

TOWN OF WILSON  
SHEBOYGAN COUNTY, WISCONSIN  
APPROVED MINUTES OF SEPTEMBER 8, TOWN BOARD MEETING

**CALL TO ORDER & DECLARATION OF OPEN MEETING:**

Chair David Gartman called the meeting to order at 6:20 p.m., confirmed posting in accordance with open meeting law with the clerk, and declared it an open meeting.

**PLEDGE OF ALLEGIANCE** was recited.

**PRESENT:** Chair David Gartman, Supervisor Dale Sommer, Supervisor David Senkbeil, Treasurer Laurie Pankratz, Clerk Cheryl Rostollan. **Also present:** Janet Vinson, Jim Kummer, Kory Wendlandt, Ginger Aschebrock, Nancy Des Jardins, Kim Gartman, Gregg Wagner, Joyce Wagner, Roger Wagner, Rick Meyer and Dan Rostollan.

**APPROVAL OF DRAFT MINUTES:**

- a. August 16, 2010 Town Board Meeting
- b. August 23, 2010 Special Town Board Meeting
- c. August 25, 2010 Special Meeting to Pick Bow Hunting Weeks in Balzer Woods
- d. August 30, 2010 Special Town Board Meeting

*Approval of all minutes deferred because they were not provided by clerk. Chair Gartman requested consensus from board to continue as he desired to adjourn the meeting because the minutes were not available.*

**PUBLIC COMMENT SESSION:**

Nancy Des Jardins, Ginger Aschebrock and Kim Gartman, represented the Town of Wilson First Responder Unit 820. Effective September 1, 2010 they have been in service one year. In honor of their one year anniversary the First Responder Unit presented a plaque to the Town of Wilson in hopes that it will be hung in the town office.

**APPOINTMENT:**

Mark Gartman regarding Flader Hill Cemetery – Mark Gartman not present. Put on the next regular town board meeting agenda.

**REPORTS:**

1. Treasurer – Laurie Pankratz provided reports.
2. Clerk – Cheryl Rostollan provided financial reports, election information, and shared ideas from the WI Clerk's Institute regarding electronic packets/information for the board.
3. Constable – Written report provided by Constable Whipple. Check to see if Town of Wilson should be reimbursed from Humane Society for animal deliveries. Senkbeil will check into how much is discovered during patrol.
4. Plan Commission – No report.
5. Park & Forestry Commissioner – No report. Jane Kettler agreed to providing a newsletter article. Including commissioner opening on web site and newsletter.
6. Wage, Salary & Benefits Commission – No report, meeting scheduled in September.
7. Long Range Planning Ad Hoc Committee – No report.
8. Black River Fire Department – Kory Wendlandt provided proposed 2011 Budget, invoices of cost incurred at Lakeshore Pallet Co. fire for submittal to insurance company, information regarding proposed City of Sheboygan Water Agreement with Town of Wilson.
9. First Responders
10. Maintenance: (Snowplowing/Roads/Maint. Site/Bldgs) – Rick Meyer reported on mosque drainage, WI DNR requirements for reapplication for compost permit, office security, Fall mowing schedule.

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**APPOINTMENTS / NEW BUSINESS:**

