

APPROVED MINUTES

May 3, 2010 Town Board Meeting

CALL TO ORDER AND DECLARATION OF OPEN MEETING: Meeting called to order by Chair Gartman at 6:05 p.m. Chair Gartman noted the meeting posting date/times were noted as today and clerk explained that an amended agenda was posted today to remove a clerical error that duplicated an item and to add the Town Parking Lot to agenda item 19(e). Chair Gartman declared the meeting an open meeting.

PRESENT: Chair David Gartman, Supervisor Dale Sommer, Supervisor David Senkbeil, Treasurer Laurie Pankratz, Clerk Cheryl Rostollan. **Also present:** Rick Meyer, Darryl Detweiler, Tom Sonntag, Roger Wagner, Joyce Wagner, Gregg Wagner, Kory Wendlandt, Jim Kummer, Catherine Schnur, Dan Rostollan.

APPROVAL OF DRAFT MINUTES:

1. April 3, 2010 Special Town Board Meeting – Deferred
2. April 5, 2010 Town Board Meeting – Deferred
3. April 7, 2010 Special Town Board Meeting – Deferred
4. April 19, 2010 Town Board Meeting - Motion by Gartman with corrections notice; second by Senkbeil; motion unanimously carried.

PUBLIC COMMENT:

Karen Doerring, 3000 Whispering Winds, Sheboygan – Doering spoke about agenda item 16(b) and explained the drainage problem that she is having due to her neighbor's landscaping. Pictures were provided. Water pools significantly more than in other areas of Rammer Pond. Before re-seeding her lawn, she is looking for direction from the town board.

REPORTS:

5. Treasurer – Cash Summary Report, Receipts Report and DOT Transportation Aid Report and Intergovernmental Report provided by Laurie Pankratz.
6. Clerk – Cheryl Rostollan provided a copy of the recently filed Annual Recycling
7. Constable – No report
8. Plan Commission – No report
9. Park & Forestry – Darryl Detweiler provided an example of signage for Balzer Woods walk-ways, and for showing the high water marks along the beach. The DNR is alright with these signs. Discussed what type of lumber would be best (regular/treated/composite). Detweiler wanted to provide something that could be changed out easily. Jane Kettler and Darryl walked the Dog Park last week. The property line should be checked, there are 6" to 8" holes left by the farmer's disc, which is very close to the fence and would need to be fixed. There was a lot of tree cutting done. The flag at Fireman's Park in Black River needs to be removed from the pole and replaced after the area is properly lit. Clerk to email Matt Gartman a copy of the letter sent to Mark and Carol Gartman regarding the cemetery lot lines.
10. Wage, Salary & Benefit Commission – Written report from April meeting provided.
11. Long Range Planning Ad Hoc Committee – Written report from April meeting provided.
12. Black River Fire Department – Nothing off agenda.
13. First Responders – No report.
14. Maintenance: (Snowplowing/Roads/Maint. Site/Bldgs.) – Rick Meyer reported on his findings from the Sheboygan County Highway Department. Highway Commissioner Schnell would be available to meet with Meyer and the board this Wednesday or next week. Meyer will arrange a meeting next week, preferably Wednesday. Meyer provided feedback from the Joint Town/City/Nahn & Associates meeting. Reduction of speed limit on Stahl Road is complete. Betterment project on Wilson Lima/Frontage Rd/Sauk is waiting on the utilities; Meyer recently provided Tom Jensema with a project update.
15. Maria Huixar Andrade, application for Town Hall Rental on May 22, 2010 for family celebration – To better serve the parties in attendance, motion by Gartman to table matter until later in the agenda; second by

