

TOWN OF WILSON
SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF OCTOBER 17, 2011 TOWN BOARD MEETING

CALL TO ORDER & DECLARATION OF OPEN MEETING:

The October 17, 2011 town board meeting was called to order at 6:08 p.m. by Chair Gartman, legal posting in accordance with open meeting law was confirmed with clerk and the meeting was declared an open meeting.

PRESENT: Chair David Gartman, Supervisor Michael Bergin, Supervisor David Senkbeil, Supervisor Brian Hoffmann, Attorney John St. Peter, Treasurer Laurie Pankratz, Clerk Cheryl Rostollan. **Absent:** Supervisor Dale Sommer. **Also present:** Brett Edgerle, Kohler Company and other interested parties.

PLEDGE OF ALLEGIANCE was recited.

PUBLIC COMMENT:

Phil Mersberger, 9759 Middle Road, Oostburg – Regarding #5, Dog Park Annexation and his desire not to annex to the City of Sheboygan. Mersberger asked the board to do a side-by-side comparison of what is being invested by the City of Sheboygan and what is being invested by the Town of Wilson.

APPOINTMENTS/NEW BUSINESS:

1. Approval of draft minutes:
 - a. October 3, 2011 – Motion by Senkbeil to approve with amendments to include attendees; second by Bergin; motion carried with no nay votes, no abstentions, Sommer absent.
 - b. October 6, 2011 – Deferred for a quorum of the board present at the October 6, 2011 meeting.
2. Pre-Developers Agreement between Town of Wilson and Kohler Company for Tented Forest – Brett Edgerle was present on behalf of Kohler Company. Town board, the town's Attorney John St. Peter and Brett Edgerle discussed potential processes going forward and reviewed pre-developers agreement. Motion by Hoffmann to accept and adopt the Pre-Development Agreement presented by John St. Peter, second by Bergin; motion carried with no nay votes, Sommer absent. Duplicate originals were signed; one will be returned for the Town file.
3. Lake Aire 4 Developers Agreement and Addendum, Crispell-Snyder, Inc. Road and Drainage Inspection, Acceptance of road – Board reviewed recommendation from John St. Peter dated October 17, 2011. Motion by Hoffmann not to accept Wagner's offer to put Schinker Creek Road on hold and not to accept roadway until development is complete; that no road dedication occurs at this time and for the town to provide notice to developer to correct within 30 days and if not corrected in 30 days the developer shall appear in front of the town board in 30 days; second by Senkbeil; motion carried with no nay votes and Sommer absent. Discussion regarding allowing Wagner's more time. Schinker Creek Road from Lone Oak to Moening Road is the portion of roadway that the town needs an agreement (snowplowing / maintenance) for. St. Peter will recommend no plowing or maintenance on this portion of road.
4. Lone Oak/Lake Aire Drainage – Mike Bergin recused himself from the board table discussion. Board discussed and reviewed data collected to date from Miller Engineers & Scientists, Nahn & Assoc., Abacus Engineering and potential actions going forward. St. Peter will prepare letters to residents and developer to include WI DNR letter from Kathi Kramasz and Nahn & Assoc. report.
5. Dog Park Annexation – 300' of the dog park was annexed several years ago. Discussion included comparison of the cost/investment incurred by the city versus the town, potentially entering into a town/city Inter-Municipal Law Enforcement Agreement, whether or not the city shares in what they receive in donations, requesting the city to wave law enforcement fees, annexation for reimbursements from city to town.

