

TOWN OF WILSON  
SHEBOYGAN COUNTY, WISCONSIN  
**APPROVED MINUTES OF NOVEMBER 7, 2011 TOWN BOARD MEETING**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** Meeting was called to order by Chair Gartman at 6:35 p.m., compliance with open meeting law was confirmed with clerk; audio recording of meeting was taken by the treasurer.

**PRESENT:** Chair David Gartman, Supervisor Michael Bergin, Supervisor Dale Sommer, Supervisor David Senkbeil, Supervisor Brian Hoffmann, Treasurer Laurie Pankratz, Maintenance/Road Supervisor Rick Meyer, Clerk Cheryl Rostollan and other interested parties.

**PLEDGE OF ALLEGIANCE** was recited.

**PUBLIC COMMENT:**

- Dan Brand, 5228 CTH A, Sheboygan Falls had to leave prior to prior to Public Comment, he left a packet of information for the board's review.

**NEW BUSINESS / APPOINTMENTS:**

2. Larry Van Akkeren, Larry's Hauling, Inc. – Larry Van Akkeren is choosing to sell his business to Veolia and has is asking the town board to sign a Consent to Assignment and Assumption of Contract – Motion by Sommer to enter into the contract with Veolia, which honors the contract between Larry's Hauling and Town of Wilson through 12/31/2013 contingent upon the approval of our legal counsel; second by Bergin; motion carried with no nay votes and no abstentions.
3. WP & L Lawsuit – At 6:45 p.m. the board Chair entertained a motion to convene into closed session pursuant to Wis. Stats. § 1985 (1))(g) to confer with legal counsel concerning strategy to be adopted by the town board with respect to litigation with Wisconsin Power & Light Company in which it is likely to become involved. Meeting to be held in the Sanitary District office. Motion by Hoffmann to recess regular town board meeting to convene into closed session; second by Bergin; motion carried roll call vote taken with Gartman, Sommer, Senkbeil, Hoffmann and Bergin voting aye and meeting convened into closed session in the Sanitary District office at 6:47 p.m.

Motion by Hoffmann to reconvene back into open town board meeting; second by Bergin; motion carried by roll call vote taken with Gartman, Hoffmann, Bergin, Sommer and Senkbeil voting aye, meeting reconvened at 7:08 p.m.

4. Daniel Hartmann, Co-Director of Town of Wilson First Responders regarding using Fire Rehab & EMS Incident Response Trailer for Mutual Aid & MABAS (Mutual Aid Alarm System.) In 2010 a donation was received from an anonymous donor from Oostburg which was used to purchase a trailer for the purpose of fire rehab and incidence response. This year the First Responders received another donation and the First Responders have been buying equipment and upgrading the fire rehab and incidence response trailer. The First Responders have been asked many times by Dr. Martins, Steve Steinhardt and the MABAS Council if they would be able to go on box alarm

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calls and support areas if they were to have a large fire because we have a trailer set up for this purpose and word got out into the community that they did a good job supporting the fire fighters during rehab at the pallet fire. As a group, the TWFR have agreed that they want to be put on MABAS. As a group they have agreed to the following if they are ere called out for mutual aid: a.) there be two first responders available in the Town of Wilson; b.) one of the authorized First Responders will pull the trailer; c.) if TWFR does not have a group available to go to a call, the trailer would never be without a Town of Wilson First Responder. Supervisor Sommer questioned whether reimbursement of equipment/supplies has been addressed (losses of equipment, gas, supplies.) Discussion regarding scope of MABAS calls (Sheboygan County Unit 113.) Hartmann will be speaking with the EMS Assoc. at Plymouth Fire Department at 6:30 p.m. this Wednesday night regarding Fire Rehab and the following Wednesday at 6:00 p.m. at the Sheboygan County EMS Council. No action taken, Hartmann will gather additional information and come back to the town board for their approval of this expanded service.

Portion of 7(j) Maintenance Report - Rich Valenta, O & W presented several options for on-site cameras. Valenta offered future demonstrations to the board for them to choose preferred camera sites. Meyer and Valenta will work with Sommer and Senkbeil.

5. Draft letter to Developer of Lake Aire 4 regarding road drainage (Schinker Creek Road) – Motion by Senkbeil to approve letter as drafted by Attorney St. Peter dated October 31, 2011 to be sent to Attorney David O. Gass; second by Hoffmann; discussion; motion amended by Senkbeil to include supporting documents; amendment seconded by Hoffmann; motion carried with no nay votes and no abstentions.
6. Proposal from Schenck Business Solutions for contracted services for payroll – Perhaps in January 2012 there may be some exceptions to the rules in place disallowing an auditor’s ability to provide payroll services. Other accounting firms which may be able to provide payroll services may be David Begalke, Corson Peterson, Clifton Gunderson.
7. Reports:
  - a) Treasurer – Laurie Pankratz provided written financial reports.
  - b) Clerk – Cheryl Rostollan provided financial year-to-date and proposed 2012 Budget information and she will provide the board with a hard-copy of Rammer Pond Utility District assessments.
  - c) Constable – No report, no action taken.
  - d) Plan Commission – No report, no action taken.
  - e) Park & Forestry Commission – No report, no action taken.
  - f) Wage, Salary & Benefits Committee – No report, next meeting November 9, 2011, no action taken.
  - g) Long Range Planning Ac Hoc Team – Not meeting November & December. No action taken.

