

TOWN OF WILSON  
SHEBOYGAN COUNTY, WISCONSIN  
APPROVED MINUTES OF SEPTEMBER 23, 2010 SPECIAL TOWN BOARD MEETING

**CALL TO ORDER & DECLARATION OF OPEN MEETING:**

Chair Gartman called the meeting to order at 5:31 p.m., legal posting in accordance with open meeting law was confirmed with the clerk and the meeting was declared an open meeting.

**PRESENT:** Chair David Gartman, Supervisor Dale Sommer, Supervisor David Senkbeil, Treasurer Laurie Pankratz, Deputy Clerk Janet Vinson, Clerk Cheryl Rostollan. **Also present:** Rick Meyer, Jim Kummer.

**APPOINTMENTS / NEW BUSINESS:**

1. Janet Vinson, Deputy Clerk/Administrative Assistant – Review job description, compensation and benefits, discussion and possible board action – No recommended changes to job descriptions as presented. Continued discussion and amendments made to proposed compensation and benefits. Motion by Senkbeil to increase Deputy Clerk/Administrative Assistant Janet Vinson's, pay to \$14.50 per hour effective October 1, 2010; second by Gartman; discussion – motion not passed with Gartman, Senkbeil and Sommer voting nay. Motion by Sommer to raise Deputy Clerk/Administrative Assistant Janet Vinson's pay from \$12.00 per hour to \$13.25 per hour effective October 1, 2010; second by Senkbeil; motion carried with no nay votes and no abstentions. Motion by Sommer to increase Deputy Clerk/Administrative Assistant Janet Vinson's hourly pay to \$14.50 per hour with benefits as follows:
  - a. Compensation – Increase hourly rate of pay to \$14.50 per hour, effective January 1, 2011 with hours worked not to exceed 40 hours per week or 900 hours per year without obtaining prior town board approval;
  - b. Health Insurance benefit – Increase benefit from 25% to 30% of the lowest priced plan available to employees from the Employee Trust Fund effective with January 2011 premium, which is paid in December 2010 ;
  - c. Vacation – One week paid vacation earned after one year employment and one day paid vacation day earned for each calendar year worked thereafter until two weeks total vacation pay is reached with total paid vacation earned not to exceed a total of two (2) weeks. Compensation to be prorated to the hours worked based on the previous six (6) month period prior to vacation taken. Vacation shall be used within the calendar year with no cash payout for unused vacation.
  - d. Sick days – No paid sick days offered.
  - e. Holiday pay – No holiday pay offered.Motion seconded by Senkbeil; motion carried with no nay vote and no abstentions.
2. Appointment of Dale Sommer, Phil Mersberger and Dan Rostollan to Fire Study Subcommittee to provide Fire Protection Cost Analysis – Chair Gartman appointed Dale Sommer, Phil Mersberger and Dan Rostollan to serve as a Fire Study Subcommittee to provide Fire Protection Cost Analysis.
3. 2011 Fiscal Year Budget Proposals – Chair Gartman explained that he wants to see copies of minutes from the TWFR and BRFD that proposed budgets have been approved by their boards prior to submission to the town board. Clerk to inform both entities of this requirement.

Public Works – Reduce Contracted Services by the same amount that the wages will be increased.  
Request weight tickets from Veolia and Larry's Hauling.

BRFD – Board reviewed proposed budget that was submitted by Kory Wendlandt and moved items from operating expenses to capital outlay as outlined by the town's accountant. Reasonability of proposed

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improvements to fire station were discussed along with recommendations from Fire Study Study Commission.

Chair Gartman stated that we now have some experience in the budgeting process. Clerk will provide her recommendations to the board, hard-copy and electronically to enable them to enter their own numbers and present at future meeting(s). Thursdays are best meeting days.

**ADJOURN:**

Motion to adjourn by Sommer; second by Senkbeil; motion carried with no nay votes and no abstentions and meeting adjourned at 9:15 p.m.

Minutes submitted by: Cheryl Rostollan, Clerk

UNOFFICIAL