

APPROVED MINUTES

TOWN OF WILSON PLAN COMMISSION

June 13, 2011 Meeting

CALL TO ORDER & DECLARATION OF OPEN MEETING:

Meeting was called to order by Chair Fuller at 7 PM and declared an open meeting.

PRESENT: Chair Doug Fuller, Commissioners MaryAnn Bergin, Fred Goebel, Guy Jones, Dave Schleicher, June Spoerl, and Rich Ternes. **Absent:** Commissioner Jim Kummer. **Other:** Michael Bergin, Virginia Aschebrock, and Steven Aschebrock.

APPOINTMENTS:

- 1.) David Gartman – Regarding Future Plan Commission Projects. Chair Fuller received a cancellation from David Gartman as something personal came up.

NEW BUSINESS:

- 2.) Virginia L. Aschebrock / J. Roger Miller Trust, 5322 S.12th Street – Regarding Certified Map For Land Division. Chair Fuller requested further clarification. Virginia Aschebrock stated it is just a rejoining of what the original parcel was (getting back north piece of land that was split off). Chair Fuller noted the legal description on Page 4 of the Certified Survey Map is for the entire rectangle (Lot 1, Lot 2, and Outlot 3 combined) and there is no description describing the piece being added to it. There are no issues with setbacks or side yard easements and it does meet the square footage requirements. Commissioner Spoerl noticed an address error on Page 3 of the Certified Survey Map. The 2 Story Wood Office address should be 5308 instead of 5322. There should be a statement on the survey that says the one causing the survey understands that when this is surveyed, it will be combined with the existing parcel to create one parcel for the tax roll. What is needed by the Plan Commission is certified maps and legal descriptions of both properties that are changing. Virginia Aschebrock asked if she would be on the agenda for Plan Commissions next month's meeting (07/11/11). Chair Fuller stated this would be a carryover and he would make sure she would be on the agenda.
- 3.) C-2 Cemetery Zoning Setbacks (No Setbacks Listed For Graves Cemetery) – Copies of State Statute 157 submitted by Fred Goebel's via e-mail were not included in tonight's packet. June Spoerl checked with Town Clerk if she could make copies for commissioners. Topic to be added to next month's agenda.
- 4.) Approval of Draft Minutes – May 9, 2011 Minutes

Motion by Fuller; seconded by Goebel to approve the May 9, 2011 minutes as submitted; motion carried with no nay votes and abstentions.

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OLD BUSINESS:

- 5.) Town Sign Inventory – Building/Plumbing Inspector, Larry Hilbelink was unavailable to give an update. Chair Fuller to contact him to see where he is on this.
- 6.) Building - Architecture & Requirements – The Subcommittee met to draft performance standards for the Town. The second subcommittee meeting was cancelled. Another meeting will be scheduled before the Plan Commission's July 11th meeting. At that time recommendations will be presented to the other commissioners for their review and input.
- 7.) Stormwater Engineering Requirements – Potential Recommendation to Town Board Regarding Stormwater Engineering Requirements. Again, Larry Hilbelink was unavailable to give an update. Chair Fuller to contact him to see where he is on this also.

CORRESPONDENCE:

- 8.) Approved Plan Commission Minutes (April 11, 2011)
- 9.) Approved Town Board Minutes (May 2, 2011)

FUTURE AGENDA TOPICS:

Doug Ten Haken, 9835 Middle Road, regarding Conditional Use Permit Application for Recycling Scrap Metals (Review For Plan Commission July 11th Meeting)

***The next Plan Commission Meeting will be held July 11, 2011, at 7 PM.**

ADJOURN:

Motion by Schleicher, seconded by Spoerl to adjourn; motion carried with no nay votes and no abstentions; and meeting adjourned at 7:42 PM.

Minutes Submitted By: MaryAnn Bergin, Secretary
Cheryl Rostollan, Clerk