

TOWN OF WILSON  
SHEBOYGAN COUNTY, WISCONSIN  
APPROVED MINUTES OF MARCH 21, 2011 TOWN BOARD MEETING

**CALL TO ORDER & DECLARATION OF OPEN MEETING:**

Meeting was called to order at 6:09 p.m. by Chair Gartman, notice in accordance with open meeting law was confirmed by clerk and meeting was declared an open meeting.

**PRESENT:** Chair David Gartman; Supervisor Dale Sommer; Supervisor David Senkbeil, Treasurer Laurie Pankratz, Clerk Cheryl Rostollan, Road/Maintenance Supervisor Rick Meyer and several members of the community.

**PLEDGE OF ALLEGIANCE** was recited.

**PUBLIC COMMENT:**

- Jim Kummer, 5333 Meggers Rd. regarding item #3, Nancy DesJardins is attending a fire debriefing tonight. Kummer requested to speak on Des Jardin's behalf when agenda item #3 is discussed.
- Ray Ten Pas, W2312 Wilson Lima Road, Oostburg, WI 53070 provided summary and documents regarding Town of Wilson Sign Ordinance and zoning that pertains to the Sign Ordinance.

**NEW BUSINESS:**

1. Rich Valenta, O & W Communications – Due to a medical emergency Valenta was not available to attend the meeting. The current storage system for security video only hold about two to three days worth of data. Valenta recommends installing a light in the town office hallway, additional storage space for reviewing video and potentially a dome outside to pick up a license plate number. Board discussed adding a dead-bolt to clerk's door and conference room door. Motion by Senkbeil to look into "Customer Provided Network Space at no charge per contract #RV101115TOW; second by Sommer; motion carried with no nay votes and no abstentions.
2. Reformation Presbyterian Church application for hall rental for pastor's meeting on March 25, 2011 Pastor amended request for use to 5:00 p.m. through 8:00 p.m. (only for dinner versus an entire day.) Board action no longer required.
3. Nancy Des Jardins, Town of Wilson First Responders – Application for keys. Jim Kummer explained that Onen Wakefield is on a leave of absence and has turned his keys in to the new person. Nancy is requesting to work with Rick Meyer and Cheryl Rostollan and would also like a key to the Town Hall in case a First Responder accidentally locks them out. Motion by Senkbeil to approve Des Jardin's application for keys as submitted; second by Sommer; motion carried with no nay votes and no abstentions.
4. Plan Commission recommendation is to change side set-backs on HC, Highway Commercial, Zoning from 10 feet to 25 feet. Motion by Gartman to adopt recommended change to amend side setback in Highway Commercial Zoning from 10 feet to 25 feet; second by Sommer; motion carried with no nay votes and no abstentions.
5. Alliant Energy trucking schedule for ash landfill site. Board discussed current trucking schedules and its affect on the roads, especially in early Spring. In May 2011, Alliant will have an Open House; Gartman recommends that the Town Supervisors attend Alliant's Open House.
6. Employee Manual – Joint Sanitary District/Town Board meeting scheduled for Monday, March 28, 2011, at 6:30 p.m.

