

TOWN OF WILSON
SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF AUGUST 1, 2011 TOWN BOARD MEETING

CALL TO ORDER & DECLARATION OF OPEN MEETING: Chair Gartman called the August 1, 2011 Town Board meeting to order at 6:23 p.m., posting in accordance with open meeting law was confirmed with town clerk and meeting was declared an open meeting.

PRESENT: Chair David Gartman, Supervisor Michael Bergin, Supervisor Dale Sommer, Supervisor David Senkbeil, Supervisor Brian Hoffmann, Treasurer Laurie Pankratz, Maintenance/Road Supervisor Rick Meyer, Clerk Cheryl Rostollan and several interested parties.

PLEDGE OF ALLEGIANCE was recited.

PUBLIC COMMENT SESSION: No public comments received.

APPOINTMENTS / NEW BUSINESS:

1. Approval of draft minutes:
 - a) July 18, 2011 - Motion by Senkbeil to approve draft minutes of July 18, 2011 Town Board Meeting as corrected; second by Bergin; motion carried with no nay votes and no abstentions.
 - b) July 27, 2011 – Motion by Sommer to approved draft minutes of July 27, 2011 Town Board Meeting as printed; second by Senkbeil; motion carried with no nay votes and no abstentions.
 - c) July 27, 2011 – Motion by Senkbeil to approved Special Joint Town Board/Sanitary District No. 1/Sanitary District No. 2 Meeting as printed; second by Sommer; motion carried with no nay votes and Hoffmann abstaining.
 - d) April 20, 2011 – Motion by Senkbeil to accept/approve Draft Minutes of April 20, 2011 as printed; second by Bergin; motion carried with no nay votes and Hoffmann abstaining.
2. Wayne Hilbelink, 9226 Minderhaud Road, Oostburg– Requesting a culvert extension, does not feel that he will need a new culvert. His present culvert is 12' wide and he would like to add another 10' to 12' to his culvert. Motion by Senkbeil to waive the \$525 engineering deposit and require Mr. Hilbelink to pay \$175 culvert permit fee for for culvert extension at 9226 Minderhaud Rd. for a farm field 10' culvert extension to an existing 12' wide culvert; second by Sommer; discussion, with Maintenance Supervisor providing assistance with grades, inspection and approval; motion carried with no nay vote and no abstentions.
3. Town Hall Rental Agreement – possible amendment(s) – Motion by Sommer; second by Senkbeil; to amend Town Hall Rental Agreement as discussed; motion carried with no nay votes and no abstentions.
4. Possible change(s) to Ordinance Chapter 6, Constables - Review and possible amendment(s) – Jim Van Ess believes that he has no authority to write citations. Clerk to check with John St. Peter to see if he can provide the board input at Wednesday's special meeting.
5. Park & Forestry requests:
 - a) Approval to spend \$250 to purchase garbage cans for Fireman's Park/Victor Gruber playground – Motion by Senkbeil to authorize expenditure of \$250 per can for 2 cans, plus S & H; second by Hoffmann; motion carried with no nay votes and no abstentions.
 - b) Approval to spend \$150 to move spruce tree from Wildemess Park trailhead to Fireman's Park using A & M Trees.
 - c) Recommendation to grant site access to Sheboygan River Basin Partnership – Motion by Hoffmann to grant access for the purpose of a survey; second by Sommer; motion carried with no nay votes and no abstentions.
6. Reports:
 - a) Treasurer – Multiple reports provided by Laurie Pankratz - Cash Summary effective July 29, 2011, Income Receipts Report, Transfer Report, Update of Intergovernmental Revenue, etc.
 - b) Clerk – Written update and financial report
 - c) Constable – Put recycling ordinance on August 15, 2011 Agenda
 - d) Plan Commission – No report
 - e) Park & Forestry Commissioner – Gerry Bertch provided report. Will be receiving a donation for coating from

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Classic Coatings. Dog park – there have been discussions and questions regarding extended mowing of the grass and lack of the public's knowledge that this site was a landfill and the possibility of placing some signage on the property to help the users appreciate the need to preserve the clay cap.

