

TOWN OF WILSON  
SHEBOYGAN COUNTY, WISCONSIN  
**APPROVED MINUTES OF SEPTEMBER 19, 2011 TOWN BOARD MEETING**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:**

Meeting was called to order by Chair Gartman at 6:12 p.m., posting in accordance with open meeting law was confirmed and the meeting was declared an open meeting.

**PLEDGE OF ALLEGIANCE** was recited.

**PUBLIC COMMENT SESSION:**

- (a) Brian Hoffmann, 1621 Pheasant Lane – Regarding his position regarding the town’s decision to narrow the roadways on the S. 16<sup>th</sup> St./Pheasant Lane/Maple Lane Road Project and his disagreement regarding narrowing the road due to the additional cost incurred by the town for the 9 concrete driveway approaches required in the S. 16<sup>th</sup> St. and Pheasant Lane portion of the project.
- (b) Phil Mersberger, 9759 Middle Road, Oostburg – Regarding the address signs that were approved by the board – will the expense of the signs to the residents be tax deductible? Please check this out. Questioned the potential annexation of the Dog Park to the City of Sheboygan and where this stands. Shared his position and disagreement with annexing this property.

**APPOINTMENTS / NEW BUSINESS:**

- 1. Approval of draft minutes – Deferred to later in meeting.
- 2. Reports:
  - a) Treasurer – Laurie Pankratz provided written and verbal report.
  - b) Clerk – Cheryl Rostollan provided finance year-to-date report.
  - c) Constable – no report
  - d) Plan Commission – no report
  - e) Park & Forestry Commission – no report
  - f) Wage, Salary & Benefits Commission – no report
  - g) Long Range Planning Ad Hoc Team – no report
  - h) Black River Fire Department – no report
  - i) First Responders –no report
  - j) Maintenance – Rick Meyer provided reports on Chapter 54 issues, current road project and issues with non-residents obtaining a tag to use the recycling center for refuse other than their town-owned property. Motion by Sommer to obtain a different color maintenance tag for owners of parcels without improvement; second by Senkbeil; motion carried with no nay votes and no abstentions.
  - k) Town Board
- 3. Maintenance/roads:
  - a) Fuel tanks for Maintenance Site – Discussion regarding the concept. Put on hold for budget.
  - b) Open Updated Bids for Wood chipper:
    - i. L.F. George; 2011Bandit 1390HD, \$37,148; trade-in value \$14,200; net \$22,948;
    - ii. Vermeer WI Inc.; Demo 2011 BC1500; \$33,000; trade-in value \$13,500; net \$19,500;
    - iii. Vermeer WI Inc.; New 2011 BC 1500; \$35,476; trade-in value \$21,976; net \$21,976;
    - iv. Miller Implement; 2010 Bearcat CH123DH; \$26,500; trade-in value none; net \$26,500;
    - v. Bobcat Plus; 2011 Morbark M15R; \$41,658; trade-in \$8,000; net \$33,658.Motion by Senkbeil to purchase the Bandit Model 1390HD from L.F. George for \$37,148 with a trade-in value of \$14,200 and a net delivered price of \$22,948; second by Sommer; motion carried with no nay votes and no abstentions.
  - c) Complaints regarding road conditions on Valley Court – Discussion, no action taken.

