

TOWN OF WILSON  
SHEBOYGAN COUNTY, WISCONSIN  
**APPROVED MINUTES OF FEBRUARY 7, 2011 SANITARY DISTRICT NO. 1 COMMISSIONER MEETING**

**CALL TO ORDER & DECLARATION OF OPEN MEETING**

President David Gartman called the meeting to order at 5:30, confirmed legal posting in accordance with open meeting law with clerk and declared the meeting an open meeting.

**PRESENT:** President David Gartman, Commissioner Dale Sommer, Commissioner David Senkbeil, Clerk Cheryl Rostollan. **Absent:** Treasurer Laurie Pankratz.

**PUBLIC COMMENT SESSION:**

None

**APPROVAL OF DRAFT MINUTES:**

Motion by Senkbeil to accept and adopted January 3, 2011 draft minutes as printed; second by Sommer; motion carried with no nay votes and no abstentions.

**NEW BUSINESS:**

1. Reports:
  - a. Field Worker – Tom Sanville provided updates for Curtis Lift Station – lapsed-time meter replacement needed (5); general purpose relays recommended; phase monitor relays are expensive and we haven't previously stocked these and Sanville recommended stocking one. Total order recommendation totals are roughly two orders - \$391.45 and \$834.15. Clerk to order from Allied and check order a Tom Sanville prior to submission.
  - b. Treasurer – Cash Summary report written reports provided by Laurie Pankratz.
  - c. Clerk – Financial Year-to-Date Actual vs. Budget provided.

**NEW BUSINESS:**

2. Maintenance Related Issues – Jetting report came in late last week. We have approximately 7 manholes between Tanglewood and Juniper. Motion by Gartman to approve PO# A; second by Sommer; motion carried with no nay votes and no abstentions.
3. Closing Johnson Bank **money market and** checking account – Motion by Senkbeil to close Johnson Bank bank accounts for Sanitary District No. 1 and move the funds to Community Bank & Trust; second by Sommer; motion carried with no nay votes and no abstentions.

**DISBURSEMENTS:**

4. Disbursements for Sanitary District #1 - \$17,193.14 – Motion by Gartman to approve contingent upon placing check number 1056 payable to Baker Tilly on hold until proper distribution between Town and Sanitary District is received by Attorney John St. Peter; second by Senkbeil; motion carried with no nay votes and no abstentions.

**OLD BUSINESS:**

None

**ADJOURN**

Motion to adjourn by Sommer; second by Senkbeil; motion carried and meeting adjourned at 5:54 p.m.

Minutes submitted by: Cheryl Rostollan, Clerk