

TOWN OF WILSON
SHEBOYGAN COUNTY, WISCONSIN

APPROVED MINUTES OF MARCH 7, 2011 TOWN BOARD MEETING

CALL TO ORDER & DECLARATION OF OPEN MEETING

PRESENT: Chair David Gartman, Supervisor Dale Sommer, Supervisor David Senkbeil, Treasurer Laurie Pankratz, Clerk Cheryl Rostollan. Members of the community also present.

PUBLIC COMMENT SESSION:

Dan Rostollan, 1452 Terry Andrae Terrace, Sheboygan. Provided updates of potential revenues losses, when and if Senate Bill 11 passes, and the impact on our town including our inability to raise our levy for three years.

APPOINTMENTS / NEW BUSINESS:

1. Michael Thun, Veolia - Currently the town residents have the option to take their garbage to the maintenance site or they may contract for curb-side pick-up. In the past the town has picked up the disposal fee for curb-side picks. The Town of Wilson is the only municipality in Sheboygan County that pays the tipping fees for curb-side pick-ups. If the town would decide to stop paying for the disposal fees, the efficiencies that Veolia would pick up in their routes would have a net effect of no additional charge to our residents who contract with them. There is no long-term contract between the town and Veolia. Discussion regarding how this came about, Sommer asked Thun to possibly credit the January 2011 invoice that the town has on hold. Thun will go back to his management regarding this request. Veolia picks up weekly at \$22.00/month charge to residents. After Thun spoke with Sommer they stopped billing the town and, per Thun, they will not raise our resident's rates if the town stops picking up the tipping fees. Thun will put this in a letter and clerk will put a notice in the upcoming newsletter.
2. Park & Forestry:
 - a) Letter of appreciation to Commissioner Marko Zagar (expired term) – Chair Gartman thanked Marko Zagar for his years of service. Zagar's lawyer friend told him he needed to be told why he couldn't be on Park & Forestry Commission any longer. Put this on hold until second regular board meeting in April, 2011.
 - b) Chair Gartman changed Tom Kultgen from alternate to regular Park & Forestry Commissioner.
 - c) Appointment of Andy Van Stelle as Park & Forestry Commissioner – Put on hold until April 21, 2011.
 - d) Revision/adoption of a volunteer policy with release and waiver to facilitate formation of a friends group at the dog park – Senkbeil questioned #3 and whether the volunteers should be under the direction of the town board. Gartman feels as though there should be a joint Park & Forestry/Town Board meeting with the City of Sheboygan and the Town of Wilson to assess how well the dog park is going. Gartman asked Senkbeil if he would work with Park & Forestry on this. Tom Sonntag shared that there have been problems at the park and the Friends of the Park came about because of these problems. Include on March 21, 2011 Town Board agenda.
4. Reports:
 - a. Treasurer – Provided Cash Summary, Income, Tax Reconciliation Form and disbursement report. Discussed Holding Tank refunds which chair will review with treasurer.
 - b. Clerk – Reviewed written reports provided to board
 - c. Constable – Constable Van Ess provided report and asked where he should turn in his equipment. Board thanked Mr. Van Ess for his long-time service (he is not seeking re-election.)
 - d. Plan Commission – Jim Kummer reported on his project. Chair requested clerk alert the Plan Commissioners that their commissions are not permanent and that the commissions need to be renewed by chair (put on Plan Commission agenda).
 - e. Park & Forestry Commissioner – No report.
 - f. Wage, Salary & Benefits Commission – No report.
 - g. Long Range Planning Ad Hoc Committee – No report.
 - h. Black River Fire Department – No report.

