

TOWN OF WILSON  
SHEBOYGAN COUNTY, WISCONSIN

**APPROVED MINUTES OF MAY 16, 2011 TOWN BOARD MEETING**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:**

Chair Gartman called the meeting to order, posting in accordance with open meeting law was confirmed with clerk and the meeting was declared an open meeting.

**PRESENT:** Chair David Gartman, Supervisor Michael Bergin, Supervisor Dale Sommer, Supervisor David Senkbeil, Supervisor Brian Hoffmann, Treasurer Laurie Pankratz, Maintenance Supervisor Rick Meyer and Clerk Cheryl Rostollan. Also present: Interested town residents and other interested parties.

**PLEDGE OF ALLEGIANCE** was recited.

**PUBLIC COMMENT SESSION:**

Phil Mersberger, 9759 Middle Road, Oostburg – Commented on agenda item 11, asked the board to take into consideration the fact that the contract allows the Oostburg Fire Department to provide service to the 118 homes or businesses in that area faster than the BRFD is able to deliver service; not sure how many of the 118 families are aware of our discussions.

St. George Cemetery – Don Buechler, he is not a resident, but he owns property in this area. If the intent is just to rezone the fenced in area he is not in favor of this.

**APPOINTMENTS / NEW BUSINESS:**

1. Approval of draft minutes:
  - a) October 18, 2010 – Motion by Senkbeil to accept draft minutes of October 18, 2010 Town Board meeting as printed; second by Gartman; motion carried with no nay votes and Bergin, Sommer and Hoffmann abstaining.
  - b) May 11, 2011 Special Joint Town Board/Sanitary District 1 and 2 – Motion by Gartman to approve the May 11, 2011 Special Joint Town Board/Sanitary District 1 Meeting Minutes as printed; second by Senkbeil; motion carried with no nay votes and Hoffmann abstaining.
  - c) May 11, 2011 Employee Handbook – Motion by Senkbeil to accept draft minutes with deletion of 1 and 2 under heading 3; second by Bergin; motion carried with no nay votes and Hoffmann abstaining.
2. Aaron Brault, Sheboygan County Planning:
  - a) Brault provided insurance form and proposed map for August 13, 2011 Proposed Triathlon Course. City Police and the County Sheriff will man the course area. CTH V, turn west on Weeden Creek, 12<sup>th</sup> St., CTH V, CTH KK, Wilson-Lima, Black River area. They are expecting 400 to 500 race participants this first year. (This will be a USAT Sanctioned Event.) Should not have any refreshing areas that require road closings. If the board has any future questions they should contact Brault. Motion by Gartman that the town support the triathlon contingent upon receipt of contact person during the event; second by Bergin; motion carried with no nay votes and no abstentions.
  - b) Sheboygan County Interurban Trail – Brault provided proposed IUT CMAQ Project Route Change, benefits of the change and answered questions. He will keep up apprised as changes occur.
3. Request to Rezone tax parcel 59030-460060 consisting of 1.94 acres located at N3594 East County Road A, Sheboygan Falls from A-2 (Agricultural District) to C-2 (Conservancy District) from Nick and Gerard Trimberger, St. George Congregation and Blessed Trinity Parish and Certified Survey Map to split parcel 59030-460060 – Current landowner is seeking to sell parcel with the intent to split the cemetery from the church property, County Planning has gave them a Conditional Approval. Detail of cemetery area was provided previously. Existing cemetery plots are too close to the buildings. The

