

TOWN OF WILSON
SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF NOVEMBER 21, 2011 TOWN BOARD MEETING

CALL TO ORDER & DECLARATION OF OPEN MEETING:

The meeting was called to order by Chair David Gartman at 6:03 p.m., confirmation of posting in accordance with open meeting law was confirmed with clerk and the meeting was declared an open meeting.

PRESENT: Chairperson David Gartman, Supervisor Dale Sommer, Supervisor David Senkbeil, Supervisor Michael Bergin, Supervisor Brian Hoffmann, Treasurer Laurie Pankratz, Maintenance/Road Supervisor Rick Meyer, Clerk Cheryl Rostollan and other interested parties.

PLEDGE OF ALLEGIANCE was recited.

PUBLIC COMMENT SESSION – No public comment received.

APPOINTMENTS / NEW BUSINESS:

1. Approval of draft minutes: Motion by Gartman to approve draft minutes of November 7, 2011 contingent upon section 3 of page 1 reviewed and approved by Attorney Paul Rosenfeldt; second by Senkbeil; motion carried with no nay votes and no abstentions.
2. Terry Katsma, Sr. Vice President and Eric Veldhorst, Chief Financial Officer of Oostburg State Bank regarding FDIC Insurance coverage for balances held in Tax Account and potential receipts of second property tax installments at Oostburg State Bank – Chair David Gartman recused himself from the board table due to his personal banking at this institution and he asked Supervisor Hoffmann to chair the meeting in his absence. Mr. Katsma provided a handout, he explained the “Comparison Report” and the information from “BankRate.Com” and read the ratings reviewed. Eric Veldhorst provided information specific to the Town of Wilson’s tax receipt history and options. Katzma explained the cost of collateralizing and that our yield will be less. This matter was placed on the board agenda because the town’s accountant, Bryan Grunewald, had asked Laurie Pankratz to investigate collateralizing, to examine the options and see what the board’s comfort level is with all options (item 1 or item 3 on handout labeled “B”). Sommer would like to see some proposals from other banks and not make a decision tonight. No action taken. *Put on December 5, 2011 town board agenda.*
3. Greg Schnell, Sheboygan County Highway Department Commissioner regarding road project on Pheasant Lane/Maple Lane/S. 16th Street and 2011/2012 Snow Plowing – Rick Meyer, Greg Schnell and Sue Burnette from the Sheboygan County Highway Department reviewed the invoice for the road project in detail today. The concrete used for the driveways and some of the ditching materials were not included in the county’s original proposal. Supervisor Hoffmann questioned potential patching of the road by his house. Warranty work was questioned; problems that occur within a year will be taken care of by the county. Hoffmann asked about the proposal versus cost for S. 16th Street and what happened to create the additional \$9,000. Chuck Nahn’s original stormwater plan did not include changing all of the culverts. Senkbeil suggested having Chuck Nahn continue to work on the stormwater projects and have the county provide engineering for the road projects. Regarding snowplowing - salt brine tanks are not mounted to all of the county trucks; one of the trucks used in the town will have the capability to use salt brine. This is a positive option and could have a positive effect in specific areas. A beet derivative is also available, but very expensive and the current equipment is not conducive for use with this product. Calcium chloride may also be used, but it is very harmful to equipment and cars and is only used when needed when the temperatures are very low. Stahl Road to Racetrack road would be a good place to start spraying salt brine. The county charges the town \$60.08 per ton for rock salt for roads.
4. Tracey and Todd Smith, 3102 Old Park Road regarding Application for Certified Survey Map for Land Division – Recommendation from Plan Commission not yet made; no discussion or action taken.
5. Ernest Huntzinger, 9300 S. Sandwood Lane, Oostburg regarding complaint regarding no parking signs and no posted speed limit on Wilson Lima Road. Ernest Huntzinger provided his input regarding his request for a speed limit under 55 miles per hour on Wilson Lima Road and no parking on either side of this road. Greg Schnell explained that to reduce the speed limit greater than 10 miles per hour a speed study, count of driveways (a specific count per) etc.

TOWN OF WILSON
SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF NOVEMBER 21, 2011 TOWN BOARD MEETING

would need to be done. Clerk to check with the WI Town's Assoc. regarding whether Chapter 2 of our General Ordinance is within the WI Statutes. Parking obstructions on Wilson-Lima Road will be observed by the town board. The sheriff's department is not currently addressing Mr. Huntzinger's complaints and his neighbor's complaints. Brian Hoffmann will bring this matter to the attention of the Sheriff's Department at the next County Law Committee Meeting and Hoffmann reminded everyone that there are only four to five Sheboygan County Sheriff patrol cars available at any one time in the entire company.

