

TOWN OF WILSON
SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF SEPTEMBER 30, 2010 SPECIAL TOWN BOARD MEETING

CALL TO ORDER & DECLARATION OF OPEN MEETING:

Chair Gartman called the meeting to order at 5:31 p.m., legal posting in accordance with open meeting law was confirmed with the clerk and the meeting was declared an open meeting.

PRESENT: Chair David Gartman, Supervisor Dale Sommer, Supervisor David Senkbeil, Clerk Cheryl Rostollan.
Also present: Jim Kummer, Dan Rostollan, Dan Hartmann, Nancy Des Jardins, Kim Gartman, Steve Aschebrock.

APPOINTMENTS / NEW BUSINESS:

1. Town of Wilson First Responders regarding proposed purchase of Fire Rehabilitation Trailer - Nancy Des Jardins explained that Dan Hartmann is the Fire Rehab Manager and that he will discuss how the donation money should be held, what their rights are with regards to the donation, she believes that the TWFR has two responsibilities with that money; one to the people of the town and one to the deceased party who donated the funds. It is the TWFR's intention that they would like some say in that money. In the future, in the event that the TWFR gets a trailer and in the future cannot staff the trailer (Des Jardins mentioned that she has talked several different times as different meetings about amending their contract with the Town of Wilson), in the future the TWFR would like to have something to say that the trailer would be given to someone who could staff the trailer (BRFD, Oostburg Fire Department), so that that fire rehab would live on and not be used for other town purposes.

Dan Hartmann – TWFR received a donation of \$15,000.00. The TWFR group feels it would be best to use the donation to invest in a fire rehab trailer. Hartmann explained their search for such a piece of equipment, used versus new and that they are in the process of pursuing quotes. Hartmann explained that they still needed to solve issues regarding towing and insurance and he asked the board what the proper procedure is to move forward regarding the donation. Note: The contract between the TWFR and Town of Wilson requires both the Town Board and the TWFR to approve both purchases and disbursements.

Chair Gartman read item number two of the contract between the Town of Wilson and the Town of Wilson First Responders which outlines the agreement in place regarding donations and he explained the accounting, budgeting and reporting procedure. Gartman questioned whether the town has an insured vehicle with a ball and hitch already attached that could be used.

Supervisor Senkbeil asked if the TWFR has checked with the City of Sheboygan. If we're going to be working through MABIS with the City, could we work with them? The City's mobile home wasn't on site the first night of the pallet fire. Howards Grove had a fire rehab vehicle there. Jim Kummer brought up that the trailer could be used for other uses besides fire rehab, such as a command center, and the trailer would have all of the chairs, tables, etc. included. (The city's unit is a large motor home.) Des Jardins stated that, per Tom Sonntag, the city doesn't have an organized fire rehab unit. Des Jardins doesn't believe that anyone else may use the city's unit without city staffing.

The donation was not specifically gifted for use for a fire rehab unit. Des Jardins would like it gifted to another fire rehab unit if the TWFR ever ceases to use the trailer. Chair Gartman suggested that the board could decide to pass a resolution for this purpose.

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Hartmann suggested looking at several options in Sheboygan County. The Board suggested going outside of the county, using the municipal bidding process and which would provide a trailer with size and features specified as needed. Kummer requested clarification from the board as to whether they thought that this project was a suitable for the town. The town board conceded that it was.

Questions to consider:

- Storage – Neither the town or BRFD has any space available. Rental fees for heated storage will need to be priced out (VanderJagt has heated storage);
- Insurance;
- Hitch adaptability (4 vs 2 prong);

Senkbeil asked about using #5 because it isn't used for what the BRFD expected to use it for. The new fire truck was purchased for fire fighter cool-down. In the Sheboygan County Preparedness Plan, the TWFR are responsible for setting up a triage area.

Chair Gartman explained that he would like to always see either a copy of a resolution or a passed motion of minutes from the TWFR or BRFD so that the town board can see that a requested matter is from the entity and not an individual. He would like to see this both from the TWFR and the BRFD (including budget submissions.)

ADJOURN:

Motion to adjourn by Senkbeil; second by Gartman; motion carried with no nay votes and no abstentions and meeting adjourned at 6:17 p.m.

Minutes submitted by: Cheryl Rostollan, Clerk