town Treasurer if you no longer own your dog that was licensed in Town of Wilson this year or last year.

PROPERTY TAX PAYMENTS

Any current unpaid balance of property taxes is due by July 31 to the **Sheboygan County Treasurer**, 508 New York Avenue, room 109, Sheboygan, WI 53081. Phone #459-3015. The County Treasurer’s office usually mails a reminder by mid-July.

ON-LINE PROPERTY TAX AND ASSESSMENT NFORMATION:

Sheboygan County website: <http://www.co.sheboygan.wi.us/>
Land Records tab (on left side of County page)
Scroll down-click box, if you agree- Yes, I have read and agree
Public Access tab
Real Estate Lookup tab
Select to enter Street # or Parcel #
Enter your Street # or Parcel # Select your address
Select desired Tax Year



GUIDE FOR PROPERTY OWNERS-<http://www.dor.state.wi.us/pubs/slf/pb060.pdf>

NOTES FROM THE TREASURER

Submitted by Laurie Pankratz

LOTTERY CREDIT FORMS

You may claim the lottery and gaming credit for the 2011 property tax bill, payable in 2012, if,

1. You purchased the home after January 1, 2011 and the property was used by the previous owner as a primary residence on January 1, 2011 (form LC-110)

OR

2. on January 1, 2011, you were the owner of the property and used the property as your primary residence (form LC-100). (If you received the lottery credit on last year's real estate tax bill and have used the property as your primary residence at least six months of the current Tax year, you should receive the lottery credit on the property tax bill without filing a new lottery credit form.)

Forms are available at <http://www.revenue.wi.gov/forms/lottery/index.html>, or contact the Town Treasurer. File this completed form at the Town Treasurer's office.

TOWN OF WILSON RANGE PLANNING HOC TEAM

The *Wind and Solar Energy* task assignment has been completed and recommended the Town of Wilson Zoning Ordinance be amended to use/include the Public Service Commission 'Wind Sitting Rules.

"The Rules give minimum & maximum standards allowable by municipalities, "One size does not fit all". Based upon 8.04 of the Town of Wilson Zoning Ordinance, the construction and use of wind towers will be handled as 'Conditional Use' in the Ag and Industrial zones. "

The next Task Assignment from Chairman Gartman is to look at the new "**State mandate which requires Counties adopt a revised Farmland Preservation Area Map that does not conflict with the current Comprehensive Plan.** "

This would replace the existing **Farmland Preservation Program** and the *eligibility status of local farmers and landowners for tax credits would change.*

The Long Range Planning is looking at this mandate & where it would 'fall into' the town long range land use plan. This will provide the Town of Wilson a plan for inclusion in the County Map of the Farmland Preservation Areas (FPA) as required by 2015. Within this adopted County FPA, the Town Wilson property owners will have the option of:

- 1) creating a Farmland Preservation Zoning District opting out of the area;
- or
- 2) opting out of creating a FPA District. In either case, area property owners could try to form a zoning district Agricultural Enterprise Area (should the town chose not to participate) to obtain tax credits;

The Task Team will identify the Town Wilson ag-land property owners and renters working through the Town Board to invite each of these parties to a meeting. What are the rules and what do they mean to me? This program can be an explanation of the Working Lands Program, options as a town and as a property owner with open discussion and input.

Task Teams are not comprised of appointed individuals, are not asked to make a long-term commitment and are not limited to town residents. Any and all interested parties are invited to attend and participate as schedules permit or when items of particular interest or concern to the individual are on the posted agenda. Meetings are held on the 4th Monday of the month, 6:30-8:pm in the Town Office Building.

Bob Werner and Marge Pearce. Town Wilson Long Range Planning Co-Chairs.



MAINTENANCE NOTES

Help Keep Garbage Disposal Cost Down

As the cost of garbage disposal continues to increase, the Town continues to examine all possible ways to reduce those costs. Rather than further restricting items not accepted at the Town Maintenance Site, we shall restrict recyclable items from being placed in our garbage containers. This requirement is consistent with **ORDINANCE 65.02**

SEPARATION OF RECYCLING MATERIALS DESIGNATION OF NON-RECYCLABLE MATERIALS.

Please visit our website www.townwilson.com to view the entire ordinance. Recycling is mandatory in the Town of Wilson.

