

TOWN OF WILSON  
SHEBOYGAN COUNTY, WISCONSIN

APPROVED MINUTES OF MAY 2, 2011 TOWN BOARD MEETING

**CALL TO ORDER & DECLARATION OF OPEN MEETING:**

Meeting was called to order by Chair Gartman, meeting notice in accordance with open meeting law was confirmed with clerk and the meeting was called to order at 6:03 p.m. and declared an open meeting.

**PRESENT:** Chair David Gartman, Supervisor Dale Sommer, Supervisor David Senkbeil, Supervisor Michael Bergin, Treasurer Laurie Pankratz, Clerk Cheryl Rostollan. Supervisor Brian Hoffmann arrived at 6:16 p.m. Town residents and interest parties also present.

**PLEDGE OF ALLEGIANCE** was recited.

**PUBLIC COMMENT:**

- a) Dan Brand, 5228 CTH A, Sheboygan – Thanked the Town of Wilson First Responders for their work at the Aldrich fire. Apologized for any interruptions he may have made at the last board meeting and provided input on Alliant's Conditional Use Permit.
- b) Ray Ten Pas, W2312 Wilson Lima Road, Oostburg – Commented on agenda item 6 and provided his perspective.

**APPOINTMENTS / NEW BUSINESS:**

1. Approval of draft minutes – None provided
2. Lisa Steffen, 4610 Evergreen Drive regarding right-of-way drainage – Rick Meyer provided input for Lisa Steffen, he had review the site with Larry Hilbelink and discussed finding with Lisa Steffen. Hilbelink, Meyer and Steffen agree that constructing a small swale, instead of a culvert, would be a good idea. This could be done with the town's back hoe. No action taken.
3. Jim Pulbratek, 201 Wahgouly Road regarding damage to mail box and split rail fence from snowplowing– Pulbratek provided receipts from expenses incurred from damage to mail box incurred from snow removal. He had an agreement with Wagner Excavating two years ago that they would reimburse them for their mail box. He has lost two mailboxes in the last two years. Discussed changing the upcoming snow removal contracts to include verbiage regarding damage to private property, right-of-way issues. Motion by Sommer to send invoices submitted by Pulbratek to Wagner Excavating; second by Senkbeil; motion amended to submit all mailbox invoices submitted; amendment seconded by Senkbeil; motion carried with no nay votes and no abstentions.
4. Park & Forestry Commission regarding request for allocation of Town Maintenance labor and \$1,100 in Park and Forestry funds and/or cemetery funds for fabrication of signs for Mueller and Flader Hill cemeteries. Suggestion that signs be placed at the back of both cemeteries to avoid right-of-way encroachment. Replacement of fencing along road right-of-way – Gerry Bertsch, Vice-Chair of Park & Forestry Commission presented request for cemetery signs and answered questions. Would like these wrought iron signs built and installed by this Memorial Day. Art Hosking has offered to donate his time and talents to do the iron work. Motion by Hoffmann to allow up to a \$1,500 expense to have town workers install the signs for Mueller and Flader Hill cemeteries as presented; second by Bergin; motion carried with no nay votes and no abstentions.
5. Town of Wilson First Responders regarding storage location for Town of Wilson First Responder Fire Rehab Trailer – Jim Kummer requested to defer this until the May 16, 2011 meeting
6. Recommendation from Plan Commission to hire Larry Hilbelink to go through inventory of off-premise advertising signs and determine their status – Motion by Sommer to hire Larry Hilbelink to take off-premise sign inventory for \$15.00 per sign, plus mileage, and \$15.00 per hour for other building inspector work (this

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does not apply to Maintenance Department hours); second by Bergin; discussion; motion carried with no nay votes and no abstentions.