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- d) Culvert extension application procedure and fees – Add \$50 onto base permit fee for Rick Meyer for extensions of 10 feet total; put on next agenda as Amendment to Chapter 54 General Ordinance.
4. 2011 Budget Amendment – No action taken.
  5. Review and discuss documents from Bay Lakes Regional Planning and Sheboygan Sewer Service Area – Possible board approval of draft maps and documents from Bay Lakes
  6. Rammer Pond Utility District costs/billing – Motion by Sommer to advise the town chair to include attorney fees in Utility District assessments costs; second by Senkbeil; motion carried with no nay votes and no abstentions.
  7. I.D. Name Badges – Motion by Sommer to provide I.D. Name Tags to all commissioners, committees, board members; maintenance department employees, administrative assistant, clerk and treasurer; second by Bergin; motion carried with no nay votes and no abstention.
  8. Fire Partner's Agreement:
    - a) Review September 8, 2011 Partner's Meeting Minutes – No action taken.
    - b) Schedule October 2011 Informational Meeting for Residents of Oostburg Coverage Area – No official board action taken. Board decided to hold an Informational Meeting for resident's whose first response service is served by Village of Oostburg Fire Department on Thurs., October 6, 2011 at 7:30 at Town Hall.
  9. Appoint Gerald Bertsch as Community Disaster Shelter Coordinator – Motion by Hoffmann to appoint Gerald Bertsch as the Town of Wilson Community Disaster Shelter Coordinator; second by Bergin; discussion; motion carried with no nay votes and no abstentions.
  10. Update Emergency Management Plan for the Town of Wilson – Board recommended changes to plan. Kory Wendlandt will work on update.
  11. Marshall's Western Shores, application for Operator's Permit for James Carlisle – Motion by Hoffmann to approve issuance of Operator's license for James Carlisle pending positive background check by clerk; second by Senkbeil; motion carried with no nay notes and no abstentions.
  12. Review Town of Wilson's lines of credit – No action taken.
  13. Disbursements:

*(Create a form letter to send with all invoices that include any past or current town or sanitary district employee's names on the invoices.)*

    - a) Checks on hold – No checks on hold.
    - b) Black River Fire Department – Motion by Hoffmann to approve disbursement for Black River Fire Department (\$1,347.46) pending treasurer's review; second by Bergin; motion carried with no nay votes and no abstentions.
    - c) Town of Wilson First Responders – Motion by Senkbeil to approve pending treasurer's review; second by Bergin; motion carried with no nay votes and no abstention.
    - d) Town of Wilson – Motion by Sommer, second by Bergin, to approve \$21,458.75 Town of Wilson disbursements pending treasurer's review; second by Bergin; motion carried with no nay votes and no abstentions.

**OLD BUSINESS:**

14. Posting on town properties regarding banning entrance to anyone carrying concealed weapons – No action taken.
15. Acceptance of Lake Aire Addition No. 4 roads – Motion by Senkbeil to hire Crispell-Snyder, Inc. to follow-up on December 19, 2010 review to verify roads are in an acceptable condition and are in compliance with their review to include a written report; second by Bergin; discussion; motion carried with no nay votes and no

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abstentions.

**NOTICES:**

- September 21, 2011, 6:00 p.m. – Special Plan Commission Ad Hoc Committee Meeting at Town Office
- September 21, 2011, 6:30 p.m. – Park & Forestry Commission Meeting at Town Office
- September 23, 2011, 4:00 p.m. – Special Town Board Meeting at Town Office
- September 26, 2011, 6:30 p.m. – Long Range Planning Ad Hoc Team Meeting at Town Office
- October 3, 2011, 5:30 p.m./6:00 p.m. – Sanitary District No. 1 Commissioner Mtg/Town Board Mtg at Town Office
- October 6, 2011, 5:30 p.m. – Town of Wilson First Responder Board Meeting at Town Office
- October 10, 2011, 7:00 p.m. – Plan Commission Meeting at Town Office
- October 17, 2011, 5:30 p.m./6:00 p.m. – Sanitary District No. 2 Commissioner Mtg/Town Board Mtg at Town Office
- October 20, 2011, 5:30 p.m. – Town of Wilson First Responder Meeting/Training at Town Office
- October 24, 2011, 6:30 p.m. – Long Range Planning Ad Hoc Committee Meeting at Town Office

**AGENDA ITEMS FOR SUBSEQUENT MEETINGS:**

1. Public hearing for Plan Commission's draft amendment of C-2 Cemetery Zoning Ordinance setbacks

**ADJOURN:**

Motion to adjourn by Senkbeil; second by Sommer; motion carried and meeting adjourned at 9:23 p.m.

Minutes submitted by: Cheryl Rostollan, Clerk