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- h) Black River Fire Department – Meyer and Wendlandt are getting together with fire station renovations for 2011. Need input on
  - i) First Responders – Provided in New Business.
  - j) Maintenance - Rick Meyer reported the dumping of trash at the Maintenance Site during off-hours. Meyer reported on S. 16<sup>th</sup>/Pheasant Ln./Maple Ln. road project, Uniform Rural Numbering Systems sign installation, drainage improvements/repairs made by fire station, TRIP Funding approval (Motel Road), Trip D Application given priority funding and forwarded to State of WI, proposed form letter for right-of-way obstructions, recycling center policies. No action taken.
  - k) Town Board – No action taken.
1. Approval of draft minutes (deferred to later in the board meeting):
- Motion by Senkbeil; second by Bergin to accept minutes of October 17, 2011 as printed with recommended change from Laurie Pankratz to #12 to “none” versus “done”; motion died with Gartman, Hoffmann, Bergin and Senkbeil voting nay and Sommer abstaining. Motion by Hoffmann to approve **October 17, 2011** draft minutes with the word “not” inserted into #3 and to “not” accept the roadway, including treasures above-noted change for #12; second by Senkbeil; motion carried with no nay votes and Sommer abstaining.
  - Motion by Sommer to adopt minutes of **October 6, 2011** as printed; second by Gartman; motion carried with no nay votes and Bergin and Hoffmann abstaining. *Gartman requested the results of the survey to be sent to the board.*
  - Motion by Senkbeil to approve **October 7, 2010** draft minutes as printed; second by Gartman; motion carried with no nay votes and Bergin and Hoffmann abstaining.
  - Motion by Sommer to approve **October 29, 2010** draft minutes with changes noted to remove noted portion in center; second by Senkbeil; motion carried with no nay votes and Bergin and Hoffmann abstaining.
  - Motion by Senkbeil to approve **November 9, 2010** draft minutes as printed; second by Sommer; motion carried with no nay votes and Bergin and Hoffmann abstaining.
  - Motion by Senkbeil to approve **March 28, 2011** Special Joint Town Board/Sanitary District #1/#2 Commissioner Meeting draft minutes as printed; second by Sommer; motion carried with no nay votes and Bergin and Hoffmann abstaining.
  - Motion by Sommer to approve **April 8, 2011** Special Town Board Meeting draft minutes as printed; second by Gartman; motion carried with no nay votes and Bergin and Hoffmann abstaining.
  - Motion by Hoffmann to approve draft minutes of **May 18, 2011** with change to include listing of parties absent; second by Bergin; motion carried with no nay votes and Sommer and Senkbeil abstaining.

Clerk asked the board regarding documentation for meetings with a potential quorum or lack thereof; ie, Road Inspection Meetings (note that Rick Meyer facilitated inspections, no action taken), Site Meeting with Nahn, Employee Handbook, Sheboygan County Highway Dept. etc.

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8. Disbursements:

- a) Checks on hold – No action taken.
- b) Black River Fire Department – Motion by Hoffmann to pay \$1,737.92 disbursements for Black River Fire Department; second by Bergin; motion carried with no nay votes and no abstentions.
- c) Town of Wilson First Responders – Motion by Hoffmann to approve \$375.85 disbursements for First Responders; second by Sommer; motion carried with no nay votes and Gartman abstaining.
- d) Town of Wilson – Motion by Hoffmann to approve Town of Wilson disbursements in the amount of \$25,911.73; second by Bergin; motion carried with no nay votes and no abstentions.
- e) Tax checking (from Treasurer's Report) – Motion by Senkbeil to approve \$594.00 paid from tax checking for the balance due to county for dogs; second by Bergin; motion carried with no nay votes and no abstentions.

9. Maintenance/roads:

- a) Proposal from Ayers Associates for Assessment of Wilson Lima Bridge – Gartman will talk with Rick Stadleman, WI Town's Assoc. and discuss options. Motion by Sommer to accept proposal from Ayers Associates if the work can be completed by May 1, 2012 and the amended contract is worded as such; second by Senkbeil; discussion regarding moving completion date to middle of May or June 1<sup>st</sup>. Motion amended by Sommer to change completion date to May 15, 2012; amendment seconded by Senkbeil; motion carried with no nay votes and no abstentions.

10. Amendment to Chapter 53 Driveway Permits and Fee Schedule – Completed October 17, 2011, no action needed.

11. Application for Operator's Permit, Wendy Jo Tetzlaff for Handlebar & Grill, 5837 S. Business Drive, Sheboygan – Motion by Bergin to approve pending positive background check by clerk; second by Hoffmann; motion carried with no nay votes and no abstentions.

**OLD BUSINESS:**

- 12. Purchase of laptops or tablets for town board use – Re-quote not yet available from Bernie Rammer. Motion by Bergin to table; second by Hoffmann; discussion – motion carried with no nay votes and no abstentions.
- 13. Purchase of file cabinets for Treasurer – No action taken.

**NOTICES:**

- November 10, 2011, 7:00 p.m. – Town of Wilson Budget Hearing and Special Town Board Meeting at Town Hall
- November 14, 2011, 6:00 p.m. – Sanitary District No. 1 2012 Budget Hearing and Commissioner Meeting directly followed by Sanitary District No. 2 2012 Budget Hearing and Commissioner Meeting

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- November 15, 2011, 6:30 p.m. – Park & Forestry Commission Meeting at Town Office
- November 15, 2011, 7:00 p.m. – Plan Commission Meeting at Town Office
- November 21, 2011, 5:30 p.m./6:00 p.m. – Sanitary Dist. #2 Commissioner Mtg/Town Board Mtg at Town Office

**AGENDA ITEMS FOR SUBSEQUENT MEETINGS:**

**ADJOURN:**

Motion by Sommer to adjourn; second by Bergin; motion carried and meeting adjourned at 9:19 p.m.

Minutes submitted by: Cheryl Rostollan, Clerk

UNOFFICIAL