

TOWN OF WILSON
SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF AUGUST 16, 2010 TOWN BOARD MEETING

CALL TO ORDER & DECLARATION OF OPEN MEETING: Town Board meeting was called to order by Supervisor David Senkbeil in Chair David Gartman's absence at 5:30 p.m. Legal notice/postings were confirmed by clerk and the meeting was declared an open meeting.

PRESENT: Supervisor Dale Sommer, Supervisor David Senkbeil, Clerk Cheryl Rostollan, Treasurer Laurie Pankratz. **Absent:** Chair David Gartman. **Also present:** Jim Kummer, Cathy Hawe, Rick Meyer, Art Hosking, Dan Rostollan and Ray Ten Pas.

PLEDGE OF ALLEGIANCE was recited.

APPROVAL OF DRAFT MINUTES:

1. April 5, 2010 Town Board Meeting - Deferred
2. April 28, 2010 Special Town Board Meeting – Motion by Senkbeil to approve draft minutes of April 28, 2010 with corrections noted; second by Sommer; motion carried with no nay votes and no abstentions.
3. July 6, 2010 Town Board Meeting – Motion by Sommer to accept minutes of July 6, 2010 with changes noted; seconded by Gartman; motion carried with no nay votes and with Senkbeil abstaining because he was absent at this meeting.

PUBLIC COMMENT SESSION:

- Art Hosking, 239 Wahgouly Road, Sheboygan – Shared his concerns regarding the increasing costs to the town for garbage disposal and the steady influx of more volume at the town's maintenance site. Neighboring municipalities are finding it necessary to charge a fee to recoup the costs and are requiring proof of residency. Hosking suggesting utilizing identification tags for residency verification at the town maintenance site.

REPORTS:

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| 1. Treasurer – Written reports provided/presented by Laurie Pankratz. | 2. Clerk – Report provided by Cheryl Rostollan. |
| 3. Constable – No report | 4. Plan Commission – No report |
| 5. Park & Forestry Commissioner – No report | 6. Wage, Salary & Benefits Commission – No report |
| 7. Long Range Planning Ad Hoc Committee – No report | 8. Black River Fire Department – No report |
| 9. First Responders – No report | 10. Maintenance: (Snowplowing/Roads/Maint. Site/Bldgs) – Rick Meyer provided report including update on betterment project. Put potential residence identification at maintenance site on next meeting agenda. Check security list for call-to parties (Constable was called instead of the Sheriff's Dept.) Put signage for Balzer Woods on next Town Board and Park & Forestry Commission agenda. |

APPOINTMENTS / NEW BUSINESS:

11. Roads/building maintenance – Preparation for Fall Maple Lane/Pheasant Lane/S. 16th Street Neighborhood Meeting – Check to see if Chuck Nahn is able to attend the meeting on Monday, August 30th, at 5:30 p.m. (5:30 or 6:00
12. Kathy Hawe, Request for hall rental for September 25, 2010 for family party – Motion by Sommer to approve rental of hall to Kathy Hawe for family party as requested, with beverages and food being kept downstairs throughout the event; second by Senkbeil; motion carried with no nay votes and no abstentions.
13. Correspondence to Clear Channel Communications regarding its intent to upgrade billboard to digital face – Motion by Senkbeil to send the prepared letter from John St. Peter, dated August 13, 2010, to Mr. Mark Rausch of Clear Channel Communications regarding the proposed sign upgrade; second by Sommer; motion carried with no nay votes and no abstentions.