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- west side is where they are squeezed. Some graves are buried too close to the church building to meet the setback. Demey asked which variance they should go for (A-2 vs C-2?). Gartman informed them that the board is not that governing body for a variance appeal and he respectfully opted not to provide an answer. Motion by Gartman to deny request to divide parcel and to request to rezone from A-2 (agricultural) to C-2 (conservancy) due to non-compliance with minimum set-backs and due to conservancy with the clerk to provide the applicant the application process for a variance; second by Senkbeil; discussion regarding setbacks, alignment of graves, records (not surveys) of burial plots with assistance provided by David Schleicher; Steve Hamer provided input; motion carried with no abstentions and no nay votes.
4. Town of Wilson First Responders regarding storage location for Town of Wilson First Responder Fire Rehab Trailer – Dan Hartmann, First Responder Co-Director provided their request to store the Fire Rehab Trailer at Motorville due to the closeness of proximity to those who would be trailoring it and because it is always lit. Gartman questioned if Motorville would be receiving compensation, which they are not, and asked if our insurance company has any requirements. Motion by Hoffmann to store the Town of Wilson First Responder Fire Rehab trailer at Motorville, with no compensaton provided to Motorville, pending verification that the town's insurance company requires no additional insurance requirements from Motorville; second by Sommer; motion carried with no nay votes and no abstentions.
  5. Lisa Steffen, 4610 Evergreen Drive regarding right-of-way drainage – Steffen provided her request to provide a drainage swale to cut out some of the dirt that is in the town's right-of-way. Bergin visited the site and he agrees that a drainage swale would serve the purpose with keeping the earth next to her driveway below her driveway. Pictures were provided by Rick Meyer. Meyer thinks that it would take a couple of our guys a couple hours in one morning. Sommer questioned the sign, Meyer confirmed that she's suggesting moving the sign a few feet away from her driveway. Hoffmann asked Steffen if she has consulted a professional to develop a drainage plan. She contacted an excavator and her brother, who is an expert regarding soils. Senkbeil asked if something was missed and if a permit should have been taken out when she re-did her driveway. Motion by Sommer to table this until the town obtains some elevations and/or Steffen provides additional solutions; second by Hoffmann; motion carried with no nay votes and no abstentions.
  6. Larry Hilbelink regarding tasks and compensation for Sign Inventory and revisions to Stormwater Ordinance. No action taken.
  7. Reports:
    - a) Treasurer – Numerous reports provided. Cash Summary report provide.
    - b) Clerk – Report provided (put office hours on May 11, 2011 special meeting agenda). Would like to add the 4-sale items provided by Kory yet.
    - c) Constable – Written report provided by Constable Whipple
    - d) Plan Commission – No report
    - e) Park & Forestry Commissioner -
    - f) Wage, Salary & Benefits Commission -
    - g) Long Range Planning Ad Hoc Committee – No report.
    - h) Black River Fire Department – Kory Wendlandt discussed the sale of the used air compressor and receiving bids on the first meeting of July (put July 4<sup>th</sup> meeting date on next agenda)
    - i) First Responders – Sheb Co EMS had some long boards that have not been claimed & TWFR received a donation of 2 long boards. Jaycees are looking to donate \$1,000 to \$1,500 to TWFR to assist in equipping trailer for mass casualties. Recently had 51 calls within 7 hours. Will review trailer to see what supplies need are needed. Nancy referred to an article in the Sheb Press regarding Rural Numbering Systems and there are only a few towns in Sheb County haven't been changed over to these signs yet and the Town of Wilson is one of these. The estimated cost is \$40 per sign. Mandatory compliance is 2013. Put on next Town agenda.

