

TOWN OF WILSON  
SHEBOYGAN COUNTY, WISCONSIN

**APPROVED MINUTES OF JUNE 20, 2011 TOWN BOARD MEETING**

**CALL TO ORDER & DECLARATION OF OPEN MEETING** called to order by Chair Gartman at 6:01 p.m., meeting notice in accordance with Open Meeting Law was confirmed with clerk and the meeting was declared an open meeting.

**PRESENT:** Chair David Gartman, Supervisor Michael Bergin, Supervisor Dale Sommer, Supervisor David Senkbeil, Supervisor Brian Hoffmann, Treasurer Laurie Pankratz, Clerk Cheryl Rostollan, Maintenance Supervisor Rick Meyer and interested residents and parties.

**PLEDGE OF ALLEGIANCE** was recited.

**PUBLIC COMMENT SESSION:** None

**APPOINTMENTS / NEW BUSINESS:**

1. Approval of draft minutes – Motion by Senkbeil to accept draft minutes of June 6, 2011 with changes submitted by Sommer and conditionally upon approval of Rosenfeldt; second by Bergin; motion carried with no nay votes and no abstentions.
2. Appointment / proposals for accounting services: Corson Peterson Hamann SC / Schenck Business Solutions / Clifton Gunderson LLP – Supervisor Sommer recused himself from the discussion and sat in the audience. Motion by Hoffmann to go with Schenck with an audit to be done for 2011 and that they be retained upon good performance for either an audit or review for the following two years upon approval of our legal counsel; second by Senkbeil; discussion regarding third-party person firm versus Schenck in-house staff; motion amended by Hoffmann that town board would like to talk with John Smith and if they don't like him they could still go with other people involved; amendment to motion failed; discussion; motion defeated with Sommer abstaining, Hoffmann aye, Bergin nay, Gartman nay and Senkbeil nay. Motion by Senkbeil to go with Schenck for 2011, 2012 and 2013 pending approval of town attorney to commit and extend through another board's term (with an audit to be done all three years); second by Gartman; discussion regarding whether an audit should be done all three years; motion carried with no nay votes and Sommer abstention.

*The Town Board recessed the Town Board Meeting at 7:42 p.m. and reconvened it at 7:53 p.m.*

3. Blessed Trinity/St. George Church request to rezone and split parcel number 59030-460060 located at N3583 CTH A East – Provided by applicants: Exhibit 1-Blessed Trinity Catholic Cemetery map created by cemetery sexton, David Schleichter and Exhibit 2-May 9, 2011 Conditional Approval letter by Sheboygan County Planning and Conservation Department. Motion by Sommer to approve Outlot 1 to be divided from Parcel H and to be rezoned as C-2 with Sheboygan County's pre-approval; second by Senkbeil. Motion by Sommer to rezone Lot 1, 284,936 sq ft, of parcel number 59030-460060 to A-2; second by Gartman; motion carried with no nay votes and no abstentions.
4. Lisa Steffen, 4610 Evergreen Drive regarding right-of-way drainage – Not present, no action taken.
5. Miller Engineers & Scientists/Green Acres LLC regarding drainage design for Lone Oak and Lake Aire Drive – Not present. Clerk to contact developer and engineer to request appointment at Special Meeting on Friday, June 24, 2011, at 5:30 p.m.; but no later than July 6, 2011.
6. Reports:
  - a) Treasurer – Cash Summary and Summary of Funds provided.
  - b) Clerk – Budget versus Actual Financial Report provided.
  - c) Constable – No report
  - d) Plan Commission – No report
  - e) Park & Forestry Commission – No report, discussed Bow Hunting in Balzer Woods. Sommer and Senkbeil will organize this. Notification will take place to interested parties by utilizing the internet, postings, and contacting previous hunters and interested parties with a written meeting notice.
  - f) Wage, Salary & Benefits Commission – No report
  - g) Long Range Planning Ad Hoc Committee – No report