6. Sheboygan County "Joint Powers Agreement County 911 Emergency System" – Discussion and potential adoption of agreement. Motion by Hoffmann to adopt agreement as presented; second by Senkbeil; motion carried with no nay votes and no abstentions.
7. Reports:
 - a) Treasurer – Written reports and explanations provided by Laurie Pankratz.
 - b) Clerk – Written reports and explanations provided by Cheryl Rostollan
 - c) Constable – No report. Next month this will be on agenda and Paul Rosenfeldt will be here regarding the Constable Ordinance Chapter 6 and the WI Statute regarding Concealed Carry.
 - d) Plan Commission – No report, no action taken.
 - e) Park & Forestry Commission – No report, no action taken.
 - f) Wage, Salary & Benefits Commission – No report, no action taken.
 - g) Long Range Planning Ad Hoc Committee – No report, no meeting scheduled until January 2012.
 - h) Black River Fire Department – No report, no action taken.
 - i) First Responders – No report, no action taken.
 - j) Maintenance – Rick Meyer read a portion of "Setting Speed Limits on Local Roads" and will provide the board with a copy. Meyer also reported on rural address sign installations, Maple Lane sanitary manhole (it is in clearly in the City of Sheboygan right-of-way, Gartman will notify the City), calibration of salt spreaders (David Senkbeil volunteered to work with Meyer and Wagner Excavating), street lighting elimination reviewed, ditching update, culvert installation at Maintenance Bldg, mowing, installation of snow fencing.
 - k) Town Board:
 - i. Sheboygan County Economic Development Annual Meeting – Written annual report provided by David Gartman. Gartman has provided Sheboygan County Economic Development with the town's available properties (restaurant, lumber yard, old hotel properties).
8. Maintenance/roads:
 - a) Amended proposal from Ayers Associates for Assessment of Wilson Lima Bridge – New proposal includes a load rating. Motion by Sommer to sign contract with Ayer's for bridge rating on Wilson Lima Road; second by Hoffmann; motion carried with no nay votes and no abstentions.
 - b) General Ordinance Chapter 31 Transfer Station – Proposed ordinance change to prohibit and/or restrict removal of items at transfer station – Motion by Hoffmann to amend Chapter 31, "no parties are allowed in any dumpsters, no removal of items from dumpsters is allowed and no loitering is allowed on town maintenance site; second by Bergin; motion amended by Hoffmann to include no removal of items from Town of Wilson dump truck, amendment to motion seconded by Bergin; amended motion carried with no nay votes and no abstentions.
 - c) Black River Fire Station - proposals for installation of carpeting. Kory Wendlandt recommends Dulmes Décor, Inc. because he has received the most response from them and it is the lowest priced proposal. Motion by Senkbeil to enter into contract with Dulmes Décor in the amount of \$2,999.99, second by Sommer; motion carried with no nay votes and no abstentions.
 - d) Black River Fire Station - proposals for installation of central air conditioning – Kory Wendlandt recommends Jim's Heating & Cooling. Meyer shared that Larry Hilbelink, Building Inspector, offered to review proposals. Motion by Senkbeil to enter into contract with Jim's Heating & Cooling in the amount of \$3,118 pending review and approval of Larry Hilbelink, Bldg Inspector with proposal coming back to the town board if Hilbelink recommends less than 3 ton cooling; second by Sommer; motion carried with no nay votes and no

TOWN OF WILSON
SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF NOVEMBER 21, 2011 TOWN BOARD MEETING

abstentions.

- e) Town office - proposal to replace solid glass window with sliding glass window in receptionist office -
9. 2011 Budget Amendments to Designated Funds , Capital Outlay and Health & Human Services – Motion by Sommer to remove \$7,465.00 from Designated Funds-Fire Protection, to remove \$208,885.00 from Designated Funds-Street Maintenance, remove \$3,491.39 from Designated Funds-Cemetery, remove \$14,091.43 from Designated Funds-Assessment of Property; and transfer total of \$233,932.82 to General Funds; second by Senkbeil; motion carried with no nay votes and no abstentions. Motion by Hoffmann; second by Senkbeil to rename “Designated Funds-Street Lighting” to “Designated Funds-Rammer Pond Utility District”; motion carried with no nay votes and no abstentions. Motion by Gartman to amend 2011 Capital Outlay budget to increase it \$60,000.00 pending approval of Schenck Business Solutions, town’s accounting firm; second by Bergin; discussion, BRFD Grant wasn’t not budgeted, motion carried with 2011 Budget to be re-posted after discussion/approval from Schenck (Bryan Grunewald.)
10. Disbursements:
- a) Checks on hold – one check is on hold.
- b) Black River Fire Department – Motion by Senkbeil; second by Bergin to approve as printed; motion carried with no nay votes and no abstentions.
- c) Town of Wilson First Responders – Motion by Hoffmann; second by Bergin to approve \$50.00 in disbursements for Town of Wilson First Responders; motion carried with no nay votes and no abstentions.
- a) Town of Wilson - Motion by Gartman approve \$282,923.38 in disbursements with putting check #15599 payable to Sheboygan County Treasurer for \$249,581.65, on hold with anticipated release at December 5, 2011 Town Board Meeting; second by Senkbeil; motion carried with no nay votes and no abstentions.
11. Proposals for outsourcing payroll from Schenck Business Solutions, David Begalke & Assoc. SC and Corson, Peterson an Hamann SC – All proposals not yet available; no action taken.

OLD BUSINESS:

12. Purchase of file cabinets for Treasurer – No action taken.
13. Larry’s Hauling/Veolia regarding approval of “Consent to Assignment and Assumption of Contract” (relating to sale of Larry’s Hauling to Veolia). Contract signed by Chair Gartman (previously approved contingent upon attorney review.)

NOTICES:

- 12/2/2011, 5:30 p.m. – Town of Wilson First Responder Board Meeting at Town Office
- 12/5/2011, 5:30 p.m./6:00 p.m. – Sanitary District No. 1 Commissioner Mtg./Town Board Meeting at Town Office
- 12/12/2011, 7:00 p.m. – Plan Commission Meeting at Town Office
- 12/15/2011, 6:30 p.m. – Town of Wilson First Responder Meeting/Training at Town Office
- 12/19/2011, 5:30 p.m./6:00 p.m. – Sanitary District No. 2 Commissioner Mtg./Town Board Meeting at Town Office
- 12/20/2011, 6:30 p.m. – Park & Forestry Commission Meeting at Town Office

AGENDA ITEMS FOR SUBSEQUENT MEETINGS:

- BRFD/Town Annual Contact – (review MABAS portion)
- TWFR/Town Annual Contract

ADJOURN

Motion by Senkbeil to adjourn; second by Sommer; motion carried and meeting adjourned at 9:27 p.m.

Minutes submitted by: Cheryl Rostollan, Clerk