

Town of Wilson First Responders
Business Meeting
November 18, 2010

The TWFR meeting was called to Order and declared an Open meeting by Service Director Nancy DesJardins at 6:30 pm.

The Secretary and Treasurer's reports were read and approved. Dan Hartmann asked to see the check list every month of accounts payable. Jim Kummer reported that the Town will no longer accept split receipts...one receipt with all the expenses for reimbursement with no other charges on them. Jim also gave a lengthy explanation of the records and what is included in the accounting.

Public comment was opened and closed without comment.

Dr. Kerpe reported that no Flu infections have been reported as yet. But, Pertussis has been documented in Sheboygan. Adicel or Boostrix in the last 10 years will keep us safe. Antibiotics are not very helpful, even if found early.

Correspondence/General Announcements:

We can now email dispatch for a page out for our meetings and training. They will check their emails at 4 pm everyday to get the emails for the pages. We need to give them our name, title, department and phone number to check back if any questions arise. dispatch@co.sheboygan.wi.us

Epi Pens will now come with safety needles. We must order them to get them...or we will receive the old version and then we are liable if we are aware of the change.

The question was raised as to whether or not we need TB screening every year, the new recommendations are out. Dr. Kerpe recommended that we wear a mask if there is any question and test if, we have been potentially exposed.

Tom Sonntag will need the Emergency Notification paperwork in the Training files. Nancy DesJardins received a booklet about EMS Mass Casualty management that she will give to Tommy Sonntag also.

Tony VandeWege will need coverage for November 19th for his 1200-1800 hours. Bob Mueller will cover from 12-1530 and Steve Pautz from 1530-1800.

A survey done by DHS has shown that there are gaps in the Peds emergency care. They will be sending out a survey looking for the gaps. Tom Sonntag will be given the info so that we can do training on this topic and refresh and improve/expand our care.

Jody Conroy has again made us dinner for this evening. Thank you, Jodi!

Old Business:

The EMS County meeting was combined for the QA/Business meetings and will probably continue in this manner. The 18-1st Responders Units in the county have been checked for proper SOGs, Advanced Skills and Operational Plans. Only 4 Operational Plans have been done correctly: Aldrich, Glenbuelah, one other and us. Town of Wilson is one of the 4. Spinal immobilization is the primary skill that has been found to be incorrect or not addressed. The SOGs for the Fire Departments are still in the works. Dr. Martens explained the definition of a "Save" is "walking out of the hospital to a useful life". She gave this definition following lengthy discussion during the meeting as to exactly what a qualified "save" is. She also related a story for compression only CPR as an example.

The latest Town meeting opened the bids for the trailer...#5 has been ruled out. The bidders will be visited to go over what they have included in the bid. The decision will then be presented to the Town Board. They may also have an opinion on our choice. The final decision will be a joint decision.

The TWFR board has discussed the subject of reimbursement for mileage, meals and rooms when taking training outside of Sheboygan County with the exception of LTC. We **will** be reimbursing for the mileage but are still considering the meals and lodging. Meals and lodging will be addressed at a future date.

Jodi Conroy has offered to keep the Personnel files.

EVOC training has been completed with all students passing. We now have 9 more drivers available.

Everyone should have received the latest Refresher training schedule. If not, let Nancy know and a new list will be sent via email. We may get other students due to it being listed in the LTC filer.

SOPs and By-laws (9/17/09) should be updated with the latest updates and additions. They were recently sent via email to all. Please check and make sure that you have the info and if not, let us know so you can be updated to the latest and greatest. We need to sign a verification that we have received/have the new copies. This will be filed in our Personnel file.

Nancy DesJardins has copies of the sign-up sheets for WEMSA, please complete and return it to her so one check can be sent vs. individual checks.

Written nominations are due this month for elections next month. The offices that are up for election this year are: Co-director, Treasurer and Member-at-large. Nominations can be made next month verbally. All nominees will be asked if they want to be considered for the office or if they decline. Voting will be held at the Business meeting on December 16th.

We may be sponsoring an AED refresher class by Dr. Martens. It would be held on a training night with the class being open to the County and we would hold it in the Town Hall.

Committee Reports:

Auxiliary: Onen Wakefield recently had surgery and is doing well. There will not be any Christmas Party in December. We did not have enough interest to need the whole Advancement Hall. We will consider a party after Christmas or simply have dinner together at Majerle's.

Training: Tom Sonntag reported we will be having a Blood Bourne refresher with Jean Zemke on December 2nd at the town office. We need to bring our AEDs to the training meeting to do a check on them. Tom will now be taking care of the Training Files.

QA: Nancy DesJardins reported that we had 6 pts/dispatches for October. Discussion was held re: the lifeline call. The patient had moved 2 years ago and had not changed the address on the lifeline connection. After entry to the home we found that no one was there. Dispatch checked and informed us that we were at the wrong house and why we were at the wrong house. Tom Sonntag and Jason Sertich reminded us to avoid force if at all possible...it is bad PR and we don't need to go that route the majority of the time. We are legal when we have been

dispatched. Discussion was held re: various call scenarios and what is to be done for that type of call. Dr. Martens still needs to tell dispatch that for a Lift assist call the 1st Responders need to be called first. Radio serial #s still need to be given to dispatch/Steve Steinhardt.

Equipment and Supply Room: Kim Gartman was able to find the decals for the helmets. The Supply room has also been cleaned out and reorganized. We all need to check the dates on the Peds pads for the AEDs.

Recruiting: Bob Mueller and Kory Wendlandt. Nothing to report. Jim Kummer asked if we should do a mailing of a postcard as a type of recruiting letter. Kory stated that they have a standing order for recruiting in the newsletter; we should also do one, if not already done. Should we do an Open House in May for EMS week?

Infection control: Jenny McCallister stated that we would be covering the topic at the next training meeting.

FF Rehab: Dan Hartmann reported that the trailer bids were opened on November 15th. We received 3 of 6 requested. There was roughly \$4000 difference b/t the 3. All will be reviewed with the bidder to see what they included and trailers would look like, then a decision will be made and presented to the Town Board. They will want to see how the decision was made...voting and who voted for aye/nay. If we do not pick the lowest bid we will have to justify why we decided on that trailer. How does everyone feel about spending contract money to make up the difference b/t the endowment and the actual cost of the trailer if we decide on one that costs more than the endowment?? Do we have enough left for the year to do this? Jean Zemke also wrote a letter to the Town supporting this project. Do we want to think of a contingency plan to pull the trailer in case we do not have a member vehicle available? If anyone would like to look at the bids, there are copies available. The Town Board would like storage prices, proof of insurance for the trailer driver and set-up for the brakes. They would prefer using a town vehicle but there aren't any available.

Mapping/coverage: Jenny McCallister had nothing.

Insurance: Nothing.

Motion to adjourn and seconded. Meeting adjourned at 8:37 pm.

Respectfully submitted:

Ginger Aschebrock

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