12. Roads/building maintenance:
  - a. Identification card/tags for use at Maintenance Recycling Center – Meyer provided a sample of Town of Lima's ID tag and cost. Board directed Meyer to move forward with sequentially number tags, requiring a signature at the time of distribution, newsletter article. No official board action.
  - b. Town Hall – foundation/drainage and basement repair – Meyer reported results of camera, discussion, no board action.
  - c. Town Hall – Handicap accessible adjustment(s) to building (Lift/elevator) – Discussion, no action taken.
  - d. Maple Lane, Pheasant Lane and S. 16<sup>th</sup> Street Betterment – No action taken. Discussion, board directed Meyer to solicit building inspector's involvement and investigate possibilities of a grant.
  - e. Lake Aire 4 progress report / Crispell Snyder billing – No action taken. Discussion regarding progress, break-up areas, opinions from multiple parties, and Developer's plans to proceed with blacktopping this Friday and Saturday. Board members will check out the roadways. The binder will be added to the areas that are milled out with the paving to occur thereafter. All (Board and Developer) agreed that the "After" inspection is to be paid for by the Developer. On-site meeting/road inspection to be posted with the ability for the board to recess and reconvene the meeting until the road construction is complete.  
Report/inspection cut-offs: October 1, 2010 for Miller Engineering to have report in-hand to Crisbell-Snyder and for Crisbell-Snyder to firmly commit to having the final inspection report to the board no later than October 29, 2010.
  - f. Request to hire Larry Hilbelink on a part-time, occasional basis in Maintenance Department as a back hoe operator – Motion by Sommer to hire Larry Hilbelink as a part-time maintenance employee, upon passing an occupational physical and drug test, at a beginning compensation rate of \$10.00 per hour; second by Senkbeil; discussion – motion amended by Sommer to add "annual hours not to exceed 600,
  - g. Balzer Woods signage – Update provided by Meyer, no board action taken.
13. Town of Wilson Fire Department – request for overhead door remote – Motion by Gartman to approve purchase from Professional Door Systems in the amount of \$210.00; second by Senkbeil; motion carried with no nay vote and no abstentions.
14. Resignation of Kathy Moll from Park & Forestry Commission – Chair Gartman accepted Moll's resignation and requested clerk to send a thank you letter.
15. Park & Forestry Commission appointment of Tom Sonntag – Chair Gartman appointed Tom Sonntag to the Park and Forestry Commission.
16. Request for Operator's license:
  - a. Toni Capello, Marshall's Western Shores – Motion by Senkbeil to accept request for operator's license pending a positive background check as determined by the clerk; second by Sommer; motion carried with no nay votes and no abstention.
17. Disbursements:
  - a. Checks on hold – none
  - b. Black River Fire Department – Motion by Sommer to approve \$3,703.64 in disbursement for the Black River Fire Department; second by Senkbeil; motion carried with no nay votes and no abstentions.
  - c. Town of Wilson First Responders – Motion by Senkbeil to approve \$724.37 in disbursements dated Sept. 9, 2010 for the Town of Wilson First Responders; second by Sommer; motion carried with Gartman abstaining and no nay votes.
  - d. Town of Wilson – Motion by Senkbeil to approve \$37,082.59 Town of Wilson disbursement dated Sept. 8, 2010; second by Sommer; motion carried with no nay votes and no abstentions.
18. Schedule date for budget review meeting – September 23, 2010 at 6:00 p.m.
19. Access to Town of Wilson copier – No board action, clerk may proceed.
11. Janet Vinson, Deputy Clerk/Administrative Assistant, Review job description, compensation and benefits – Reviewed and revised job descriptions provided. No board action taken.

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**OLD BUSINESS:**

20. October 2010 Sheboygan County Town's Association Meeting (to be hosted by the Town of Wilson) – Discussion, no board action.

**NOTICES:**

- Monday, 9/13/2010, 7:00 p.m. – Plan Commission Meeting (Town Office)
- Monday, 9/13/2010, 6:30 p.m. – Board of Appeals (Town Hall)
- Tuesday, 9/14/2010, 7:00 a.m. through 8:00 p.m. – Election (Town Office)
- Wednesday, 9/15/2010, 6:30 p.m. – Park & Forestry Commission Meeting (Town Office)
- Thursday, 9/16/2010, 6:30 p.m. – Town of Wilson First Responder Meeting/Training (Town Office)
- Monday, 9/20/2010, 5:30 p.m./6:00 p.m. – Sanitary Dist. No. 2/Town Board Meetings (Town Office)

**AGENDA ITEMS FOR SUBSEQUENT MEETINGS:**

- Holding Tank Deposits
- Contract with Village of Oostburg for fire protection
- Fireworks Ordinance
- Sign Ordinance
- Lake Aire 4 Inspection (Cost/job expectation)

**ADJOURN**

Motion to adjourn by Sommer; second by Senkbeil; motion carried and meeting adjourned at 10:36 p.m.

Submitted by: Cheryl Rostollan, Clerk