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- h) Maintenance – Rick Meyer provided input on Prevailing Wage process and posting for upcoming project, Maintenance Tags, traffic counter from Sheboygan County on Frontage Road, written report 2011 Road Inspection, right-of-issues
  - i) Town Board – Chair Gartman provided updates.
7. Road work:
- a) Snow plowing contract – Prior to presentation to the board, Meyer met with Sommer and Senbeil and reviewed right-of-way issues, salt commitment and application, meeting attendance. New items are in red print on draft presented. No action taken.
  - b) Shoulder/gravel estimate from Sheboygan County Highway Department – Motion by Sommer to contract with Sheboygan County Highway Department per their June 14, 2011 proposal in the amount of \$2,464.40; second by Bergin; motion carried with no nay votes and no abstentions.
  - c) Rural Numbering System – No action taken.
8. Disbursements:
- a) Checks on hold - None
  - b) Black River Fire Department – Motion by Senkbeil to approve \$6,216.75 as printed; second by Hoffmann; motion carried with no nay votes and no abstentions.
  - c) Town of Wilson First Responders – Motion by Bergin to approve \$2,024.04 disbursements as printed; second by Sommer; motion carried with no nay votes and no abstentions.
  - d) Town of Wilson – Motion by Hoffman to approve \$26,779.50 disbursements as printed; second by Senkbeil; motion carried with no nay votes and no abstentions.
9. Lakeshore Pallet Company regarding invoice for fire-related costs – Motion by Gartman to accept \$1,200 offer made by Mark Bender, the owner of the pallet company owner; second by Hoffmann; motion carried with no nay votes and no abstentions.
10. Dog licensing for Lisa Weimann (paid with no current rabies certificate) – Licensee will be given a couple additional days to provide current rabies certificates. Treasurer will hold off on sending the constable for a couple of days. No board action taken.
11. Grant availability for Updating Town Hall – Information provided by Chair Gartman. No board action taken.
12. Renewal of licenses:
- a) Koenig's Corner Conservation Club dba Koenig's Conservation Club, 3824 Broadway Road, Sheboygan Falls: Motion by Hoffmann; second by Senkbeil to approve issuance of Class "B" Beer License to Koenig's Corner Conservation Club and issuance of Operator's Licenses to James Koenig, Al enkins, Dale Koenig, David J. Herber and Harold Holt pending approved background check by clerk; motion carried with no nay votes and no abstentions.
  - b) Riverdale Country Club, Inc., 5006/5008 South 12<sup>th</sup> Street, Sheboygan: Motion by Hoffmann; second by Bergin to approve issuance of Class "B" Beer License and Class "B" Liquor License to Riverdale Country Club, Inc. and Operator's Licenses for Brent Meyer, Ashley Schoneman, Kara T. Thiel, Josh Pantel, Scott Wood, Crystal Marie Downs, Lynn Marver and Kathy Richards pending approved background check by clerk; motion carried with no nay votes and no abstentions.
  - c) Breaking Bread LLC dba Breaking Bread Banquets, 6451 South Business Drive, Sheboygan: Motion by Hoffmann; second by Bergin to approve issuance of Class "B" Beer and Class "B" Liquor License to Breaking Bread LLC; motion carried with no nay votes and no abstentions.
  - d) Majerles Black River Grill Inc dba Majerles Black River Grill, 5033 Evergreen Drive, Sheboygan: Motion by Hoffmann; second by Senkbeil to approve issuance of Class "B" Beer and Class "B" Liquor License to Majerles Black River Grill Inc. and Operator's License to Nicole Majerle pending approved background check by clerk; motion carried with no nay votes and no abstentions
  - e) Felde & Felde dba Boondock's, N2498 Sauk Trail Road, Oostburg: Motion by Hoffman to approve Class "B" Beer and Class "B" Liquor License and Operating Licenses for Connie G. Felde, Gary L. Felde, Lynette Lammers pending approved background check by clerk and favorable review and verbiage provided by town attorney; motion carried with no nay votes and no abstentions

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- f) Friezer Inc dba Handlebar & Grill, 5837 South Business Drive, Sheboygan: Motion by Sommer, second by Senkbeil to approve issuance of Class "B" Beer and Class "B" Liquor License, Cigarette and Tobacco License and Operator's Licenses for Jodi Barthels, Stephanie Hersey, Jonathan Harms Ploetz, Carol Bieberitz, Melissa Ploetz, Erin Burg and Emily Legaspi pending approved background check by clerk; motion carried with no nay votes and no abstentions.
- g) Conventure Corporation dba Marshall's Western Shores, 7002 Sauk Trail Road, Sheboygan: Motion by Hoffmann, second by Bergin to approve issuance of Class "A" Beer and Class "A" Liquor License, Cigarette and Tobacco License and Operator's Licenses – Jennifer M. Schneider, William M. Pellowski, Rachelle Bussert, Elizabeth Arentsen, Sharon Harrison, Ashley Struhamp, Sandra L. Maly, Cathline Shalast, Tracey Moungey, Scott R. Milsap, Toni Capello pending clerk-approved background checks; motion carried with no nay votes and no abstentions.
- h) Black River Advancement Association – Motion by Senkbeil, second by Hoffman to renewal Operator's License for Edgar James Ziegler; ; motion carried with no nay votes and no abstentions.
- i) Applications for new Operator's licenses - Nicholas Bruggink and Steven Becker, Western Shores; Anel Leduc, Handlebar & Grill – Motion by Sommer; second by Sommer to approve Operator's licenses for Nicholas Bruggink, Steven Becker and Anel Leduc pending approved background check from clerk; motion carried with no nay votes and no abstentions.

13. Format for recording electronic disbursements. No board action taken.

**OLD BUSINESS:**

14. Billing procedures and creation and/or revision to ordinance for billing for fire calls and costs associated with mutual aid – No board action taken.
15. Chair update report on S.S.A. T.A.C. committee meeting conducted by Bay-Lakes Planning – No board action taken.

**NOTICES:**

- o June 27, 2011, 6:30 p.m. – Long Range Planning Ad Hoc Team at Town Office
- o July 6, 2011, 5:30 p.m./6:00 p.m. – Sanitary District No. 1 Commissioner Mtg./Town Board Mtg. at Town Office
- o July 13, 2011, 7:00 p.m. – Plan Commission Meeting at Town Office
- o July 14, 2011, 5:30 pm. – Town of Wilson First Responder Training/Meeting
- o July 18, 2011, 6:00 p.m. – Public Hearing for Creation of a Utility District for Rammer Pond Subdivision at Town Office
- o July 18, 2011, 5:30 p.m./6:00 p.m. – Sanitary District #2 Commissioner Mtg./Town Board Mtg. at Town Office
- o July 20, 2011, 6:30 p.m. - Park & Forestry Commission Meeting at Town Office
- o July 25, 2011, 6:30 p.m. – Long Range Planning Ad Hoc Team Meeting at Town Office

**AGENDA ITEMS FOR SUBSEQUENT MEETINGS:**

- July 6, 2011 Town Board Agenda - Proposal for drainage design/plan from Nahn & Assoc. on S. 18<sup>th</sup> Street
- July 6, 2011 Town Board Agenda - Snow Plowing Contract

**ADJOURN**

Motion to adjourn by Hoffmann; second by Senkbeil; motion carried with no nay votes and no abstentions and meeting adjourned at 9:58 p.m.

Minutes submitted by: Cheryl Rostollan, Town Clerk