

TOWN OF WILSON  
SHEBOYGAN COUNTY, WISCONSIN  
**APPROVED MINUTES OF JULY 18, 2011 TOWN BOARD MEETING**

**CALL TO ORDER & DECLARATION OF OPEN MEETING** – The Town Board Meeting was called to order by Chair Gartman at 6:00 p.m., meeting notice in accordance with open meeting law was confirmed with the clerk.

**PRESENT:** Chair David Gartman, Supervisor Dale Sommer, Supervisor Michael Bergin, Supervisor David Senkbeil, Supervisor Brian Hoffmann, Treasurer Laurie Pankratz, Clerk Cheryl Rostollan, Road / Maintenance Supervisor Rick Meyer and other various interested parties.

**PLEDGE OF ALLEGIANCE** was recited.

**PUBLIC COMMENT SESSION:**

Bill Gartmann, 5003 CTH OK West, Oostburg – Mr. Gartmann presented a letter to the board and requested the board's clarification on his concerns.

**APPOINTMENTS / NEW BUSINESS:**

1. Approval of draft minutes:
  - a) June 24, 2011 – Motion by Sommer to approve as printed; second by Senkbeil; motion carried with Gartman and Hoffmann abstaining due to their absence at this meeting.
  - b) July 6, 2011 – Motion by Sommer to approve as amended; second by Hoffmann; motion carried with Senkbeil abstaining.
  - c) July 11, 2011 – Motion by Senkbeil to approve as printed; second by Bergin; motion carried with Hoffmann abstaining.
  - d) July 14, 2011 – Motion by Sommer to approve as printed; second by Bergin; motion carried with Hoffmann abstaining.
2. Virginia L. Aschebrock / J. Roger Miller Trust regarding Certified Survey Map for land division at 5322 S. 12th Street – Motion by Bergin to accept as presented; second by Sommer; motion carried with no nay votes and Senkbeil abstention.
3. Christa & Nick Wilson regarding Certified Survey Map for land division at 5927 Moenning Road, Sheboygan – Motion by Hoffmann to approve as presented; second by Bergin; motion carried with no nay votes and no abstentions.
4. Procedures for serving Unlicensed Dog Citation and documentation of service – *Treasurer will solicit input from the WI Town's Association regarding service of citations for unlicensed dogs.*
5. Communication from City of Sheboygan regarding City's potential reorganization of their fire protection services (and possible impact of mutual aid to neighboring communities) – Chief Jeff Hermann, City of Sheboygan Fire Chief was present, along with Kory Wendlandt and Tony VandeWege. Discussion regarding potential reduction of City of Sheboygan Fire Stations and the city's anticipated needs for assistance per year, roughly 200, which Hermann believes would tax its neighboring municipalities substantially. Tentative meeting is scheduled on August 10<sup>th</sup>, 2011 and it is scheduled to go to the Committee of a Whole on August 15, 2011. Supervisor Hoffmann asked if BRFD Chief Tony VandeWege and/or President Kory Wendlandt would be willing to attend the August 10, 2011 meeting and he suggested that the town send a letter. Consensus made that a board member and fire department member should attend the City's August 10, 2011 meeting. Details to follow from Hermann. No board action taken.
6. Mark Lohse, 6440 Hidden Fields Court regarding dog licensing and late fee (8:30 p.m.) – No motion made by the town board to reimburse late fee paid by Mark Lohse.
7. Reports:
  - a) Treasurer – Laurie Pankratz provided Cash Summary report, copy of 7/5/11 General Transportation Aids payment, information regarding Intuit double payment in June 2011.
  - b) Clerk – Year-to-Date financial report provided.
  - c) Constable – No report
  - d) Plan Commission – No report
  - e) Park & Forestry Commissioner – No report
  - f) Wage, Salary & Benefits Commission – No report