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- j) Maintenance – Sheboygan County received a commitment from the City of Sheboygan regarding the Pheasant Lane/Maple Lane/S. 16<sup>th</sup> Street. Meyer asked if the board want to go through the roads in need of crack filling and he provided all roads he has selected for crack filling and patching. Meyer provided Wagouhly Road right-of-way information and update on generator installation. The county's estimate from Sheboygan County for the Frontage Road has been received and will be provided to Paul Rosenfeldt. Gartman questioned the required tilling for
  - k) Town Board – Gartman questioned the board and asked about the committees and. Hoffmann had a resident in Black River contact him stating that there were very upset that their neighbor cut down trees in their neighborhood and that they shouldn't change the neighborhood.
8. Proposed amendments to Chapter 62 - Animals – No action taken.
9. Bids for Fire Station Exhaust System – Opening of bids / possible board action:
- Hasting Air Energy Control, New Berlin, WI bid opened at 8:12 p.m. on May 16, 2011.  
Motion by Bergin to accept the bid from Hasting Air Energy Control, New Berlin to approve bid in the total amount of \$48,800, pending the approval of Kory Wendlandt and Tony Van de Wege; second by Senkbeil; motion carried with no nay votes and no abstentions.
10. Park & Forestry::
- a) Letter of appreciation to Commissioner Marko Zagar (expired term). Send a letter of appreciation to Mark Zagar.
  - b) Appointment of Andy Van Stelle as Park & Forestry Commissioner by Chair David Gartman.
  - c) Fire Study Committee Report – Supervisor Sommer presented information collected by Fire Study Committee and Fire Study Sub-Committee. Sommer thanked Phil Mersberger and Dan Rostollan for all of the hours put in. Mutual calls with Oostburg also presented along with both committee reports. Mersberger provided input and identified the three options provided by the Fire Study Sub-Committee. Options. Gartman requested re-writing the options. Carl Roethel, Oostburg Fire Department and Village of Oostburg Trustee, he believes that there is a discrepancy in the maps and response times and owning a quarter of the equipment. Sommer provided a copy of their map. 1992 was the last signed Fire Partner's Agreement. Sommer questioned whether a couple homes in the Town of Lyndon are being served by the Village of Oostburg and asked Roethel to verify this. The maps that Oostburg have are not the same as the map the Town of Wilson received from Sheboygan County. Roethel asked what is not working for the Town of Wilson in the current agreement. Sommer responded that the cost. Village of Oostburg maintain and own the fire house and fire hydrants. Sommer will make adjustments to sub-committee recommendations and forward to all members. Input received from Tony Van De Wege, Carl Roethel, Jon Dumez. Roethel doesn't think that MABIS can be considered part of the equation. Post Fire Study Commission Meeting with agenda to include Discussion / possible board action
11. Disbursements:
- a) Checks on hold – No action taken.
  - b) Motion by Senkbeil to approve replacement check for WI Town's Assoc in the amount of \$730.00, check number 0151858; second by Bergin; motion carried with no nay votes and no abstentions.
  - c) Black River Fire Department – One check run for all Town disbursement presented.
  - d) Town of Wilson First Responders – One check run for all Town disbursement presented.
  - e) Town of Wilson – Motion by Senkbeil to approve \$13,157.05 disbursements, check numbers 15134 through 15157, dated May 2, 2011; second by Sommer; motion carried with no nay votes and no abstentions.
  - f) Listing of Tax checking provided by Laurie Pankratz and approved by board.

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**OLD BUSINESS:**

12. Rammer Pond Utility District – No action taken.
13. Drainage at Lake Aire/Lone Oak intersection – letters to residents - Motion by Sommer to approved revised Bruce Wolf letter contingent upon approval by Roger Miller; second by Gartman; motion carried with no nay votes and Bergin abstaining.
14. Billing procedures and creation and/or revision to ordinance for billing for fire calls and costs associated with mutual aid. No action taken.
15. Chair Gartman provided update report on S.S.A. T.A.C. committee meeting conducted by Bay-Lakes Planning.

**CORRESPONDENCE:**

16. April 2011 – WI Department of Transportation Northeast Region Programming Unit
17. Sheboygan County Ordinances 20 and 21-2010/11

**NOTICES:**

- o May 18, 2011, 6:30 p.m. – Park & Forestry Commission Meeting at Town Office
- o May 19, 2011, 6:30 p.m. – Town of Wilson First Responder Meeting at Town Office
- o May 25, 2011, 6:00 p.m. – 8:00 p.m. – Property Assessment Board of Review

**AGENDA ITEMS FOR SUBSEQUENT MEETINGS:**

i.

**ADJOURN**

Motion to adjourn by Sommer; second by Senkbeil; motion carried and meeting adjourned at 9:22 p.m.

Minutes submitted by: Cheryl Rostollan, Clerk