

APPROVED MINUTES

TOWN OF WILSON PLAN COMMISSION

September 12, 2011 Meeting

CALL TO ORDER & DECLARATION OF OPEN MEETING:

Meeting was called to order by Vice Chair June Spoerl at 7 PM and declared an open meeting.

PRESENT: Commissioners MaryAnn Bergin, Fred Goebel, Guy Jones, Jim Kummer, Dave Schleicher, June Spoerl, and Rich Ternes. **Absent:** Chair Doug Fuller. **Other:** Larry Hilbelink and Bob Werner.

APPOINTMENTS:

- 1.) Bob Werner, Town of Wilson Long Range Planning Committee Regarding Development Applications Along the OK / South Business Drive Corridor, Sauk Trail Road in the Vicinity of CTH V, Frontage Road. Summary Report was submitted asking information provided be considered when addressing development applications. All conclusions were based on input from area residents living in or frequently using the corridor.
- 2.) Larry Hilbelink, Sign Inventory Update. Pictures have been taken of most signs in the town except for 12th Street. Redid billboards using the camera with the date on. Georgene is in process of making folders for each sign with oasis number and new picture and date. Measurements have been taken for on-premise and off-premise signs. Just need to print these out and put in a book. The Town Board wanted to send letters to owners stating if legal or legal non-conforming. This may have to be handled by legal counsel. Checking for records of when signs were put up. Action will need to be taken for billboards missing identification numbers or oasis numbers and abandoned signs. Question was raised as to whether the town could enforce the state statute for these.

NEW BUSINESS:

- 3.) Approval of Draft Minutes – August 8, 2011. June Spoerl had questioned two paragraphs for Item #5 (Sign Permit Application) under NEW BUSINESS. Recommended by June Spoerl for MaryAnn Bergin to re-listen to audio and have Plan Commission review draft minutes again at next month's October 10th meeting.

OLD BUSINESS:

- 4.) Business Park Building Architecture and Requirements. June Spoerl recommended subcommittee meet again to take in to account Bob Werner's and Larry Hilbelink's comments. Jim Kummer and Rich Ternes felt further review was also needed. Copy of first draft provided to Larry Hilbelink for his review. Subcommittee to meet Wednesday, September 21 at 6 PM. Larry Hilbelink was invited to attend this meeting if available. MaryAnn Bergin to provide second draft to Plan Commissioners prior to their October 10th meeting.

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- 5.) Stormwater Engineering Requirements – Potential Recommendation to Town Board Regarding Stormwater Engineering Requirements. No updates received to date. Larry Hilbelink stated there were several issues regarding drainage plans for A-1 and A-2 usage. Recommends drainage plan fit into zoning ordinance. Larry Hilbelink to provide recommended language change for 200 Sq. Ft. or more.
- 6.) C-2 Cemetery Zoning Setbacks – It was questioned as to why this was an agenda item. Public hearing was previously held. It was further noted that ordinance changes are not getting back to Plan Commissioner's books. June Spoerl to send email to Cheryl Rostollan and Doug Fuller for status clarification.

CORRESPONDENCE:

- 7.) Approved Plan Commission Minutes (July 11, 2011)
- 8.) Approved Town Board Minutes (August 1, 2011)
Approved Town Board Minutes (August 15, 2011)

FUTURE AGENDA TOPICS:

Business Park Building Architecture
Larry Hilbelink's Stormwater Engineering Requirements -- Potential Recommendation To Town Board
Recommendation To Receive Plan Commission Packets Earlier (No Later Than Tuesday Before Meeting)

*The next Plan Commission Meeting will be held October 10, 2011, at 7 PM.

ADJOURN:

Motion by Kummer; seconded by Schleicher to adjourn; motion carried with no nay votes and one abstention; and meeting adjourned at 8:10 PM.

Minutes Submitted By: MaryAnn Bergin, Secretary
Cheryl Rostollan, Clerk