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14. Renewal of General Engineering Agreement between Town of Wilson and AECOM, 4135 Technology Parkway, Sheboygan – Motion by Sommer to renew the agreement between AECOM and the Town of Wilson with the stipulation that EACOM's invoices include the hourly rate, job classification and hours spend on the job; second by Senkbeil; motion carried with no nay votes and no abstentions.
15. Board member attendance at September Community Team Charter Meeting at Edgewater Generating Station (9/28, 29 or 30) – Sommer will try to attend, if he isn't able to attend he will notify the town office to notify Senkbeil.
16. Authorization for Town of Wilson registrants for soliciting through Grants.Gov – Motion by Sommer to authorize Town Chair, Town Supervisors, Town Treasurer, Town Clerk, Deputy Clerk and Maintenance Supervisor to register with Grants.Gov and to solicit grants on behalf of the Town of Wilson after approval by the town board to make each individual application; second by Senkbeil; motion carried with no nay votes and no abstentions.
17. Replacement printer for Treasurer – Motion by Sommer that Laurie Pankratz purchase the printer for her office as described (a close-out for approximately \$230.00, plus the cost of toners); second by Senkbeil; motion carried with no nay votes and no abstentions.
18. Town of Wilson status change from "relier" to "self-provider" in Wisconsin's Statewide Voter Registration System (SVRS) – Motion by Sommer that the Town of Wilson become a Self-Provider in the Wisconsin Statewide Voter Registration System; second by Senkbeil; motion carried with no nay votes and no abstentions.
19. Time clock for town's office staff – Motion by Senkbeil for the Town of Wilson to purchase same make and model time clock for office staff as the maintenance staff uses to enable both staff to use the same time cards; second by Sommer; motion carried with no nay votes and no abstentions. (All non-elected office staff to use this time clock.)
20. Date for first town board meeting in September, 2010 (the first Monday of September is Labor Day) – Motion by Senkbeil to move the first town board meeting of September to Wednesday, September 8, 2010; second by Sommer; discussion and motion amended to include a second choice of September 9th, 2010 if September 8th doesn't work for all the board members; amendment to motion seconded by Sommer; motion carried with no nay votes and no abstentions.
21. October 2010 Sheboygan County Town's Association Meeting (to be hosted by the Town of Wilson) – Discussion regarding the date, food, beverage, number of attendees (40-60). Keep this on agenda.
22. Roads/building maintenance:
 - a. Town Hall – foundation/drainage and basement repair – Meyer provided update. Motion by Sommer to have the drainage tile on the north side camera'd by Glenn Powers for \$125.00; second by Senkbeil; discussion- Meyer to ask Powers to include the south side at no additional cost; motion carried with no nay votes and no abstentions.
 - b. Town Hall – Handicap accessible adjustment(s) to building (Lift/elevator) – No action taken.
 - c. Maple Lane, Pheasant Lane and S. 16th Street Betterment -
 - d. Impediments in drainage ditches – Motion by Sommer to send letter provided to board to residents listed approximately one week after the newsletter is mailed; second by Senkbeil; discussion – remove "small" (next to the word "rock"), add the recipients individual right-of-way so that they all have their individual right-of-way measurements, so they don't have to guess or call for their right-of-way, add "Example, all roads are not the same right-of-way width; motion carried with no nay votes and no abstentions.
 - e. Flader Hill Cemetery – survey – Board would like to have a degree of commitment from Mark Gartman prior to the town spending additional monies on a survey. Meyer will invite Mr. Gartman to the next board meeting and he will be listed as an appointment.
 - f. Request for roadside drainage improvement at 4610 Evergreen Drive – Driveway was recently repaved, resident is requesting a French drain. There is a dip in her driveway causing the water to concentrate in that area. The homeowner could have raised the driveway road bed in that area before paving. The drainage issue is in the right-of-way. Determination to take no action because it was felt that it isn't the town's responsibility to fix a paving mistake made by someone else.
 - g. Proposals for completion of composting – Proposal provided by Rich Ternes to disc and plant. Ternes will also be turning a bill in for work already completed. Motion by Sommer that the Town of Wilson hire Rich Ternes as a private contractor to disc and seed the landfill site for mulch for Fall of 2010 and Spring of 2011

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with a possible adjustment for seed 2011; second by Senkbeil; discussion; motion carried with no nay votes and no abstentions. Meyer also provided information regarding optional equipment that Chair Gartman noticed at the State Fair.

23. Disbursements:

- a. Checks on hold - None
- b. Black River Fire Department – Motion by Senkbeil to pay Black River Fire Department disbursements dated August 15, 2010; second by Sommer; motion carried with no nay votes and no abstentions.
- c. Town of Wilson First Responders – Motion by Senkbeil to pay Town of Wilson First Responder disbursements dated August 17, 2010; second by Sommer; motion carried with no nay votes and no abstentions..
- d. Town of Wilson – Motion by Senkbeil to approve Town of Wilson August 16, 2010 disbursements in the amount of \$22,295.58; second by Sommer; motion carried with no nay votes and no abstentions.

NOTICES:

- Wednesday, 8/18/2010, 6:30 p.m. – Park & Forestry Commission Meeting
- Monday, 8/30/2010, 6:30 p.m. – Special Town Board Meeting to discuss Town of Wilson contract with Village of Oostburg for fire protection
- Thursday, 9/2/2010, 5:30 p.m. - First Responder Board Meeting
- 1st Town Board and Sanitary District No. 1 meetings in Sept.2010 – date to be determined at August 16, 2010 Meeting
- Monday, 9/13/2010, 7:00 p.m. – Plan Commission Meeting
- Tuesday, 9/14/2010, 7:00 a.m. through 8:00 p.m. – Election at Town office
- Thursday, 9/16/2010, 6:30 p.m. – Town of Wilson Meeting/Training
- Monday, 9/20/2010, 5:30 p.m./6:00 p.m. – Sanitary Dist. No. 2/Town Board Meetings

AGENDA ITEMS FOR SUBSEQUENT MEETINGS:

- Charging for fire calls / first responder calls (Insurance company)

ADJOURN

Motion to adjourn by Sommer; second by Senkbeil; motion carried and meeting adjourned at 8:36 p.m.

Minutes submitted by: Cheryl Rostollan