

AMENDED AGENDA
TOWN OF WILSON TOWN BOARD MEETING
Town of Wilson Hall - 5933 South Business Drive, Sheboygan
Monday, March 1, 2010
6:00 p.m.

CALL TO ORDER & DECLARATION OF OPEN MEETING:

Agenda for this meeting is posted at the Town of Wilson Office, Town of Wilson Firehouse, Town of Wilson Maintenance Site, Town of Wilson website, the Sheboygan Press newsroom was provided a copy and the meeting is declared an open meeting.

PLEDGE OF ALLEGIANCE:

APPROVAL OF DRAFT MINUTES:

1. February 15, 2010
2. February 22, 2010

PUBLIC COMMENT SESSION: The Board reserves the first few minutes for public comment on any topic that relates to Town of Wilson government. If you are speaking about something that is not on the agenda, law prohibits the Board from taking action tonight.

REPORTS:

3. Treasurer
4. Clerk.
5. Constable
6. Plan Commission
7. Park & Forestry Commissioner
8. Wage, Salary & Benefits Commission
9. Long Range Planning Ad Hoc Committee
10. Black River Fire Department
11. First Responders
12. Maintenance: (Snowplowing/Roads/Maint. Site/Bldgs)

APPOINTMENTS / NEW BUSINESS:

13. Mike Trempe, Presentation of aerial pictures of Town Hall and Maintenance Building – Appointment/discussion/possible board action
14. Deer Park Subdivision
 - a. Review status
 - b. Petition for addition to Sanitary District No. 2
 - c. Authorization and payment for soil borings for future sewer service
15. Disbursements:
 - a. Checks on hold
 - b. Black River Fire Department
 - c. Town of Wilson First Responders
 - d. Town of Wilson
16. Roads/building maintenance:
 - a. Town Office, Town Hall, Maintenance Building and Fire Station
 - i. Security System/re-keying of doors update
 - ii. Applications for access
 - iii. Security system
 - iv. Prange Road improvement – Contract with Sheboygan County Hwy. Dept. / Structure Bid Proposal
 - b. Wiring for town building(s)/generator
 - c. Flader Hill Town Cemetery - boundary issues
17. Appointment of Fire Study Committee by Town Chair – Dale Sommer (Chair), John Du Mez (Oostburg Fire Department, Art Hosking (resident), Steve Kissel (resident), Tony Van de Wege (Black River Fire Department), Michael Rammer (resident), Bruce Van Ess (resident), Leonard Schwinn, (Howards Grove Fire Department), James Van Treeck (resident) and Jim Kummer (Town of Wilson First Responders).
18. Part-time office help – Review current status and consideration of current application, Mary Heilberger
19. Requests for legal counsel from Town Commissions/Committees
20. Sale of town aluminum extension ladder – Open and review proposals received / possible board action
21. Retrieval of mail

22. Application for Operator's Permit:
 - a. Jenny Lee for Marshall's Western Shores, 7002 Sauk Trail Road

UNFINISHED BUSINESS:

23. Resolution to abolish town holding tank agreements
24. Lake Aire 4 Developers Agreement
25. Wood Processing – Zoning Ordinance Amendments
26. Zoning Ordinance for permitted use for Cemetery
27. EMS Emergency Management Plan
28. Potential town billing for fire calls

CORRESPONDENCE:

29. Approved Minutes from December 14, 2009 Plan Commission Meeting
30. Approved Minutes from January 11, 2010 Plan Commission Meeting

NOTICES:

- 3/8/2010, 7:00 p.m. –Plan Commission Meeting
- 3/15/2010, 5:30 p.m./ 6:00 p.m. – Sanitary Dist. #2 Commissioner Meeting / Town Board Meeting
- 3/17/2010, 6:30 p.m. – Park & Forestry Commission Meeting
- 3/17/2010, 6:30 p.m. – Wage, Salary & Benefits Commission Meeting
- 3/22/2010, 6:30 p.m. – Long Range Planning Ad Hoc Committee Meeting

AGENDA ITEMS FOR SUBSEQUENT MEETINGS:

- New rezoning classifications
- Renewal of existing Conditional Use Permits
- Chapter 6 – Constable Ordinance Amendments
- Chapter 54 – Right of Way Ordinance Amendments
- Creation of Ordinance for Neighborhood Electrical Vehicle (NEV)

ADJOURN

Persons with disabilities who may require assistance to attend this meeting should contact the Town Clerk at 208-2390 at least 24 hours prior to the meeting.