- f) Wage, Salary & Benefits Commission – No report.
 - g) Long Range Planning Ad Hoc Committee – No report.
 - h) Black River Fire Department – Wendlandt asked if the accountant can be asked about developing a contingency fund for excessive fires. Motion by Gartman to allow BRFD & TWFR to submit budgets the first meeting of Sept.; second by Bergin; motion carried with no nay votes and no abstentions. Wilson Mutual donated about 70% . Kory would like to address all of the donors in the next newsletter. 100% of the funds for the thermal camera have been donated.
 - i) First Responders – No report.
 - j) Maintenance: (Snowplowing/Roads/Maint. Site/Bldgs) – Rick Meyer reported on the Maint. Site, ID tags, recent meetings with our county highway department; current highway projects.
 - k) Town Board – Supervisor Hoffmann reported on recent Sheboygan County meetings.
7. Fire Partner's Agreement – Sommer read WI Stat. 60.55(2)(d). Sommer suggested holding a town meeting explain to residents who are served by Oostburg Fire Department how they could be billed separately for their services and the remainder of the town could be billed for the Black River Fire Department's services as the dispatched contractor.
8. Town of Wilson's Statement of Intent to Participate in updating the Sheboygan County Hazard Mitigation Plan – Motion by Hoffmann that the Town of Wilson participate in the updated Sheboygan County Hazard Mitigation Plan; second by Bergin; motion carried with no nay votes and no abstentions.
9. Posting on town properties regarding banning entrance to anyone carrying concealed weapons – No action taken.
10. Road work:
- a) Acceptance of Lake Aire Addition No. 4 roads – No action taken
 - b) Rural Numbering System – No action taken.
 - c) Wood chipper quotes – Motion by Hoffmann to purchase the Vermeer BC 1500 for \$20,726.00; second by Senkbeil; discussion – Bandit seems to be the better equipment all-around; durability, blades, vibration, frame; motion withdrawn by Hoffmann. Put on August 15, 2011 agenda. Gartman appointed Sommer, and all, to review budget versus actual.
 - d) Fuel tanks for Maintenance Site – *Only received one quote thus far. Review impact on budget with both quotes.*
 - e) S. 16th Street/Maple Lane/Pheasant Lane road project – No action taken.
11. Disbursements:
- a) Checks on hold - none
 - b) Black River Fire Department – Motion by Gartman, second by Hoffmann to approve \$3,583.37 total disbursement for Black River Fire Department; motion carried with no nay votes and no abstentions.
 - c) Town of Wilson First Responders – Motion by Hoffmann, second by Senkbeil to approve \$3,013.51 in total disbursement for Town of Wilson First Responders; motion carried with no nay votes and Gartman abstaining.
 - d) Town of Wilson – Motion by Sommer; second by Bergin to approve Town of Wilson disbursement pending Treasurer's review; motion carried with no nay votes and no abstentions.

OLD BUSINESS:

- 12. Billing procedures, creation and/or revision to ordinance for billing for fire calls and costs associated with mutual aid – No action taken.
- 13. Procedures for serving Unlicensed Dog Citation and documentation of service – No action taken.

NOTICES:

- August 3, 2011, 5:00 p.m. – Special Town Board Meeting at Town Office
- August 4, 2011, 5:00 p.m. – Town of Wilson First Responder Board Meeting at Town Office
- August 8, 2011, 7:00 p.m. – Plan Commission Meeting at Town Office

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- August 15, 2011, 5:30 p.m./6:00 p.m. – Sanitary District No. 2 Meeting/Town Board Meeting at Town Office
- August 17, 2011, 6:30 p.m. – Park & Forestry Commission Meeting at Town Office
- August 22, 2011, 6:30 p.m. – Long Range Planning Ad Hoc Team Meeting at Town Office

AGENDA ITEMS FOR SUBSEQUENT MEETINGS

ADJOURN

Motion to adjourn by Hoffmann; second by Bergin, motion carried and meeting adjourned at 9:34 p.m.

Minutes submitted by: Cheryl Rostollan, Town Clerk

UNOFFICIAL