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6. Fire Partners Agreement – Motion by Senkbeil to have Attorney St. Peter review the Fire Partners Agreement and provide legal counsel thereof; second by Bergin; motion carried with no nay votes; Sommer absent. Clerk to forward St. Peter all signed Fire Partner Agreements.
7. Firearms at town office – No action taken.
8. Rammer Pond Utility District – No action taken.
9. Richard Meinen – Motion by Senkbeil to deny Meinen's request for a variance to Chapter 54 for placement of a buried drainage pipe in the roadside ditch at 4521 S. 15th Street and to send a letter of notice; second by Bergin; motion carried with no nay votes, Sommer absent.
10. Ron Horness, 718 Willow Road, Sheboygan - Gravity flow sewer was reviewed with Tom Sanville and Sanitary District records were reviewed. Motion by Senkbeil to deny request for a variance to Chapter 54 to allow for the placement of a drainage pipe in the roadside at 718 Willow Rd and to provide a letter of notice; second by Bergin; motion carried with no nay votes, Sommer absent.
11. Reports:
 - a. Treasurer – Multiple written reports provided to board by Treasurer. No action taken.
 - b. Constable – Finance reports provided by clerk. No action taken.
 - c. Constable – No action taken.
 - d. Plan Commission – No action taken.
 - e. Park & Forestry Commission – No action taken.
 - f. Wage, Salary & Benefits Commission – No action taken.
 - g. Long Range Planning Ad Hoc Committee – No action taken.
 - h. Black River Fire Department – No action taken.
 - i. First Responders – No action taken.
 - j. Maintenance – Rick Meyer provided project updates and request to install a culvert to improve drainage on town property at Maintenance Building. Motion by Hoffmann to allow Meyer to install culvert on Meyer Court for the purpose of drainage; second by Bergin; motion carried with no nay votes, Sommer absent.
 - k. Town Board – No action taken.
12. Disbursements:
 - a. Checks on hold – None.
 - b. Black River Fire Department – Motion by Bergin to approve Black River Fire Department disbursements in the amount of \$182.72; second by Hoffmann; motion carried with no nay votes, Sommer absent.
 - c. Town of Wilson First Responders – Motion by Bergin to approve TWFR disbursements in the amount of \$160.00; second by Hoffmann; motion carried with no nay votes, Sommer absent.
 - d. Town – Motion by Bergin to pay Town disbursements in the amount of \$25,490.16 and to put check #15550 on hold pending resolution of claim to EMC and then to bring approval back to the town board; second by Hoffmann; motion carried with no nay votes, Sommer absent. Motion by Hoffmann to direct clerk to inform Aurora that town is awaiting further information from insurance carrier and/or workmen's comp carrier; second by Bergin; motion carried with no nay votes, Sommer absent. Request Bryan Grunewald for a recommendation on cover/approval sheet; whether the board should combine or breakdown by entity.
13. Maintenance/roads:
 - a. Proposal from Nahn & Assoc. for S. 18th St. – No action taken. Add to next meeting.
 - b. Assessment of Wilson Lima Bridge –Assessment from May 28, 2009 5/28/09 provided by Meyer. No action taken.

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14. 2012 Budget Proposal – Reviewed and created proposed 2012 draft budget (attached).
15. Amendment to Chapter 53 Driveway Permits and Fee Schedule – Motion by Gartman to add to fee schedule "On property zoned A-1 Agricultural, extension of existing culvert not to exceed 10 feet; no outside engineering will be required but the Town of Wilson Maintenance Department review and approval is required with the permit fee of \$175.00"; second by Senkbeil; motion carried with no nay votes, Sommer absent.
16. Leah Carlson – Motion by Bergin to issue Operator's license to Leah Carlson pending a positive background check; second by Senkbeil; motion carried with no nay votes, Sommer absent.
17. Heather Meyer – Motion by Senkbeil to grant Operator's license to Heather G. Meyer; second by Bergin, motion carried with no nay votes, Sommer absent.
18. Laptops for town board – Proposals from two sources provided by clerk. Clerk was directed to check with Bernie Rammer. No action taken.
19. Cabinets for Treasurer – no action taken

ADJOURN:

Motion to adjourn by Senkbeil; second by Hoffmann; motion carried and meeting adjourned at 11:38 p.m.

Minutes submitted by: Cheryl Rostollan, Clerk