APPROVED MINUTES

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March 1, 2010 Town Board Meeting

CALL TO ORDER & DECLARATION OF OPEN MEETING: Chair Gartman called the meeting to order at 6:07 pm and declared it an open meeting.

PRESENT: Chair David Gartman, Supervisor Dale Sommer, Supervisor David Senkbeil, Treasurer Laurie Pankratz, Clerk Cheryl Rostollan. Also present: Rick Meyer, Jim Kummer, Kory Wendlandt, Jim Van Ess, Phyllis Summers, Dan Rostollan, Tom Sonntag and Mike Trempe.

PLEDGE OF ALLEGIANCE was recited.

APPROVAL OF DRAFT MINUTES:

1. February 15, 2010 – Motion by Sommer to approve February 15, 2010 Draft Minutes with changes noted; second by Senkbeil; motion unanimously carried.
2. February 22, 2010 – Motion by Senkbeil to accept February 22, 2010 Special Town Board Draft Minutes; second by Sommer; motion unanimously carried.

PUBLIC COMMENT SESSION:

None

REPORTS:

3. Treasurer – Laurie Pankratz provided Town of Wilson-Summary of 2009 Property Taxes & Specials Payable 2010 as of February 4, 2010, Tax Checking Account Summary 12/1/09 through 2/22/2010, Cash Summary Report Effective 2/28/2010, February 2010 Income Receipts Report and Transfer Report.
4. Clerk – Cheryl Rostollan provided written summary and financial year-to-date report.
5. Constable – Written report provided by Constable Jim Van Ess. Van Ess questioned the board regarding using him at the Maintenance Site on a 4-hour basis because people have not been bagging properly.
6. Plan Commission – No report.
7. Park & Forestry – No report.
8. Wage, Salary & Benefits – Meeting will be held on March 10, 2010 for the purpose of providing a report to the electorate at the April Annual Meeting.
9. LRP – No report.
10. Black River Fire Department – No report.
11. First Responders – No report.
12. Maintenance – Report provided by Rick Meyer. Agenda Item #20 has a scrap value of approximately \$80. Report was provided by Supervisor Senkbeil comparing Larry's Hauling and Veolia's monthly invoices from January 2008 through December 2009. Senkbeil will ask Larry's Hauling and Veolia for the number of residents served and if weigh slips can be provided. Gartman received a complaint from a Panther Ave. resident regarding standing water on a dip in the road. Micro-swales are now full of ice and snow.

APPOINTMENTS / NEW BUSINESS:

13. Mike Trempe, Presentation of aerial pictures of Town Hall and Maintenance Building – Photos of town buildings and maintenance site presented to town board. Trempe's proposal is \$60 each or \$100 for both. Motion by Senkbeil to accept offer of two aerial pictures from Mike Trempe for \$100; second by Gartman; motion carried with Gartman & Senkbeil voting aye and Sommer voting nay.
14. Deer Park Subdivision:
 - a. Review status – Still working on negotiating a development agreement between Town of Wilson and Kohler Company.
 - b. Petition for addition to Sanitary District No. 2 – Deferred until development is complete.
 - c. Authorization and payment for soil borings for future sewer service – No action.
15. Disbursements:
 - a. Checks on hold – none