7. Recommendation from Plan Commission to hire Larry Hilbelink to work with Joe Bronoski from Abacus Architects on potential revisions to the stormwater management ordinance as well as create the in-fill map require of the Town (see motion above)
8. Reports:
  - a. Treasurer – Numerous reports provided
  - b. Clerk – Report provided (put office hours on May 11, 2011 special meeting agenda)
  - c. Constable – Written report provided by Constable Whipple
  - d. Plan Commission – No report
  - e. Park & Forestry Commissioner -
  - f. Wage, Salary & Benefits Commission
  - g. Long Range Planning Ad Hoc Committee
  - h. Black River Fire Department – No report
  - i. First Responders – No report
  - j. Maintenance: (Snowplowing/Roads/Maint. Site/Bldgs) – Report provided by Rick Meyer. Motion by Sommer to approve letters provided by Chuck Nahn, Nahn and Assoc. to residents in compliance with Chapter 54; second by Senkbeil; motion carried with no nay votes and Bergin abstaining.
9. Unlicensed dogs – Board provided Treasurer with assurance that she may proceed forward at her discretion.
10. Town Board meeting regarding agenda closings – No action taken, deferred to Supervisor Sommer's board motion in 2007
11. Proposal from Chris Hatfield, Bonestroo for short-term contract for third-party tasks for Alliant Conditional Use Permit – Clerk to request a proposal from Hatfield that includes a written recommendation.
12. Supervisor Sommer's reported on the meeting with Alliant regarding collection and disposal of stormwater runoff at WPL I-43 Ash Disposal Site – Alliant may be requesting a sewer line from the land fill on Frontage Road, they are no longer able to allow stormwater run-off from the active fill area into Weeden Creek.
13. Applications for Operator's Licenses for Handlebar & Grill:
  - a. Rachele Russert
  - b. Carol Bieberitz
  - c. Stephanie HerseyMotion by Senkbeil to grant Operator's Licenses to Rachele Russert, Carol Bieberitz and Stephanie Hersey pending background check approval; second by Sommer; motion carried with no nay votes and no abstentions.
14. Disbursements:
  - a. Checks on hold – Motion by Gartman to release check number 14779, payable to De Troye Electric in the amount of \$9,310.00 pending approval from Rick Meyer and Dale Sommer; second by Senkbeil; motion carried with no nay votes and no abstentions.
  - b. Black River Fire Department – Motion by Senkbeil to approve BRFD check numbers 15121, 15125, 15126, totaling \$9,444.39, dated May 1, 2011; second by Hoffmann; motion carried with no nay votes and no abstentions.
  - c. Town of Wilson First Responders - Motion by Hoffmann to approve TWFR check numbers 15122 to 15124, dated May 3, 2011 totaling \$3,217.17; second by Sommer; motion carried with no nay votes and Gartman abstaining.
  - d. Town of Wilson – Motion by Senkbeil to approve Town check number s 15099 to 15120 and 15127 to 15133, totaling \$27,157.05 dated May 2, 2011; second by Hoffmann; motion carried with no nay votes and no abstentions.

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**OLD BUSINESS:**

15. Rammer Pond Utility District – Motion by Gartman to publish Class 2 Notice and mail postcard notifications to all property owners in Rammer Pond Subdivision via first class mail for a June 20, 2011 hearing for the creation of a Utility District; second by Bergin; motion carried with no nay votes and no abstentions.
16. Drainage at Lake Aire/Lone Oak intersection – meeting with property owners – Motion by Gartman to approve draft with modifications; second by Sommer; motion carried with no nay votes and Bergin abstaining.
17. Lake Aire 4 Development Agreement – No action taken, to be completed at a special meeting.
18. Black River Fire Department – Billing procedure/ordinance for associated costs related to fire calls – No action.
19. Bid Notice for Fire Station improvements relating to the 2010 Grand for Exhaust System – Class 2 Notice published for May 16, 2011 action – no action taken.
20. Chair update report on S.S.A. T.A.C. committee meeting conducted by Bay-Lakes Planning

**CORRESPONDENCE:**

21. April 2011 – WI Department of Transportation Northeast Region Programming Unit
22. Sheboygan County Ordinances 20 and 21-2010/11

**NOTICES:**

- o May 9, 2011, 3:00 p.m. – 5:00 p.m. – Property Assessment Open Book at Town Office
- o May 9, 2011, 7:00 p.m. – Plan Commission Meeting at Town Office
- o May 11, 2011, 6:30 p.m. – Employee Handbook Committee Meeting at Town Office
- o May 11, 2011, 6:30 p.m. – Wage, Salary & Benefits Committee Meeting at Town Office
- o May 16, 2011, 5:30 p.m./6:00 p.m. – Sanitary Dist. No. 2/Town Board Meetings at Town Office
- o May 18, 2011, 5:30 p.m. – Board of Appeals Hearing at Town Office
- o May 18, 2011, 6:30 p.m. – Park & Forestry Commission Meeting at Town Office
- o May 19, 2011, 6:30 p.m. – Town of Wilson First Responder Meeting at Town Office
- o May 25, 2011, 6:00 p.m. – 8:00 p.m. – Property Assessment Board of Review

**ADJOURN:**

Motion by Senkbeil to adjourn; second by Bergin; motion unanimously carried and meeting adjourned at 9:40 p.m.

Minutes submitted by: Cheryl Rostollan, Clerk