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- Sommer; motion unanimously carried. – Motion by Sommer to refuse application because the form was not complete and alcohol would be consumed; second by Senkbeil; motion unanimously carried.
16. Appointment of Michael Basch (include address on Indian Mound Road) to Board of Appeals, 2nd alternate. Board signed thank you letters to Darlene Navis & Phyllis Summers.
 17. Black River Fire Department Grant Award – Grant (One grant and two projects) is for both the Vehicle Exhaust Evacuation System and Wildland Gear & Tools. The Town's portion (5%) is approximately \$2,921.00. Prevailing wage is the next step.
 18. Disbursements:
 - a. Checks on hold – none
 - b. Black River Fire Department – Motion by Gartman to approve Black River Fire Department checks; second by Sommer; motion carried with Senkbeil abstaining due to his reimbursement.
 - c. Town of Wilson First Responders – Motion by Gartman, second by Senkbeil to approve as printed; motion carried.
 - d. Town of Wilson – Motion by Senkbeil to pay expenditures of May 3, 2010 for Town of Wilson second by Sommer; motion unanimously carried.
 19. Roads/building maintenance:
 - a. Complaint from Mike Cullen, 2055 Lake Court, regarding neighbor's disarray and garbage – Board reviewed Cullen's complaint, including pictures, and reviewed Chapter 25, the town's nuisance complaint. Clerk and treasurer to determine the parcel owner and clerk to send letter to be reviewed by TB prior to mailing (letter should be signed by the clerk, but it should reference the TB)
 - b. Complaint from Karen Doering, 3000 Whispering Winds – Bob Werner from LRP mentioned to Chair Gartman that we should create an "as-built" ordinance for. Gregg Wagner mentioned that the town does have an as-built ordinance in regards to the culvert. Our problem is that our ordinance does not cover the landscaping being done -- The worst area seems to be coming from the east of her property, going to the west. Gartman's first thought is to ask the responsible parties to correct the obstruction in the right-of-way. Doering asked if the town's statutes or Subdivision. Clerk to provide the board and Meyer with a copy of the Rammer Pond Development Agreement. Meyer will shoot the grades on the three properties and perhaps one more property to the east. A lot will depend on cooperation of all parties.
 - c. 2011/2013 Snow Plowing Contract – Meyer provided a proposed advertisement for sealed bids which was discussed by the board. Salt tonnage should be increased. Gartman asked about how the shared roads with the City, which the City pays the contractor directly. Currently, the City of Sheboygan pays the City directly. The City required the contract to be bonded and insured. The City has wanted to retain some of their plowing (ie, Sunnyside – at times roads were swapped, and sometimes the City/Town residents did not like the swap). Annexation could also be a factor. Moenning Road is a prime example, some is City/some is Town. *Keep this on future agendas.*
 - d. Upgrade Town Hall microphone/speaker system. Board agreed to strike out all wired systems. Motion by Gartman to accept Option A from O & W Communications in the amount of \$1256; second by Senkbeil; discussion – requested installation prior to May 10, 2010 Plan Commission Meeting; motion unanimously carried.
 - e. Sheboygan County Estimates for Crack – Motion by Senkbeil to accept 4/20/10 estimate in the amount of \$12,305.00 for crack filling; second by Sommer; motion unanimously carried. Town Hall parking lot: Motion by Gartman to accept 4/22/10 estimate from Sheboygan County for the proposed work on the Town Hall parking lot in the amount of \$3,732.00; second by Sommer; motion unanimously carried. Motel Road: Board discussed current elevations and potential drainage improvements. Motion by Gartman to have Sheboygan County Highway Department provide estimate with a design for drainage improvements for a road that will be carrying a heavy load; second by Senkbeil; discussion – the other side of the road will need to be looked at,

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- because the filling station created a high berm when they put up their sign; with both the north and south sides to be included; motion unanimously carried.
- f. Lake Aire 4 – pavement completion – Roger Wagner provided map with their proposed (purple to include the finished coat on the road by the end of July 2010). Discussion regarding the design and if there would be any potential for improvement and the dedication of Schinker Creek (approximately 900 feet of roadway). Gregg Wagner provide letter dated Dec. 15, 2006 which outlines the road inspection schedule. Motion by Gartman for Crisbell-Snyder to inspect base of proposed roads for dedication in Lake Aire #4 Subdivision prior to resurfacing and throughout the entire project and that a mutual agreement with Miller Engineering, the Developer's agent, is determined, with the Town of Wilson's legal counsel and the Developer's legal counsel resolving issues related to roads in the undeveloped areas included in the Final Plat of Lake Aire No. 4; second by Sommer; motion unanimously carried.
 - g. Lake Aire 2, 3 Drainage – Resolution was executed December 21, 2009
20. Board of Review Compensation – Motion by Gartman to adopt recommendation of Wage, Salary & Benefits Commission for members of Board of Review pending Paul Rosenfeldt's review and written confirmation that it is statutorily allowable.
21. Review/Renewal of existing Conditional Use permits:
- a. Alliant Energy, 5400 Frontage Road, Sheboygan – Ash Site disposal site – Reviewed process (Northern Environmental, Cardinal Environmental, what would it cost to review any and all copies of test data provided and interpret the well-monitoring results, what they're looking for and what they should be looking for to look into the best interests of the Town of Wilson residents – Follow-up on May 17, 2010 agenda.
 - b. Send a letter to Andy Kissel requesting dates and times of potential meeting times with David Senkbeil and Dale Sommer. Meeting to take place within two weeks (by 14th). Dave Gartman recused himself from
22. Brush/tree trimming/clean-up at former Town of Wilson Landfill Site – Due to his working relationship with Mike Rammer, Gartman recused himself from the discussion and left the table. Senkbeil and Sommer reviewed Senkbeil's site review and discussed the substantial amount of wood that has been cut on the property, the significant amount of clean up that will be require, who will be financially responsible for the clean-up, the potential of having the BRFD burn the brush, and how to proceed. Sommer will also walk the south fence line. Meyer spoke with Mike Rammer today; he doesn't have a problem with the City using his field to go along the lot line from 18th Street to fill in the soil along the fence. To reduce crop damage the City would make a path along the fence and then go to the east and stay in the same path. Meyer will contact Stevie Bees to see if he would be interested in a similar contract with the town (his compensation with the City is the wood removed.) *Follow-up on May 17, 2010 agenda.*
23. Cemetery Ordinance – Clerk to prepare draft from previously meeting and schedule hearing on June 7, 2010.
24. Wood Processing – Clerk to prepare draft from previously meeting and schedule hearing on June 7, 2010.

CORRESPONDENCE:

ADJOURN:

Motion by Senkbeil to adjourn; second by Sommer; motion carried and meeting adjourned at 9:07 p.m.

Submitted by: Cheryl Rostollan