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- g) Park & Forestry Commissioner – No report
  - h) Wage, Salary & Benefits Commission – No report
  - i) Long Range Planning Ad Hoc Committee- No report
  - j) Black River Fire Department – No report
  - k) First Responders – No report
  - l) Maintenance: Rick Meyer provided report regarding upcoming and ongoing projects. Clerk to post meeting for Thurs., July 21, 2011, 7:15 a.m. meeting at Greg Schnell's office.
  - m) Town Board – Chair Gartman provided correspondence from Senator Joe Leibham regarding the Joint Finance Committee's actions limiting local municipality's abilities to contract with their county for services.
8. 2011 Budget amendments – Motion by Gartman to amend General Government category, increasing it \$35,000 and increase Other Financing Sources 35,000.00; second by Hoffmann; discussion; motion carried with no nay votes and no abstentions.
9. Impact to towns of Wisconsin Act 10 (the budget bill):
- a) Creation and adoption of Employee Grievance Procedure – No action taken.
  - b) Employee retirement changes (to become effective July 1, 2011) – No action taken.
  - c) Health Insurance benefit changes (to become effective January 1, 2012) – No action taken.
10. Road work:
- a) Acceptance of Lake Aire Addition No. 4 roads – Everyone should read and study their Lake Aire 4 Addendum and paperwork, put on next meeting.
  - b) Snow plowing contract – Motion by Gartman to approve draft notice of publication pending approval by Supervisor Sommer; second by Senkbeil; discussion; motion carried with no nay votes and no abstentions.
  - c) Rural Numbering System – Recommendation from TWFR was received; BRFD (Wendlandt) agrees with their recommendation. Meyer will obtain a quote based upon this recommendation. – No action taken.
  - d) 2011 road construction/betterment project(s) – No action taken.
11. Board rescheduled first meeting of September 2011 Wednesday, September 7, 2011. No board motion made.
12. Handlebar & Grill application for Operator's Permit for Kerri Skelton – Motion by Gartman to approve Kerri Skelton pending positive background check by clerk; second by Senkbeil; motion carried with no nay votes and no abstentions.
13. Disbursements:
- a) Checks on hold - None
  - b) Black River Fire Department – Motion by Sommer to approve \$57.74 disbursement; second by Bergin; motion carried with no nay votes and no abstentions.
  - c) Town of Wilson First Responders – Motion by Hoffmann to approve \$50.00 disbursement for Town of Wilson First Responders; second by Bergin; motion carried with no nay votes and no abstentions.
  - d) Town of Wilson – Motion by Sommer to approve disbursements of \$28,955.72 for the Town of Wilson; second by Senkbeil; motion carried with no nay votes and no abstentions.
  - e) Motion by Hoffmann to approve reimbursement for overpayment (double payment) of \$14.00 for dog licensing; second by Bergin; motion carried with no nay votes and no abstentions.

**OLD BUSINESS:**

14. Billing procedures, creation and/or revision to ordinance for billing for fire calls and costs associated with mutual aid – No action taken.

**NOTICES:**

- July 20, 2011, 6:30 p.m. - Park & Forestry Commission Meeting at Town Office
- July 20, 2011, 5:00 p.m. – Sanitary District No. 1 Special Commissioner Meeting at Town Office
- July 20, 2011, 7:00 pm. – Fire Partner's Meeting at Village of Oostburg
- July 25, 2011, 6:30 p.m. – Long Range Planning Ad Hoc Team Meeting at Town Office
- July 27, 2011, 5:00 p.m. – Special Town Board Meeting at Town Office

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- July 27, 2011, 6:30 p.m. – Special Town Board/Sanitary District Employee Handbook Meeting at Town Office
- August 1, 2011, 5:30 p.m./6:00 p.m. – Sanitary District No. 1 Meeting/Town Board Meeting at Town Office
- August 8, 2011, 7:00 p.m. – Plan Commission Meeting at Town Office
- August 15, 2011, 5:30 p.m./6:00 p.m. – Sanitary District No. 2 Meeting/Town Board Meeting at Town Office
- August 22, 2011, 6:30 p.m. – Long Range Planning Ad Hoc Team Meeting at Town Office

**AGENDA ITEMS FOR SUBSEQUENT MEETINGS:**

**ADJOURN**

Motion by Sommer to adjourn; second by Senkbeil; motion carried with no nay votes and no abstentions and meeting adjourned at 9:20 p.m.

Minutes submitted by: Cheryl Rostollan, Clerk