Remember, the **more BLUE bags** with co-mingled Recyclables and the **less CLEAR bags** with garbage the less it will cost us in garbage disposal fees.



ORDINANCE 65.17 COLLECTION REFUSAL AUTHORIZED:

In addition to the penalty provisions, hereof, any material not properly separated may be refused for collection at the Town Maintenance Site

Also, as a reminder, please be mindful on your weekly visit to "the dump" to have your garbage bags closed and yard waste and branches secure to minimize litter potential. This is common courtesy to your fellow residents.

Thank you for your help and cooperation.

*Submitted by Rick Meyer,
Roads & Maintenance Supervisor*

*** UNLEASHED DOGS ***

The town office has received numerous calls of complaints from town residents who have seen **unleashed dogs running at large and calls concerning unleashed dogs on the beach** and have seen **dog owners not cleaning up after their dogs**. It is the law in the Town of Wilson (**Town Ordinance Chapter 62**) to have your dog on a leash at all times when you are not on your private property. You must also clean up after your dog

Waterway Cleanup

Owners of creeks and river beds have questioned what can be removed from the water way?

Rachael Sabre of WDNR provides this guidance, "As long as the deadfall has not become embedded in the sediments, and can be removed by hand or the use of chainsaws it is acceptable. **No bobcats and backhoe equipment may be used on the bed of the waterway at any time.**"

Property owners removing stumps or invasive plants in wetlands can discuss their project with the WDNR first. **Generally, no land disturbance is allowed in wetlands without a permit, however grubbing and clearing of more than 10,000 square feet of deadfall and invasive plants a Chapter 30 grading permit is necessary.**

Owners of shore land properly can consult Sheboygan County's Shore land Ordinance (Chapter 72) and the WDNR website before removing live vegetation within 50' of the bank at: http://www.co.sheboygan.wi.us/county_depts/cnty_clerk/office/code-book/ch72.PDF. Or WDNR has information on shore land maintenance at: http://dnr.wi.gov/waterways/shoreline_habitat/shoreline_habitat.html.

Further questions about clearing can be directed to Rachael Sabre, Waste Management Specialist at WDNR, 414-263-8601, or Rachel.Sabre@Wisconsin.gov.

Submitted by Jane Kettler
Park & Forestry Commission Chair

Have you Exercised Your Canine at the Dog Park?

Town of Wilson and City of Sheboygan jointly opened a dog park at the old town landfill property on 18th Street. The park is completely fenced with a secured entry, please follow the posted signs, rules & regulations. Dogs of all sizes have been enjoying running the 11 acres meeting other canines and their masters. Bring your family and your canine to roam in the park along with a bag to pick up after your pooch.



ITEMS FOR SALE

The Town of Wilson will be receiving sealed bids for the following at the first town board meeting of July, 2011 (the regular meeting date falls on the 4th of July; therefore the meeting date will be determined at the June 6, 2011 town board meeting):

One (1) - Used Sanborn Air Compressor

- ◆ Single Stage
- ◆ 5 HP motor
- ◆ Single Phase
- ◆ 230 Volt/ 15 Amp
- ◆ 60 Gallon Tank
- ◆ 140 PSI max

One (1) Sanyo TV

- ◆ Model # DS32224
- ◆ 32" Picture screen
- ◆ (Not a flat screen)
- ◆ No on/off button- (must use remote)

One (1) AV cart

- ◆ 2 shelf unit
- ◆ Locking cabinet on bottom section

If you are interested in viewing the equipment, please contact Rick Meyer at (920) 980-0198. If you are interesting in bidding on any of the equipment, provide your sealed bid to the Town Clerk no later than 3:00 p.m. the afternoon of the first Town of Wilson Board meeting held the month of July 2011.

