TOWN OF WILSON
SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF OCTOBER 3, 2011
SPECIAL SANITARY DISTRICT NO. 1 COMMISSIONER MEETING

DECLARATION OF OPEN MEETING:
Meeting was called to order by President Gartman at 5:38 p.m. and declared an open meeting.

PRESENT: President David Gartman, Commissioner David Senkbeil, Commissioner Dale Sommer, Commissioner David Senkbeil, Commissioner Brian Hoffmann, Commissioner Mike Bergin, Treasurer Laurie Pankratz, Clerical Assistant Shelly Weidig, Clerk Cheryl Rostollan.

Also present: Jim Kummer

PUBLIC COMMENT SESSION:
Rick Meyer of N4323 Claver Court, Sheboygan Falls, mentioned there was a request from the City of Sheboygan regarding a sanitary manhole exposed on Maple Lane relative to a joint City/Town road project. No action taken.

NEW BUSINESS:

1. **Approval of Draft minutes:**
   a. **September 7, 2011** – Motion by Senkbeil to approve as presented; second by Bergin; motion carried with no nay votes and no abstentions.
   b. **September 19, 2011 -** Motion by Bergin to approve as presented; second by Sommer; motion carried with no nay votes and no abstentions.
   c. **September 26, 2011 -** Motion by Senkbeil to approve as presented; second by Bergin; motion carried with no nay votes and Sommer abstaining.
   d. **September 28, 2011 -** Motion by Bergin to approve as presented; second by Senkbeil; motion carried with no nay votes and no abstentions.
2. **Tented Forest:** Terry Johnson, AECOM and Brett Edgerle, Kohler Company – Appointment/discussion regarding sewer feasibility of potential service for The Tented Forest, located directly north of Kohler Andrae State Park. No action taken.
3. **Maintenance Related Issues:** A homeowner complained about height of manhole cover on property. No action taken.
4. **Reports:**
   a. **Lift Station Operator(s):** Two quotes presented by Tom Sanville to purchase three safety equipment items for calibration and detection of gas. Motion made by Sommer to buy items as presented in quotation #7544 from Vorpahl in the amount of $846.00 + shipping; second by Senkbeil; motion carried with no nay votes and no abstentions.
   b. **Clerical Assistant**: No action taken.
   c. **Treasurer:** Laurie Pankratz provided written reports and explanations thereof. No action taken.
   d. **Clerk:** Cheryl Rostollan provided financial statement, balance sheet and expense report and explanations thereof. No action taken.

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e. **Commissioners:** No action taken.

5. **Separate phone line for Sanitary District Office:** Motion made by Sommer to order separate phone line for the Sanitary District office from One Communications/Earthlink; second by Bergin; motion carried with no nay votes and no abstentions.
6. **Sanitary District invoicing concerns:**
   a. Motion made by Hoffmann not to send letters or levy special assessments for sewers in arrears if amount is less than $3.00; second by Bergin; motion carried with no nay votes and no abstentions.
   b. Motion made by Senkbeil to send letter to Michael Stelter offering a refund for his over-payment of sewer bills; second by Hoffmann; motion carried with no nay votes and no abstentions.
   c. Motion made by Sommer to send letter to Timothy Winkel of Alliant Lakeshore Property Services regarding four past due accounts; second by Bergin; motion carried with no nay votes and no abstentions.
7. **Sanitary District No. 1 disbursements:** Motion made by Bergin to approve disbursements; second by Senkbeil; motion carried with no nay votes and no abstentions.

AGENDA ITEMS FOR SUBSEQUENT MEETINGS:

ADJOURN: Motion to adjourn by Bergin; second by Senkbeil; motion carried and adjourned at 6:35 pm.

Minutes Submitted by: Shelly Weidig, Clerical Assistant
Cheryl Rostollan, Clerk

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