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7. Rate of compensation for Georgene Lubach, part-time office assistant. Motion by Senkbeil to provide Georgene Lubach with a \$1.00 per hour increase in wage, effective with the April 2011 payroll and with Lubach's wage to be increased \$.50 per hour every 6 months until parity is reached between job skills/responsibilities and compensation with clerk to maintain communication with the town board on this matter; second by Sommer; motion carried with no nay votes and no abstentions.
8. Park & Forestry Commission – Revision/adoption of a volunteer policy with release and waiver to facilitate formation of a friend's group at the dog park - Joint City/Town Ad Hoc Committee to be formed with that committee's recommendations to be provided to the Friend's of the Dog Park Group.
9. Approval of draft minutes – No action taken.
10. Reports:
  - a. Treasurer – Treasurer reports provided by Laurie Pankratz.
  - b. Clerk – No written report provided. Senkbeil will check out Carrier Rider and report back and let clerk know if/when payable should be submitted for payment for EMC/Burkart Insurance invoice provided for review.
  - c. Constable – No report
  - d. Plan Commission – No report
  - e. Park & Forestry – Rick Meyer and Art Hosking attended the March 2011 meeting. Kettler has been in contact with Mark Gartman and he is now possibly interested in a survey to amend/correct the property lines for the Flader Hill Cemetery. Zagar should receive a notice that the Town Chair will need a copy of his legal opinion regarding the permanency of Zagar's commission on Park & Forestry. Chair Gartman will need this prior to the April 4 board meeting. Discussed identification of Emerald Ash Borer.
  - f. Salary, Wage & Benefits – Guy Jones is planning a May 2011 meeting.
  - g. Long Range Planning Ad Hoc – Wind Turbines is not yet finished in the State, no Long Range Planning meetings are currently scheduled.
  - h. Black River Fire Department – No report
  - i. Town of Wilson First Responders – No report.
  - j. Maintenance/Building – Rick Meyer provided report. The Cad Design for S. 16<sup>th</sup>/Maple Ln./Pheasant Ln. is finished, but Nahn has been on vacation. Nahn had been working with Ed Harvey. Be sure that CAD contains enough info regarding the base and that enough stays. If enough material isn't getting hauled away, should be contact local excavators? Gartman would like to see the re-grind to stay on the original road because it will last longer. Meyer attended the road/maintenance seminar last Friday. Meyer explained hot, in-place recycling of asphalt which was something new (this was done in the 1980's)
11. Disbursements:
  - a. Checks on hold - 14837, 14779 and 14913 still on hold
  - b. Black River Fire Department – Motion by Senkbeil to approve Black River Fire Department disbursement dated March 20, 2011 totaling \$1,179.08; second by Sommer; motion carried with no nay votes and no abstentions.

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- c. Town of Wilson First Responders – Motion by Sommer to approve Town of Wilson First Responder disbursements dated March 22, 2011 totaling \$98.00; second by Senkbeil; motion carried with no nay votes and no abstentions.
- d. Town of Wilson – Motion by Gartman to approve Town disbursements in the total amount of \$12,260.84 dated March 21, 2011; second by Senkbeil; motion carried with no nay votes and no abstentions.

**OLD BUSINESS:**

- 12. Town of Wilson contract with Veolia for tipping fees of residential trash/recyclable pick-up – Retroactive to January 1, 2011 Veolia will not charge the town for tipping fees for curbside pickup or anything additional to the residents because changes to their routes have absorbed the costs.
- 13. Black River Fire Department:
  - a. Billing procedure for Lakeshore Pallet Fire – No payment received.
  - b. Bid notice for Fire Station Improvements relating to the 2010 Grant for exhaust system – No response from Bernie Rammer yet.

**CORRESPONDENCE:**

- 14. Town of Wilson First Responder Meeting Minutes

**NOTICES:**

- o 3/23/2011, 5:30 pm – First Responder Meeting/Training at Town Office
- o 4/4/2011, 5:30 pm/6:00 pm – Sanitary District No. 1 Commissioner Meeting/Town Board Meeting at Town Office
- o 4/5/2011, 7:00 am to 8:00 pm – Spring Election
- o 4/11/2011, 7:00 pm – Plan Commission Meeting at Town Office
- o 4/12/2011, 6:30 pm – Annual Town Meeting at Town Hall

**AGENDA ITEMS FOR SUBSEQUENT MEETINGS:**

- o Review/discussion CAD Design for Maple Ln./Pheasant Ln./S. 16<sup>th</sup> (4/4/2011 Agenda)
- o Lake Aire Subdivision Agreement & drainage at Lone Oak & Lake Aire Dr. (4/4/2011 Agenda)
- o Clear Channel Outdoor Sign Permit Application (4/4/2011 Agenda)
- o Conditional Use Permit renewal for Alliant Ash Disposal Site on 5400 Frontage Road (4/18/2011 Agenda)
- o Rammer Pond Utility District (4/18/11 Agenda)
- o Fire Study Sub-committee Recommendations (4/18/2011 Agenda)
- o Park & Forestry (4/18/2011 Agenda)::
  - i. Letter of appreciation to Commissioner Marko Zagar (expired term)
  - ii. Appointment of Andy Van Stelle as Park & Forestry Commissioner
- o To be held for new 5-person town board (4/18/2011 Agenda)

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- i. Review meeting per diems, forms for reimbursement
- ii. Staffing of office
- iii. Office hours

**ADJOURN**

Motion to adjourn by Gartman; second by Sommer; motion carried and meeting adjourned at 7:58 p.m.

Minutes submitted by: Cheryl Rostollan, Clerk

UNOFFICIAL