Adopted 2011 Town of Wilson Budget

	<u>Through Qtr-3 2010</u>	<u>2010 Budget</u>	<u>Adopted 2011 Budget</u>	<u>% Increase (Decrease)</u>
REVENUE				
Taxes	\$596,560	\$596,557	\$596,557	0.0%
Intergovernmental Revenues	\$107,561	\$209,921	\$213,325	1.6%
Licenses and Permits	\$52,803	\$53,050	\$49,650	-6.4%
Fines, Forfeits & Penalties	\$522	\$0	\$0	0.0%
Public Charges for Services	\$6,059	\$3,530	\$3,250	-7.9%
Intergovernment Chgs For Servic	\$4,875	\$6,350	\$6,350	0.0%
Miscellaneous Revenues	\$10,582	\$9,541	\$9,501	-0.4%
Other Financing Sources (Unreserved- Designated Funds)	\$0	\$116,249	\$301,710	159.5%
Total Revenue	\$778,962	\$995,198	\$1,180,343	18.6%
EXPENDITURES				
General Government	\$192,998	\$252,732	\$293,827	16.3%
Public Safety	\$104,257	\$161,401	\$161,886	0.3%
Public Works	\$231,774	\$344,860	\$347,430	0.7%
Health & Human Services	\$1,832	\$3,050	\$4,050	32.8%
Culture, Recreation & Education	\$3,135	\$4,455	\$4,500	1.0%
Conservation & Development	\$5,136	\$2,900	\$7,900	172.4%
Capital Outlay	\$175,644	\$225,800	\$360,750	59.8%
Total Expenditures	\$714,776	\$995,198	\$1,180,343	18.6%
Breakdown of Unreserved-Designated Funds:				
	<u>Effective 12/31/2009</u>	<u>Effective 9/30/2010</u>	<u>% Increase Decrease</u>	
Legal	\$43,700.18	\$43,700.18	0.0%	
Assessment of property	\$14,091.43	\$14,091.43	0.0%	
General Building Improvements	\$30,803.88	\$30,803.88	0.0%	
Holding Tanks	\$15,200.00	\$15,200.00	0.0%	
Fire Protection	\$16,942.89	\$16,942.89	0.0%	
Roads/Equipment	\$218,665.84	\$218,665.84	0.0%	
Street Lighting	(\$165.61)	(\$165.61)	0.0%	
Storm Water Management	\$25,664.34	\$25,664.34	0.0%	
Cemetery	\$6,218.99	\$6,218.99	0.0%	
Parks	\$63,445.91	\$63,445.91	0.0%	
Smart Growth	\$384.43	\$384.43	0.0%	
Cash-Flow Fund (3-Month's Budget)	\$248,800.00	\$248,800.00	0.0%	
Total Unreserved-Designated Funds	\$683,752.28	\$683,752.28	0.0%	

Contact Information:

Town of Wilson Office
5935 South Business Dr.
Sheboygan, WI 53081

Website:
www.townwilson.com

**Town Office Hours
(effective 6/1/2011):**
Monday and Friday
8:30am – 12:30pm

Tuesday, Wednesday,
Thursday
8:30 am—12:30 pm and
1:00pm – 4:30 pm

Phone:
(920) 208-2390

Fax:
(920) 208-2450

**David Gartman, Town
Chairman**
Weekdays leave a message at the
Town Office. Evening & weekend
emergencies call (920) 458-5577

**David Senkbeil, Town
Supervisor**
(920) 458-3709

Dale Sommer, Town Supervisor
(920) 458-6751

**Michael Bergin, Town
Supervisor**
(920) 452-3405

**Brian Hoffmann, Town
Supervisor**
(920) 452-2456

James Van Ess, Town Constable
(920) 458-3770

**James Whipple, Town
Constable**
(920) 627-2462

Cheryl Rostollan, Town Clerk
(920) 208-2390
Email: clerk@townwilson.com

**Laurie Pankratz, Town
Treasurer**
(920) 208-2390
Email: treasurer@townwilson.com

Sanitary District #1 & #2
(920) 208-2390
Email: sanitary@townwilson.com

**Tony VanDeWege, Black
River Fire Dept. Chief**
(920) 457-6583

**Richard Neerhoff, Oostburg
Fire Dept.**
(920) 564-2595

**Larry Hilbelink, Building
Inspector/Plumbing Inspector**
(920) 946-0252

Tom Rogers, Electrical Inspector
(920) 458-0853

**Rick Meyer, Maintenance & Road
Supervisor**
(920) 980-0198
Email: maintenance@townwilson.com

**Town of Wilson First Responders
Nancy DesJardins, Service
Director**
Phone: (920) 457-1230
Email: deerfriend@charter.net

Dan Hartmann, Co-Director
Phone: (920) 458-5809
Email: dsbad@att.net

AGENDAS & MINUTES ARE ON OUR WEBSITE
www.townwilson.com

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TOWN OF WILSON
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Cheryl Rostollan
Editor

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clarification
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