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- i. First Responders – Report provided by Nancy Des Jardins, with a picture of new fire rehab trailer provided. Provided Summary of 2010 Calls (78 patients & 78 calls.) Fire rehab trailer is currently being stored at a first responder's driveway, responders will meet to determine where the trailer will inevitably be stored and they will report to the board.
 - j. Maintenance: (Snowplowing/Roads/Maint. Site/Bldgs) – Meyer reported on status of 9c, CAD drawings for joint City/Town project with Nahn & Assoc. and County Highway Department's request from the town to contract with them for their services on the S. 16th/Maple Ln./Pheasant Ln. project. Reported on Juniper/Evergreen drainage problems, potential solutions. Meyer contacted the Town of Lima for input and for issues that we might have going forward. Chair suggested a changing "has" to "could have" in the newsletter article. Meyer requested to attend a Road Maintenance Seminar, which is also available to the town board. Reported on tree removal projects in the town's right-of-way.
5. Disbursements:
- a) Checks on hold – Veolia, Northern Tool, DeTroye Electric.
 - b) Black River Fire Department - Motion by Senkbeil to approve disbursements in the amount of \$2,448.51; second by Sommer; motion carried with no nay votes and no abstentions.
 - c) Town of Wilson First Responders - (Added 2 cabinets & adjustable hitch to rehab trailer) Motion by Senkbeil to approve Town of Wilson First Responder disbursement for \$396.00; second by Sommer; motion carried with no nay votes and no abstentions.
 - d) Town of Wilson – Motion by Sommer to approve \$49,228.52 Town of Wilson disbursements; second by Senkbeil; motion carried with no nay votes and no abstentions.
6. Town of Wilson cell phone service – Motion by Sommer, second by Senkbeil to discontinue employee's cell phone service with town employees with clerk to provide a month written notice; motion carried with no nay votes and no abstentions. (Obtain all contract information from US Cellullar.)
7. Town of Wilson Office Hours – No action taken, address this with the new 5-person board.
8. Application for Operator's License
- a) Elizabeth Arentsen for Marshall's Western Shores (new) – Motion by Gartman to approve pending positive background check; second by Sommer; motion carried with no nay votes and no abstentions.
 - b) Motion by Senkbeil to renew Cali Olds, Peter Olds, Judith Fergadkas Operator's Permit pending background checks; motion carried with no nay votes and no abstention.
 - a) Cali Olds, for Breaking Bread Banquets (renewal) -
 - b) Pete Olds for Breaking Bread Banquets (renewal) -
 - c) David C. Hinze for Breaking Bread Banquets (renewal) -
 - d) Judith Fergadakis for Breaking Bread Banquets (renewal) -
 - e) Dylon Bajrami for Breaking Bread Banquets (new) – Motion by Sommer to approve pending positive background check; second by Senkbeil; motion carried with no nay votes and no abstentions.
3. Approval of draft minutes
- a) February 21, 2011 Special Town Board Meeting – Motion by Senkbeil to approve minutes pending legal council's review and approval; second by Sommer; motion carried with no nay votes and no abstentions.
 - b) February 21, 2011 Town Board Meeting – Motion by Senkbeil to accept amended draft minutes of Feb. 21, 2011 Town Board Minutes; second by Sommer; motion carried.
 - c) March 4, 2011 Special Town Board Meeting – Motion by Sommer to approve March 4, 2011 Special Town Board Meeting Minutes; second by Senkbeil; motion carried.

OLD BUSINESS:

9. Roadshoud building maintenance:
 - a) Lake Aire 4 Subdivision/Developers Agreement – Put on agenda for April 4, 2011 with soliciting John St. Peter's input.

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- b) Drainage at Lone Oak and Lake Aire Drive - Letters to residents. Chair Gartman verbally reviewed input from Roger Miller and Attorney St. Peter's office and his opinion. Motion by Senkbeil to advise our attorney to construct a letter to go to Lake Aire residents, amended to clerk to create letter "B" to be signed by complete board with a meeting date to take place before April 15, 2011; second by Sommer with amendment; motion carried. HIGH PRIORITY
- c) Review/discussion regarding CAD Design for Maple Ln./Pheasant Ln./S. 16th
- 10. Black River Fire Department
 - a) Purchasing a new Thermal imaging camera by a Black River Fire Department fund raiser event possibly fronted financially by the town – Wendlandt asked the town board to support the purchase of the camera without the monies being funded by the town. Senkbeil is not in favor of the town fronting the funds because it would limit the BRFD to one specific camera. Sommer asked what type/how many cameras have been considered; to date only one type. Per Tom Sonntag, the City of Sheboygan researched many cameras, side-by-side, and they are the major player because they would be purchasing 3 to 5 cameras. The current price is held for 30 days and there would be a 3-5% increase in 2012. BRFD fundraising would be solely a solicitation by doing a mailing. This item is not in the 2011 budget and significant funds have not yet been raised. The BRFD will move forward with a fundraiser. Reserves in Capital Outlay will be reviewed when year-end is complete. BRFD board has approved the purchase of the camera to attempt to take advantage of the purchasing power of all three entities.
 - b) Discussion of the next step for the billing procedure for Lakeshore Pallet Fire. Involving the Town Board and our legal counsel – No response yet from the Pallet Fire Co's insurance agency.
 - c) Discussion on status of the 2010 Grant for Fire Station improvements and Wildland Gear – Wildland Gear has been received and accepted by the Black River Fire Department with the town's portion being \$400.00.

NOTICES:

- o 3/9/2011, 5:30 p.m. – First Responder Meeting/Training at Town Office
- o 3/14/2011, 7:00 p.m. – Plan Commission Meeting at Town Office
- o 3/16/2011, 6:30 p.m. – Park & Forestry Commission Meeting at Town Office
- o 3/21/2011, 5:30 p.m./6:00 p.m. - Sanitary District No. 2 Meeting / Town Board Meeting at Town Office
- o 3/23/2011, 5:30 p.m. – First Responder Meeting/Training at Town Office
- o 3/28/2011, 6:30 p.m. – Long Range Planning Ad Hoc Team Meeting at Town Office

AGENDA ITEMS FOR SUBSEQUENT MEETINGS:

- o Rammer Pond Utility District
- o Fire Study Sub-committee Recommendations
- o To be held for new 5-person town board:
 - i. Review meeting per diems, forms for reimbursement
 - ii. Staffing of office
 - iii. Office hours

ADJOURN

Motion to adjourn by Senkbeil; second by Sommer ; motion carried and meeting adjourned at 9:17 p.m.

Submitted by: Cheryl Rostollan, Town Clerk