APPROVED MINUTES

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- b. Black River Fire Department – Motion by Gartman to approve as printed; second by Sommer; motion unanimously carried.
 - c. Town of Wilson First Responders – Motion by Senkbeil to pay expenditure of First Responders in the amt of \$225.10; second by Sommer; motion unanimously carried.
 - d. Town of Wilson – Motion by Sommer to approve disbursements as printed; second by Senkbeil; motion unanimously carried.
16. Roads/building maintenance:
- d. Town Office, Town Hall, Maintenance Building and Fire Station
 - i. Security System/re-keying of doors update – Motion by Senkbeil to instruct security system company to add Cheryl Rostollan, Laurie Pankratz, Janet vinson and Rick Meyer to the call list, with the women not to be called by the security company in the evening; second by Sommer; motion unanimously carried.
 - ii. Applications for access – Motion by Senkbeil to give clerk approval to provide access to town office for meeting nights; second by Sommer; motion unanimously carried.
 - iii. Security system – No action
 - iv. Prange Road improvement – Motion by Sommer that Sheboygan County Highway Department provide new estimate with town board providing final approval prior to work being done; second by Senkbeil; motion unanimously carried.
 - e. Wiring for town building(s)/generator – Meyer received a lot of assistance from our Electrical Inspector, Tom Rogers and Supervisor Sommer. Hold off on action until Rogers has a chance to provide a proposal.
 - f. Flader Hill Town Cemetery - boundary issues – *Clerk to draft letter for town board signatures and email to board members. Meyer will contact Ed Harvey from Sheboygan County regarding surveying of property.*
17. Appointment of Fire Study Committee by Town Chair – Fire Study Committee appointed by Chair Gartman as follows: Dale Sommer (Chair), John Du Mez (Oostburg Fire Department), Art Hosking (resident), Steve Kissel (resident), Tony Van de Wege (Black River Fire Department), Michael Rammer (resident), Bruce Van Ess (resident), Leonard Schwinn, (Howards Grove Fire Department Chief) and James Van Treeck (resident).
18. Part-time office help – Review current status and consideration of current application, Mary Heilberger – Motion by Gartman to approve hiring of Mary Heilberger at \$10 per hour with a 90 day probationary period to be reviewed by clerk at that time and for clerk to terminate employment at any time prior to the 90 days probationary period; second by Senkbeil; motion unanimously carried.
19. Requests for legal counsel from Town Commissions/Committees – Motion by Sommer to provide Town Chair authorization to send Committee/Commission legal counsel requests to town attorney with copying Town Board prior to sending request to counsel; second by Senkbeil; motion unanimously carried.
20. Sale of town aluminum extension ladder – Offers received:
- a. \$101 for 35' extension ladder from Kory Wendlandt, 4926 South Business Drive
 - b. \$51 from Ray TenPas, W2312 Wilson-Lima Rd
 - c. \$35 from Dennis DenDekker
- Motion by Gartman to accept proposal from Kory Wendlandt in the amount of \$101.00; second by Sommer; motion unanimously carried.
21. Retrieval of mail – Motion by Gartman to approve letter with noted amendment; second by Senkbeil; motion unanimously carried.
22. Application for Operator's Permit:
- a. Jenny Lee for Marshall's Western Shores, 7002 Sauk Trail Road – Motion by Senkbeil to approve Jenny Lee's application for Operator's License conditional upon background check; second by Sommer; motion unanimously carried.

UNFINISHED BUSINESS:

23. Resolution to abolish town holding tank agreements – Motion by Gartman to approve resolution as amended by Attorney John St. Peter; second by Sommer; motion unanimously carried.

APPROVED MINUTES

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24. Lake Aire 4 Developers Agreement – No action.
25. Wood Processing – Zoning Ordinance Amendments – *Provide list to Plan Commission; clerk to research whether any existing properties would be grandfathered and request John St. Peter's input on three zonings (permitted and conditional).*
26. Zoning Ordinance for permitted use for Cemetery – no action
27. EMS Emergency Management Plan – Draft letter for inclusion in EMS Emergency Plan provided by Gartman. *Updated map of the town is the only outstanding item.*
28. Potential town billing for fire calls – *Clerk to provide Attorney Paul Rosenfeldt with direction to provide amended ordinance to include bottom of page 10 and page 11 (attached).*

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- Chapter 54 – Right of Way Ordinance Amendments
- Creation of Ordinance for Neighborhood Electrical Vehicle (NEV)
- Flader Hill Boundary issues

ADJOURN

Motion to adjourn by Sommer, second by Senkbeil; motion carried and meeting adjourned at 8:35 p.m.

Minutes submitted by: Cheryl Rostollan, Clerk